

**PUBLIC WORKS & SAFETY COMMITTEE MEETING**  
**Wednesday, September 1, 2010**  
**Minutes**

**Call Meeting to Order**

The meeting was called to order at 1:33 p.m.

**Members Present**

Mayor Paul Skrede, Jon Monson, Teresa Pendleton, Public Works Supervisor Jerry Hudlow, John Menzel, Police Chief Cory Johnson, City Administrator Dana Young

**Members Absent**

None

**Status of No Parking Sign at the end of Cottagewood Avenue**

Dana Young stated that he had emailed Pat Doherty to see if there was still a problem with him or his realtor being able to access his property at 19825 Cottagewood Avenue due to parking congestion at the end of Cottagewood Avenue. Dana Young reminded the Committee that he had met with a number of Mr. Doherty's neighbors who had agreed to manage the on-street parking situation in their own neighborhood without the need for a No Parking sign. Dana Young stated that he was informed by Pat Doherty that he hasn't had any access issues.

Dana Young stated that he did not invite the residents in that area to attend this meeting of the Public Works Committee until the problem reoccurs and there is once again the need to discuss a No Parking Sign at the end of Cottagewood Avenue.

**Request for No Parking Signs at 19025 Walden Trail**

Dana Young stated that he had been contacted by Maristel Conry (19025 Walden Trail) regarding a request for No Parking signs from the intersection of Walden Trail and Walden Road through her driveway at 19025 Walden Trail. He stated that Ms. Conry has a very steep driveway and on two separate occasions she and her husband have hit cars parked on the opposite side of the street while pulling out of their driveway.

Police Chief Johnson and Paul Skrede stated that they would review the site.

**Progress in Resolving Air Quality Issues in Police Office**

Police Chief Johnson provided an update on the work that had been done to resolve the air quality issues in the Police office, including:

- Upcoming - Repair the gutters and spot repair roofing, where needed (Aldo Inc. - \$4,465.00).
- Done - Cleaned the vent system (Lords of Lint - \$3,313.13).
- Done - Removed mold in the vent system (Lords of Lint - \$525.00)
- Done - Change the NW drainage system (lower level) such that all the water gets to the large plastic gutter, and is drained across or under the sidewalk away from the building.
- Done - Slope the north side so that any water that overflows the gutters is directed away from the building.
- Done - Remove the vegetation from the areas in front of the building (east side) to assess landscaping and possible vermin entry points.

- Done - Assess and repair the flat roof (low spot). Inspect entire area of flat roofs for potential leakage points (Aldo Inc. inspected roof for potential leaks).
- Done - Modify the drainage from the flat roof/gutters to go over the sidewalk and down the hill. Remove vegetation from the current drain area to assess landscaping and potential vermin entry points.

Police Chief Johnson noted that the last outstanding item would be to reinstall the ceiling tiles. He recommended that he and John Menzel purchase the tiles at Home Depot and he has requested a quote from an area handyman to install the tiles. He also noted that the air quality in the Police office seems much improved.

### **Sign Reflectivity**

The Committee reviewed sign reflectivity requirements.

Paul Skrede recommended conducting an internal sign inventory to determine the condition of existing signs and eliminate unnecessary or redundant signs. Once a sign inventory was developed, he recommended working with City Engineer David Martini to assist with determining the appropriate reflectivity standards of the existing signs.

### **Other**

**Construction parking** – Paul Skrede stated that construction parking has gotten so congested that City staff should consider changes to the building permit application to require specific parking plans and these plans should be approved by the Police Department prior to issuing the permit. He stated that he would also support an escrow fee to pay for any parking related costs, such as damaged sod or lost temporary no parking signs.

**Stop signs at Northome Blvd & Deephaven Avenue** - Dana Young stated that he has been contacted by Scott Boynton, who will shortly be moving to 18950 Northome Blvd, about a request to install three-way stop signs at Northome Blvd & Deephaven Avenue. He stated that the Committee will be reviewing this request on October 6<sup>th</sup>.

