

**DEEPHAVEN CITY COUNCIL MEETING
MONDAY, NOVEMBER 21, 2011
MINUTES**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:02 p.m.

PRESENT: Mayor Paul Skrede, Councilmembers Josh Hackney, John Wheaton, Darel Gustafson and Keith Kask

STAFF: City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE CONSENT AGENDA**

Motion by Councilmember Kask to approve the Consent Agenda, consisting of the following items:

- A. Approve Minutes of November 7, 2011
- B. Appoint Doug Ruble to Boat Committee

Seconded by Councilmember Hackney. Motion carried 5-0.

4. **MATTERS FROM THE FLOOR**

There were no Matters from the Floor this evening.

5. **UNFINISHED BUSINESS**

- A. **Adopt Resolution No. 35-11, Supporting MCWD Management of AIS**

Mayor Skrede stated that he attended the Lake Minnetonka Conservation District (LMCD) work session last week to witness their discussion regarding on whether to support the proposal to have the Minnehaha Creek Watershed District (MCWD) as the lead agency in developing a comprehensive Aquatic Invasive Species (AIS) management and prevention plan. He stated that the meeting resulted in the adoption of an LMCD resolution that supported a collaborative, coordinated approach to prevent and control the spread of AIS. He stated that the Deephaven City Council met with MCWD Administrator Eric Evenson at the last Council meeting and the Council deferred action on the request to support the MCWD's leadership role in AIS management until this evening.

Councilmember and LMCD Liaison Kask stated that the LMCD Board discussed the MCWD's proposed role in AIS management and working in collaboration with the LMCD. He stated that the LMCD was looking at the MCWD as a potential funding source for AIS management and prevention efforts. He stated he would not personally object if another agency such as the MCWD decided to participate in AIS management and prevention efforts. He stated that he understands that might be some concern over the MCWD's potential role in AIS management because the proposed development of a comprehensive AIS plan is somewhat ambiguous and vague and due to the fact that there is a lack

of a representative governing body on the MCWD. He suggested that the City Council could submit a letter lending our support to the MCWD with the stipulation that the LMCD is a partner in this effort or the Council could decide to do nothing. He stated that his preference would be to lend our support to the MCWD.

Mayor Skrede stated that there are a number of communities that have not lent their support to the MCWD, including Minnetonka, Tonka Bay and Wayzata. He stated that Orono drafted a letter to the MCWD rather than adopting a resolution to more clearly outline some of their concerns. He noted that the MCWD Board may or may not decide take on AIS management even without a clear indication of support from neighboring cities. He stated that he would prefer the Council to make a decision on this matter prior to the next MCWD board meeting in December.

Councilmember Wheaton stated that he is concerned that the City could be heading into potentially murky waters with lending our support to the MCWD. He stated that the Council has heard one side of the argument for supporting the MCWD from Eric Evenson but has not heard opposing arguments. He stated that he has not heard opposing viewpoints on this issue and noted that even the letter from Mayor Hanus of Mound didn't not expand on specific reasons why Mound has chosen not to support the MCWD.

Councilmember Hackney stated that he doesn't have an interest in supporting the MCWD's efforts. He stated that he doesn't believe that any effort on a watershed level would be successful. He also noted that he found it ironic that the resolution of support from the LMCD states that the Department of Natural Resources, a state agency, doesn't have the adequate staffing to manage AIS but the MCWD does.

Councilmember Gustafson stated that supporting the MCWD in AIS management and prevention efforts would be supporting something that we don't yet understand. He stated that we don't know what the MCWD would do with that authority.

Mayor Skrede stated that he would support a short letter encouraging the MCWD to conduct further study on this issue and develop a cooperative relationship with other agencies.

Councilmember Wheaton stated that the Council shouldn't discourage or oppose this effort but should encourage their involvement and that the LMCD should be an essential part of the process.

Councilmember Kask stated that the proposed letter should support collaboration and efforts to address AIS but he would be reluctant to give unqualified approval without knowing the actual details of a proposed plan.

Mayor Skrede requested that staff write a draft of an initial letter of support with the stipulations suggested by the Council this evening and send the letter out for further Council comments and review.

B. Review 2012 Water, Sewer & Storm Sewer Budgets

Administrator Young presented the 2012 Water, Sewer & Storm Sewer Budgets for Council review.

C. Review 2012 Capital Improvement Fund

Administrator Young presented the 2012 Capital Improvement Fund Budget for Council review.

