

PARK COMMITTEE MEETING
City Hall
July 2, 2008
Minutes

Present: Lucy Hicks, Scott Ferguson, Bryan Sykora, Sarah Lien,
Hans Larson, John Flynn and Council Liaison John
Wheaton.

Absent: Peggy Beardsley, Darel Gustafson, and Jennifer Young

Call to Order

Chair Lucy Hicks called the meeting to order at 7:05 PM. declaring a quorum.

Minutes – June 4, 2008

The Committee approved the June 4, 2008 minutes as submitted on a motion by Hans Larson and seconded by John Flynn. Motion carried 6-0.

Public Forum (for items not on the agenda)

No comments were made.

The Park Committee discussed the option of a bench at Donkey Park in Cottagewood. The City received a request to install a memorial bench in Donkey Park. Lucy Hicks moved approval of placing a memorial bench in Donkey Park in a location agreed upon by the City and donor. Sarah Lien seconded the motion. Motion carried 6-0.

NEW BUSINESS

Haralson Park

Scott reported that the plans for Haralson Park are being reviewed by the City Engineer, Bolton–Menk. The Engineer will mark the plan with erosion control measures and any grade issues. The City will then apply for necessary permits with the MCWD.

Scott Ferguson noted that any apple trees will require maintenance.
The Park Committee agreed to plant several apple trees within the park.

Scott Ferguson stated that he will include several apple trees in the plan and following the engineer's review the plan should be ready to seek bids.

Brian Sykora expressed concern that listing a “not-to-exceed” bid amount may cause the bids could come in over budget.

Scott Ferguson stated that any bids received should be well within the budget amount. Scott noted that most contractors would only need minimal time to put together a bid, based on the project size.

John Wheaton suggested that Dana Young prepare a contract and agreement for park improvements.

Scott Ferguson stated that he can get several preliminary estimates on the project and the estimated length of time necessary to complete the improvements.

Hans Larson asked if Scott Ferguson would send an email to the Park Committee Members if the estimated costs come in higher than anticipated.

John Wheaton recommended turning the project over to [City Administrator] Dana Young to create the contract terms and seek bids. The project does not need to go back before the Council for approval. Confirm with Dana about the bidding process and if there is time between the next meeting to obtain bids.

Lucy Hicks agreed that the project should be advertised for bids.

John Wheaton felt that the public works department could help remove the brush and undergrowth throughout the park area.

Thorpe Park Play Structure

Bryan Sykora stated that he did not have any proto-type drawings of park equipment to share at this time, but should have several options available to review for the August meeting.

John Flynn suggested reviewing several options for the park with related costs.

Bryan Sykora stated that he will have some options for the next meeting.

Grill Night

Hans Larson stated that t-shirts will be ready by July 16.

Lucy asked those Park Committee members volunteering for the Grill night to wear the Deephaven Days t-shirts.

Bryan Sykora stated that he will have copies of the race registrations available for the grill night.

Lucy Hicks stated that she will put together a flyer for the store.

Deephaven Days

The Park Committee asked that the Public Works crew install two buoys Friday afternoon night after the beach closes.

Bryan Sykora and Scott Ferguson volunteered to mark the race course with paint on Friday night.

Lucy reminded everyone that to meet on Thursday night, August 7 to assemble the bike racks at the beach and park.

Saturday morning the directional signs will be put up along the road.

Sarah Lien stated that she will pick up the oranges for the triathlon.

Other Business

Housekeeping matters:

- The garbage containers at the main beach are filling up. Request additional containers
- Main beach sign has been damaged – needs to be repaired.
- When a beach closes the sign needs to state the reason why.
- Thorpe pond is full of scum – installing the fountain at this point may just clog it up very quickly and break it.
- Canoe launch platform at Main Beach needs repair and some boards added.
- Grass at Thorpe Park is burning up. Ask Public works to raise the mower height.
- Need a sign for the platform court. (no street shoes, plastic shovels only, no salt/chemicals) Consider installing a timer switch on the light.

The Park Committee would like to see the City Council participate in the Deephaven Days.

Council Report

John Wheaton reported that there is a group of residents along Shavers Lane that are looking into the options of connecting via a walking path with Thorpe Park and Robinson Bay Beach.

Adjournment

Motion to adjourn by Hans Larson and seconded by Bryan Sykora. Motion carried 6-0.

The meeting adjourned at 8:33 P.M. The next regularly scheduled meeting of the Park Committee will be held on Wednesday, August 6 at the City Hall.

Respectfully submitted,
Shelley Souers