

**PUBLIC WORKS & SAFETY COMMITTEE MEETING**  
**Wednesday, November 5, 2008**  
**Minutes**

**Call Meeting to Order**

The meeting was called to order at 1:30 p.m.

**Members Present**

Mayor Paul Skrede, Jon Monson, Public Works Supervisor Jerry Hudlow, John Menzel, Police Chief Cory Johnson, Zoning Coordinator Gus Karpas, City Administrator Dana Young

**Members Absent**

Teresa Pendleton

**Parking Request on Robinson's Bay Road (Kathy Murphy)**

Kathy Murphy & Norm Rickeman, 3200 Robinson's Bay Road, were present to express their concerns regarding ongoing parking and construction issues on Robinson's Bay Road. In particular, they stated that they are displeased with a number of parking and construction issues relating to the Jeff Konen project on the corner of Robinson's Bay Road and Northome Blvd.

Norm Rickeman stated that construction traffic for the Konen project often blocks Robinson's Bay Road limiting access to emergency vehicles and school buses. Kathy Murphy showed several photos taken earlier today of construction vehicles blocking the street and questioned why these vehicles are permitted to block the street.

Police Chief Johnson stated that he had issued three temporary parking permits to enable three construction workers to park their vehicles through October 31<sup>st</sup>. He stated that he issued these permits after meeting with Jeff Konen and the City Engineer to review the project.

The Committee reviewed the Construction Management Plan for the Konen project. Kathy Murphy stated that she didn't think the plan was being followed in terms of the location of the stockpiles, silk fencing and the location of the proposed driveway. She stated that she was especially concerned with the significant number of delivery trucks that continually park along Robinson's Bay Road to drop off deliveries to the project site and the location of the driveway, which didn't match its proposed location on the plan.

Paul Skrede suggested that staff should contact Jeff Konen regarding the parking and delivery issues and inform him that any further parking on Robinson's Bay Road would result in the issuance of parking tickets and that no further temporary parking permits would be issued for this project.

Norm Rickeman stated that he had three further suggestions regarding the Construction Management Ordinance. First, the City should consider expanding its notification process beyond adjoining homeowners within 100', particularly when the project is effecting street traffic.

Kathy Murphy stated that the second issue is that the City needs to ensure that the contractor and/or owner are in compliance with the Construction Management Plan. Paul Skrede agreed that the staff needs to ensure that the submitted plan is being followed.

Norm Rickeman stated that the third concern is with the waiver clause in the ordinance where staff can waive many of the requirements of the Construction Management Plan. Gus Karpas stated the waiver clause is included in order to give staff the discretion to waive the requirements for smaller projects such as a bathroom remodel. He stated that the requirements of the Construction Management Plan are never waived for a larger project such as the Konen project that proposes a significant change in grade.

Norm Rickeman and Kathy Murphy thanked the Committee for listening to their concerns.

### **Staff Parking during DEC Construction Parking**

Dana Young stated that he had received a request from MCE Director Tim Litfin for the City to permit parking on Eastwood Drive from January 1 – May 31 during the construction of Deephaven Education Center. He stated that staff would lose approximately 20-25 parking spaces during the construction period and Tim was looking to find approximately 10-15 parking spaces for DEC staff.

Paul Skrede stated that he would prefer that the Planning Commission and City Council review any plan for off-site parking as part of the planning review process.

Dana Young stated that Tim Litfin originally suggested parking on Eastwood Drive, which he strongly discouraged due to the curvy nature of that street.

Further discussion was held on the possibility of permitting staff parking on Cottagewood Road or on Maple Hill Drive. Paul Skrede stated that he would prefer to see the school accommodate their parking needs on site during their project and expressed concern about the number of cars parked on these streets during snow removal.

### **Other**

Police Chief Johnson provided an update regarding the complaint on a resident in the Pines feeding crows. He stated that he did observe a significant number of crows in this area when he met to discuss this issue with the resident. However, he stated that the resident denied feeding the crows and noted that none of the crows were on her property.

Motion to adjourn the Public Safety Committee by Paul Skrede. Seconded by Cory Johnson. Motion carried 5-0. The Public Safety Committee adjourned at 2:15 p.m.

### **Request to Access Carson's Bay Ramp for Big Island Project**

The Committee reviewed a request from Ryan Sunram of Sunram Construction for written permission to use the Carson's Bay launch to access a project occurring on Big Island.

Motion by Dana Young to recommend that the City Council not give written permission to Sunram Construction to use of Carson's Bay ramp as access for the Big Island project for the following reasons:

1. The potential damage to the ramp that would be caused by the size and number of construction vehicles accessing the ramp. A warranty bond, as suggested by the contractor, would still require the ramp to be closed for repairs during its peak usage if repairs were needed.
2. The ramp is intended for public use and should not be used to accommodate a commercial use.
3. The noise, exhaust fumes and annoying vibrations from the construction traffic would adversely impact the surrounding neighborhood for a considerable period of time.