**Fall Cleanup Day** – Dana Young stated that he had received a request for the City to have trucks parked at one or more publicly owned locations in Deephaven on November 6<sup>th</sup> to allow residents the opportunity to drop their leaves off rather than bag their leaves and leave them at curbside. No action was taken on this request.

**Temporary No Parking Signs at the Lakeview & Northern** – Police Chief Johnson stated that the parking around the intersection of Lakeview & Northern has gotten so bad with all the area construction that an emergency vehicle would be unable to drive on Lakeview Avenue. He stated that he has temporarily resolved the issue by installing temporary no parking signs along Lakeview Avenue.

Jon Monson noted that Lakeview Avenue is so narrow and congested that vehicles are illegally parking on the sidewalk along Lakeview Avenue in order to provide sufficient driving room.

Motion to adjourn the Public Safety Committee meeting on a motion by Dana Young. Seconded by Chief Johnson. Motion carried 6-0. The meeting adjourned at 2:27 p.m.

### **Proposed Vacation of Dale Avenue & Snow Removal Concerns**

Dana Young stated that he had a conversation with Karen Draayer (19270 Dale Avenue), one of the property owners that abut the western portion of Dale Avenue that has been proposed to be vacated. He stated that Ms. Draayer was concerned with the significant amount of snow that might now get plowed into this portion of Dale Avenue if it were no longer a City street and would like to have a better understanding of how the City would proposed to plow snow around this section of Dale Avenue before deciding whether to agree to the vacation of the street.

Jerry Hudlow stated that if this portion of Dale Avenue were vacated, the City plow truck would travel south down Walden Trail to Dale Avenue, then turn east on Dale to Minnetonka Blvd. He stated that he felt there would be minimal impact from snow plowing to the property owners on this portion of Dale Avenue.

### **Rosedale Court Request**

Dana Young stated that he received a call from Karla Teresi (19250 Rosedale Court) as to whether the City would consider converting Rosedale Court from a private street to a public street. He stated that Ms. Teresi was growing tired of continually having to contract for repairs and plowing their street and felt that there was little or no benefit to her or her neighbors from having Rosedale Court as a private street.

The Committee generally agreed that there would be little or no benefit to the City for converting Rosedale Court to a public street, there would just be additional cost for maintaining the street and signs. However, the Committee stated that should the Council decide to consider this request, all the property owners abutting Rosedale Court would have to agree to convert the street to a public street, consent to deeding this street over to the City, and upgrade the current condition of the street to an acceptable standard.

### **Other**

**Deephaven Court Water Valve** – Jerry Hudlow stated that the City of Deephaven received a request to shut off the water at Deephaven Court in order to allow for the installation of a larger service line in order to make some plumbing improvements. He stated that when the public works crew went out to shut off the main, they found that the gate valve at Chowens Corner and a second gate valve at Therese Street were no longer operational.

Dana Young stated that the City Engineer is recommending the installation of two new gate valves and the estimated cost for a new 6” gate valve at Chowen’s Corner and blacktop repair would be \$5,760.00 and the estimated cost for a new 8” gate valve at Therese Street and blacktop repair would be \$6,300.00 for a total cost of \$12,060.00.

The Committee recommended the installation of new gate valves at Chowen’s Corner and Therese Street in the amount of \$12,060.00 on a motion by Dana Young. Seconded by Jerry Hudlow. Motion carried 5-0.

**Village Hall Tennis Courts** – Paul Skrede stated that there is an existing water drainage problem at the Village Hall Courts from water runoff along the west and northern corner of the courts. He recommended that the public works crew review the possibility of installing a rock skirt with the appropriate slope on the west side and northwest corner of the tennis courts to channel the water around the courts.

**Adjournment**

Motion to adjourn by Jon Monson, seconded by John Menzel. Motion carried 5-0. The meeting adjourned at 3:04 p.m. The next regularly scheduled meeting of the Public Works & Safety Committee will be held on Wednesday, October 6, 2010.