

DEEPHAVEN CITY COUNCIL MEETING
MONDAY, MAY 17, 2010
MINUTES

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:00 p.m.

PRESENT: Mayor Paul Skrede, Council members John Wheaton, Keith Kask and Kim Crockett

ABSENT: Councilmember Steve Adams

STAFF: Police Chief Cory Johnson and City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE CONSENT AGENDA**

Motion by Councilmember Kask to approve the Consent Agenda, consisting of the following items:

- A. Approve Minutes of May 3, 2010
- B. Approve SafeAssure Contract
- C. Approve \$1,200.00 Fireworks Donation to South Lake Excelsior Chamber of Commerce
- D. Authorize Final Payment to Midwest Trenchless Technologies (\$1,970.25)

Seconded by Councilmember Wheaton. Motion carried 4-0.

4. **MATTERS FROM THE FLOOR**

There were no Matters from the Floor this evening.

5. **UNFINISHED BUSINESS**

A. **Authorize Request for Proposal on Thorpe Park Playground Equipment**

Administrator Young stated that the attached Request for Proposal is requesting quotes on the purchase and design of new playground equipment to replace the wooden playground structure at Thorpe Park. He stated that the Park Committee has recommended that the new playground equipment replace both the wooden playground structure and the dinosaur playground structure but, based on the comments of the City Council, the Request for Proposal is solely based on the replacement of the wooden playground structure.

Administrator Young stated that the Request for Proposal is due no later than 3:00 p.m. on July 14, 2010. The proposals will be reviewed by the Park Committee later that same evening and a recommendation given for City Council action on July 19, 2010.

Administrator Young stated that the City Council determined the overall cost of the new playground equipment at \$75,000. The Request for Proposal limits the cost of the new playground equipment, including sales tax, to \$50,000. This leaves an additional \$25,000 for delivery costs, storage and equipment installation. The installation of the equipment has been bid as an alternate in case the City Council decides to use volunteers to install the equipment.

Mayor Skrede stated that he and City Staff have measured the playground area containing the wooden playground equipment and found it to contain approximately 25-30% of the entire playground area. He stated that he also took some pictures of the wooden playground structure and the surrounding area so that bidders would have a better idea of the size and type of equipment that is being replaced. He added that he also discussed the new equipment with public works staff and they were confident that they could install the new playground equipment.

Mayor Skrede stated that he would also like to see an amendment to the top of page two of the Request for Proposal to include more specific language on the City's right to waive all bids and to waive all technicalities in the bid process.

Councilmember Wheaton wondered what type of warranty the vendor would give the City if they installed the playground equipment as opposed to the City installing the equipment.

Mayor Skrede stated that one benefit from the City installing the playground equipment is that the City would not have to rely on the vendor's schedule to install the equipment.

Councilmember Wheaton stated that from a liability standpoint, it might be preferable to have the vendor install the equipment.

Motion to authorize the Request for Proposal for Thorpe Park Playground Equipment on a motion by Councilmember Wheaton. Seconded by Councilmember Kask. Motion carried 4-0.

B. Adopt Resolution No. 14-10, Regarding Signage on the LRT Trail

Administrator Young stated that at the May 3, 2010 Council meeting, the Council reviewed a letter from Shorewood Mayor Chris Lizee requesting the City of Deephaven's support in improving safety at trail and roadway intersections.

He stated that the Council reviewed the Resolution and, while agreeing in concept to the need for improved signage at trail and roadway intersections, had a number of concerns regarding the proposed Resolution. In addition, the Council also requested trail signage information that had been referenced in a publication entitled *Guidance for the Installation of Pedestrian Crossing Facilities*.

He stated that the Public Safety Committee reviewed this matter on May 5th, as well as the *Guidance for the Installation of Pedestrian Crossing Facilities*, and recommended that Resolution No. 14-10 attach a specific request for trail and roadway signage. The Committee recommended attaching specific signage that had been used on the Dakota Trail in St. Louis Park that included stop signs and a sign that reads "This Crossing is not a Crosswalk State Law requires all Trail Users to Stop and Yield to Vehicles"

Councilmember Crockett stated that she reviewed the attached photograph of the proposed sign and wondered if people actually read these types of signs.

Chief Johnson stated that, in many cases, people are not that attentive to warning signs.