4. The potential environmental impact to Carson's Bay would be significant if one of the construction vehicles should happen to fall through the ice.
5. The residents of the city of Deephaven should not have to endure a project that is occurring outside its city limits within the city of Orono.
6. The construction traffic would hinder and adversely impact the use of the ramp by the public for a considerable period of time.

Seconded by Paul Skrede. Motion carried 5-0.

### **City Engineer Recommendations**

The Committee briefly reviewed the City Engineer's recommendations on the following areas experiencing a variety of drainage problems:

1. 20275 Cottagewood Road – drainage problems are caused by inadequately sized catch drains. Dana Young stated that the project is estimated at \$17,004.00 and he intends to include the project within the 2009 Storm Water Fund Budget.
2. Main Beach Erosion – erosion problems on the beach area. Dana Young stated that the project scope may increase significantly from its original estimate of \$21,664.50 and he intends to include a portion of the additional cost within the 2009 Storm Water Fund Budget.
3. 4181 Hillcrest Lane – drainage problems are caused by the location of the house and property on a slope. Potential solutions and cost estimates were sent to the homeowner.
4. 4880 Highcrest Drive – the property was experience significant erosion and ponding due to runoff from adjacent properties. Chris & Jennifer Wilhelm, the property owners, were present to discuss the scope of the project with the Committee. The Wilhelm's stated that they weren't particularly enamored with the proposed rain garden that was recommended as part of the proposed project. However, they did express support of the installation of a swale that would carry the runoff to a low area to the rear of their lot, where a pipe would be installed to outlet the water into an adjoining wetland. Discussion was held regarding cost sharing and the possibility of the Wilhelm's constructing the swale themselves. Dana Young offered to meet with the Wilhelm's and the City Engineer to discuss this project and their potential involvement in more detail.

### **Project Updates / Walking Path Update**

Brief updates were given on the following projects:

- Fairhomes Storm Sewer Project – completed, with final payment held to ensure that all the restoration work has been completed to everyone's satisfaction.
- Highland Avenue – Widmer Construction completed the project on September 6<sup>th</sup>. Payment has been made to Widmer Construction.
- Hamilton Avenue – Widmer Construction completed the project in mid-October. Payment has not yet been made.
- Haralson Park Project - Arteka Companies completed the project in early October. Payment was made on October 21<sup>st</sup>.
- Walking Path Project – Completed on October 27<sup>th</sup>.

### **2008 Municipal Garage Bids**

The Committee reviewed the following bids on the 2008 Municipal Garage Project:

<u>Bidder</u>	<u>Total Bid Amount</u>
Remodeling, Inc. DBA Concept Landscaping	\$32,400.00
4-Square Builders Inc.	\$36,900.00
Woodlund Homes	\$36,979.00
Terranova	\$46,945.00
Tom Mason Inc.	\$47,709.00
Gladstone Construction Inc.	\$55,650.00
Bennis Construction	\$56,172.00
Boyer Building Corporation	\$59,436.00
Christians, Inc.	\$70,232.07

Jerrod Smith from Remodeling, Inc. was present to discuss his companies bid with the Committee. The Committee discussed the scope of the project with Mr. Smith, including the use of electric heat instead of propane, automatic garage door specifications, the height of scissor trusses instead of standard trusses, the estimated cost of the cupola, painting of the hardiplank and the installation of insulation. Further discussion was held regarding project timelines.

The Committee recommended that the city crew could paint the hardiplank this spring and could install the insulation and vapor barrier over the winter.

Motion by Jon Monson to recommend approval of the bid submitted by Remodeling, Inc. in the amount of \$32,400.00, including a recommended \$200.00 increase for the purchase of a cupola, for the 2008 Municipal Garage Project. Seconded by Jerry Hudlow. Motion carried 5-0.

Paul Skrede noted that the cost of the garage would also include \$5,390.00 in electrical work as quoted by Frontier Electric.

### **2008 St. Louis Bay Dock Bids**

The Committee reviewed the following bids on the 2008 St. Louis Bay Dock Project:

<u>Bidder</u>	<u>Total Bid Amount</u>
Dock & Lift, Inc.	\$106,500.00
Concept Landscaping	\$107,913.00

Motion by Jon Monson to recommend approval of the bid submitted by Dock & Lift, Inc. in the amount of \$106,500.00 for the 2008 St. Louis Bay Dock Project. Seconded by Paul Skrede. Motion carried 5-0.

### **Adjournment**

Motion to adjourn by Dana Young, seconded by Jerry Hudlow. Motion carried 5-0. The meeting adjourned at 3:41 p.m. The next regularly scheduled meeting of the Public Works & Safety Committee will be held on Wednesday, December 3, 2008.