

DEEPHAVEN CITY COUNCIL MEETING
MONDAY, AUGUST 1, 2011
MINUTES

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:00 p.m.

PRESENT: Mayor Paul Skrede, Council members John Wheaton, Josh Hackney, Keith Kask and Darel Gustafson

STAFF: Police Chief Cory Johnson, Zoning Coordinator Gus Karpas and City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE CONSENT AGENDA**

Motion by Councilmember Kask to approve the Consent Agenda, consisting of the following items:

- A. Approve Minutes of June 18, 2011
- B. Approve Verifieds
- C. Authorize Payment No. 2 to Midwest Trenchless Technologies in the amount of \$32,542.25 for the 2011 Sewer Rehabilitation Project

Seconded by Councilmember Gustafson. Motion carried 5-0.

4. **MATTERS FROM THE FLOOR**

There were no Matters from the Floor this evening.

5. **PLANNING & ZONING REQUESTS**

A. **Special Events Permit** - Request of Jon Monson of Landschute Group to include the property located at 20260 Lakeview Avenue in the Homes of Architects Tour which would be held on the weekend of September 17-18, 12 p.m. to 6 p.m. Section 1355 of the Zoning Ordinance permits limited participation in Showcase Events with the issuance of a Showcase Events Permit.

Zoning Coordinator Karpas presented his staff report. He said the request was to include 20260 Lakeview Avenue in the upcoming Homes by Architects Tour. He said the applicant has worked with the Police Department to minimize the impact of parking. He recommended approval of the request, since the applicant has satisfied the requirements of the ordinance.

Councilmember Hackney said the Planning Commission reviewed the request at their July 21st meeting and unanimously recommended approval.

Mayor Skrede asked if any of the Councilmembers had any comments. Hearing none, he asked for a motion on the request.

Motion by Councilmember Hackney to approve the Special Events Permit to include 20260 Lakeview Avenue in the Homes by Architects Tour to be held the weekend of September 17-18, based on the recommendation of the Planning Commission and on the findings presented by staff that the applicant complies with the requirements outlined in the ordinance to participate in a Showcase Event. Seconded by Councilmember Wheaton. Motion carried 5-0.

6. UNFINISHED BUSINESS

A. Other

There was no other Unfinished Business this evening.

7. NEW BUSINESS

A. Other

There was no other New Business this evening.

8. DEPARTMENT REPORTS

A. Police Department

Police Chief Johnson reminded the Council of the Emergency Preparedness Seminar on August 3rd at the Southshore Fire Station and National Night Out on August 2nd. He stated that there is only one block party scheduled so far for National Night Out and will notify the Council if any additional block parties are scheduled tomorrow. The Chief distributed copies of Deephaven's Emergency Operations Plan to the Council and staff.

B. Excelsior Fire District

Excelsior Fire District Liaison Darel Gustafson provided a brief summary of the June 27th EFD Board meeting, including:

- An update on new recruit training
- Notice that the Emergency Preparedness Seminar will be held on August 3rd
- The Fire Relief Association reported that the final mandatory contribution will be \$12,679 for 2012. Councilmember Gustafson stated that the EFD Board utilized \$40,000 of the unspent construction funds to pay the mandatory contribution, to restore funding for some laptop computers, and to provide an additional 2% salary increase to the Fire Chief to make his pay more commensurate with his position. He stated that the balance of the \$40,000 will be set aside for future needs.
- Councilmember Gustafson stated that the Board had a lengthy discussion on inspection fees. He stated that there are 785 businesses within the District that qualify for inspections. He stated that the Board reviewed the current inspection fee schedule, which doesn't charge for initial inspections but charges an escalating fee for each time the Fire Inspector has to return to the business. He stated that he generally supported the policy of charging higher fees for the 3rd

or 4th callback to a business for non-compliance issues, although he felt that the current fees should be higher, and agreed with not charging for the initial inspection.

- The Budget Work Session with the Cities is scheduled for August 10th at the Shorewood Fire Station.

Mayor Skrede suggested that the Council review the 2012 EFD Budget prior to the August 10th Work Session and contact Councilmember Gustafson with any questions in advance of the meeting.

C. Public Works

Administrator Young provided an update on recent and upcoming public work activities.

D. Administration

Administrator Young provided a brief summary on the following items:

- The Vine Hill Bridge Inspection Report
- Building Permit Update
- Future Eagle Scout Projects
- 2011 Mill & Overlay Project timelines

Mayor Skrede recommended posting the Vine Hill Bridge for no parking.

9. ADJOURNMENT

Motion to adjourn by Councilmember Kask, seconded by Councilmember Wheaton. Motion carried 5-0. The meeting adjourned at 7:24 p.m.

Respectfully submitted,
Dana H. Young, City Administrator