Mayor Skrede stated that the proposed signs are somewhat similar to the signs required for a school speed zone. He stated that you need to install a sign stating that you are about to approach the crosswalk and a sign at the crosswalk itself.

Councilmember Wheaton asked if the language on the proposed sign was commonplace or whether this was language recommended by the Public Works Committee.

Mayor Skrede stated that he had reviewed the publication entitled *Guidance for the Installation of Pedestrian Crossing Facilities* that included recommended language for a trail and roadway crossing sign and felt that the proposed sign had the most appropriate language for this situation.

Chief Johnson stated that Three Rivers Park District is currently attempting to develop uniform sign language on trails.

Councilmember Kask stated that he would be supportive of the resolution and the recommended trail and roadway signage as presented.

Councilmember Wheaton stated that he has no interest in redrafting the language but noted that the sign does seem to be somewhat wordy.

Motion by Councilmember Kask to Adopt Resolution No. 14-10, Requesting Signage on the LRT Trail. Seconded by Councilmember Crockett. Motion carried 4-0.

C. Other

Mayor Skrede noted that City Assessor Dan Distel has signed the one-year contract that had been approved by the City Council and that the Greenwood City Council has adopted the Resolution approving the provision of clerical services by the City of Deephaven.

6. NEW BUSINESS

A. Approve Probationary Period of Joshua Heasley

Chief Johnson stated that Officer Joshua Heasley's one year probationary period will end on June 2nd and stated that he recommended that the Council approve the completion of Mr. Heasley's probationary period. He stated that Mr. Heasley is an outstanding your officer and a hard worker who has exceeded his Department's expectations.

Motion by Councilmember Wheaton to approve the probationary period of Police Officer Joshua Heasley. Seconded by Councilmember Crockett. Motion carried 4-0.

B. Review 2011 - 2020 Capital Improvement Plan

Administrator Young presented the 2011 - 2020 Capital Improvement Plan for Council review.

Mayor Skrede stated that he would like to research the City's proposed contribution of \$75,000 to MNDOT in 2012 for the installation of a new traffic light due to a variety of concerns regarding the timing of the current traffic light and traffic congestion issues on the north side of the intersection.

C. Approve 2011 LMCD Budget

Councilmember Kask provided a brief overview of the proposed 2011 Lake Minnetonka Conservation District Budget.

Administrator Young noted that the LMCD will be holding a 2011 budget meeting on June 3rd. Mayor Skrede stated that the Council could take official action on the 2011 LMCD Budget following the LMCD's June 3rd budget meeting.

D. Other

Councilmember Crockett provided a summary of the 2011 Excelsior Fire District Budget in anticipation of the upcoming June 2nd EFD Budget Work Session.

7. REPORTS FROM STANDING COMMITTEES

A. Public Works Committee

Administrator Young presented a review of the Public Works Committee meeting held on May 5, 2010 on the following items:

- Recommended that the Police Department should not be authorized to shoot geese at Thorpe Park.
- Discussed Trail & Roadway signage
- Bonne St. James was present to request that the City water park trees more frequently, stop mowing the ditch at Thorpe Park, spray Thorpe Park for Japanese Beetles, and tone down the lighting at Thorpe Park.
- Recommended installing a pathway across the drainage way across Haralson Park as the most cost effective way to control the runoff through the park.
- Recommended obtaining bids on the cost of re-painting and re-siding City Hall.
- Recommended the removal of a sand pile by a City Employee that is located next to the LRT Trail that will no longer be needed to address the stormwater runoff at Haralson Park.

B. Boat Committee

Administrator Young presented a review of the Boat Committee meeting held on May 12, 2010 on the following items:

- Recommended an amendment to the Watercraft Space Ordinance to allow open access to mooring spaces after June 1st to fill vacant spaces.
- Carson's Bay Dock renovation

The Council stated their reluctance to opening up the City's mooring spaces to non-residents and encouraged City Staff to contact Deephaven residents about current openings in buoys, slide spaces and canoe racks.

8. ADJOURNMENT

Motion to adjourn by Councilmember Kask, seconded by Councilmember Wheaton. Motion carried 4-0. The meeting adjourned at 8:50 p.m.

Respectfully submitted,
Dana Young, City Administrator