D. Authorize Purchase of 2012 Equipment

Administrator Young stated that towards the end of the current fiscal year, City Staff typically requests Council authorization to enable each department to start the process of obtaining quotes or official bids on the list of equipment that have been approved by the City Council within the 2012 Capital Improvement Fund Budget. He stated that, whenever possible, staff will obtain at least two quotes on each item or obtain the required official bid off of State Contract in order to comply with MN State Statutes on the purchase of equipment in excess of \$75,000. The 2012 budgeted equipment includes:

Item	2012 Equipment Budget
Office Chairs (5)	\$ 2,400
Loader	\$141,657
Police Mobile Radios (6)	\$ 22,500
Record Management System	\$ 13,200

Administrator Young stated that when City Staff researched quotes on the purchase of equipment for next year, there was an opportunity for obtaining additional cost savings by purchasing equipment or vehicles this year rather than next year. He stated that this is the case with the proposed purchase of (6) mobile radios for the Police Department and with the proposed purchase of a new loader. In both instances, staff is requesting authorization to purchase the (6) mobile radios and the loader in 2011.

Administrator Young stated that the City would be able to obtain a \$400 discount per radio from Motorola, which would reduce the expected price of the six radios by \$2,400 from \$24,061.60 to \$21,661.60, if purchased this year.

In addition, he stated that Public Works staff John Menzel and Jeff Kask obtained three quotes for a new loader from Ziegler (Caterpillar), Titan Machinery (Case), and John Deere off of State Contract. The John Deere quote was not competitive so only the bids from Ziegler and Titan Machinery were provided for Council review:

Ziegler 2011 Caterpillar 930H Loader	-	\$141,756.47
Titan Machinery 2012 Case 621E Loader	-	\$40,787.51

He stated that the price of the Caterpillar 930H loader is for a 2011 model loader and the Case 621E loader is for a 2012 model loader. He stated that despite the slightly lower price on the Case loader, Public Works staff strongly recommend the purchase of the 2011 Caterpillar 930H Loader due to the fact that the Public Works crew is familiar with operating a Caterpillar loader, our current attachments would fit on the new Caterpillar loader, and both are of the opinion after talking with other public works crews in the area that have a Case loader that a Caterpillar loader is a superior loader.

He stated that the proposed bid on the 2011 930H Cat Loader is only good if the loader is purchased this year. The price of a 2012 Cat loader from Ziegler would increase \$10,239 next year due to the fact that the 2012 model loader is required to have a more "environmentally friendly" engine, which also happens to be more expensive.

Administrator Young stated that for these reasons, City Staff is requesting authorization to purchase (6) Police Mobile Radios from Motorola in the amount of \$21,661.60 and the 930H Cat Loader from Ziegler in the amount of \$141,657 in 2011.

Motion by Councilmember Wheaton to authorize the purchase of (5) office chairs (\$2,400) and the Record Management System (\$13,200) in 2012 and the Cat loader (\$141,657) and (6) police mobile radios (\$21,661.60) in 2011. Seconded by Councilmember Kask. Motion carried 5-0.

E. Review Five-Year Utility Projections

Administrator Young presented Five-Year Utility Projections for Council review.

F. Approve Final Pay Request to Midwest Asphalt

Motion by Councilmember Kask to approve the Final Pay Request to Midwest Asphalt in the amount of \$11,189.75 for the 2011 Mill & Street Overlay Project. Seconded by Councilmember Wheaton. Motion carried 5-0.

G. Other

There was no other Unfinished Business this evening.

6. REPORTS FROM STANDING COMMITTEES

A. Public Works Committee

Administrator Young presented a review of the Public Works Committee meeting held on November 2, 2011 on the following items:

- Continued discussions on the request to remove a street light at the intersection of Western Road & Harper Road. Future discussion will be held on the cost of a new downcast light, similar to the lighting on Gray's Bay Bridge, and on a potential new location for the street light.
- Reviewed 2012 Capital Improvement Projects and recommended the purchase of a 2011 930H Caterpillar Loader from Ziegler in the amount not to exceed \$145,000.
- Discussed a meeting of Chowen's Corner business owners to obtain feedback on the Chowen's Corner street lighting.

B. Park Committee

Administrator Young presented a review of the Park Committee meeting held on November 2, 2011 on the following items:

- Reviewed the possibility of creating a small memorial park in that area outside the police entrance.
- The Committee compiled their list of 2012 Goals & Objectives.

C. **Boat Committee**

Administrator Young presented a review of the Boat Committee meeting held on November 9, 2011 on the following items:

- Interviewed candidates for a vacant position on the Boat Committee
- The Committee established a format for an upcoming review on their list of 2012 Goals & Objectives.

Mayor Skrede requested that Councilmember and EFD Liaison Gustafson obtain documentation pertaining to the recent purchase and proposed purchase of fire vehicles.

7. **ADJOURNMENT**

Motion to adjourn by Councilmember Kask, seconded by Councilmember Wheaton. Motion carried 5-0. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Dana H. Young
City Administrator