

PUBLIC WORKS & SAFETY COMMITTEE MEETING
Wednesday, March 2, 2011
Minutes

Call Meeting to Order

The meeting was called to order at 1:32 p.m.

Members Present

Mayor Paul Skrede, Jon Monson, Teresa Pendleton, Public Works Supervisor Jerry Hudlow, John Menzel, Police Chief Cory Johnson, City Administrator Dana Young

Members Absent

None

Fleet Safety Policy

Dana Young stated that he had made several significant changes to the proposed Fleet Safety Policy that had been reviewed by the Public Safety Committee last month. In addition, he stated that the revised policy had been reviewed by the Police Chief and Public Works Supervisor and their comments incorporated in the revised policy. Dana Young provided a brief review of the proposed Fleet Safety Policy.

Police Chief Johnson suggested several changes to Section 4 (c) to reflect the fact that both the Police and Public Works Departments are occasionally required to use cell phones and technology while driving city vehicles.

Dana Young stated that he would amend this section to state that employees should refrain from *personal* cell phone use and the *personal* use of technology.

Motion by Dana Young to recommend that the City Council consider the adoption of the Fleet Safety Policy, as amended. Seconded by Cory Johnson. Motion carried 6-0.

Potential Spring Flooding

Dana Young stated that the Minnehaha Creek Watershed District hosted a meeting at Shorewood City Hall on February 14th regarding potential spring flooding projections that estimated snow melt and predicted precipitation will increase the elevation of Lake Minnetonka from 928.0 as was measured last fall to an estimated 930.2 this spring. He stated that the District has advised local communities to prepare for flooding conditions this spring.

Discussion was held on localized areas within the city that could potentially be affected by flooding or storm water runoff, including:

- Highcrest
- Monaltrie Pond
- Amesbury Pond
- Thorpe Park Pond
- Lakeview Avenue

Paul Skrede also recommended reviewing recent storm water projects that had been undertaken within the last few years to see how well the improvements handle the potential excessive runoff that is predicted from this spring's thaw. He recommended that staff review:

- Fairhomes Avenue storm sewer
- Cottagewood Road catch basin
- Virginia Avenue storm sewer

Other

Paul Skrede asked the Police Chief if the speed trailer has been purchased.

Chief Johnson stated that it has been ordered and should arrive around mid-March.

The Public Safety Committee adjourned on a motion by Dana Young, seconded by Teresa Pendleton. Motion carried 6-0.

Plans & Specs on 2011 Sewer Rehabilitation Project

City Engineer David Martini provided a review of the plans and specifications for the 2011 Sewer Rehabilitation Project. The following timelines were reviewed:

- Advertise for Bids - February 28th & March 7th
- Bid Opening - March 16th
- Council awards Bid - March 21st
- Substantial Completion - June 15th
- Final Completion - July 1st

David Martini stated that the proposed improvements were based on a review of the televised reports of the sewer mains that had been taken over the last couple of years, reports which included about one-third of the entire city. He stated that the project consisted of the following elements:

- 6,800 L.F. of sewer main cleaning
- Repair of 20 joints
- Lining of 29 sections
- Complete excavation & repair of 2 sections.

He stated that a preconstruction meeting will be held after the awarding of the bids on March 21st and that he didn't anticipate any significant problems with traffic control, with the exception of the two sections of sewer main needing complete street excavation.

He stated that the only element not included in the project was manhole repairs. He recommended that the city's manholes should be inspected in the near future to determine the extent of future repairs.

2011 Street Sweeping Bids

Dana Young stated that the following street sweeping bids were received for 2011:

Contractor	2008 Bids (Per Hour)	2009 Bids (Per Hour)	2010 Bids (Per Hour)	2011 Bids (Per Hour)
Reliakor Services, Inc.	\$69.75	\$69.00	\$72.50	\$74.25
Pearson Bros., Inc.	\$70.00	\$78.00	\$78.95	\$78.95
Allied Blacktop Company	\$79.00	\$79.00	\$76.00	\$74.00
Midwest Asphalt	\$95.00	No Bid	No Bid	No Bid
Crosstown Sweeping Corp.	\$110.00	No Bid	No Bid	No Bid
Carefree Services Inc.	No Bid	No Bid	No Bid	\$97.00

He stated that Allied Blacktop Company was awarded the Contract due to submitting the low bid.

Paul Skrede recommended that the sweeping be scheduled as early as possible this year and samples taken once again to determine the extent of the phosphorus reduction from street sweeping.

Other

David Martini provided a brief update on the proposed repair to the Hwy 7 traffic signal lights planned to begin on March 7th. He stated that the project included the update of the cabinets and installation of cameras to gather information on the timing of the signal lights. He stated that the project should have a minimal impact on traffic on Hwy 7 and Vine Hill Road.

Further discussion was held regarding the proposed 2012 traffic light replacement project. Paul Skrede stated that MNDOT has assigned a cost of \$75,000 to the city of Deephaven and to the city of Shorewood, with MNDOT paying \$150,000 towards to the new lighting. Paul Skrede stated that he very much objected to paying this assigned cost, particularly when the city has had so little say regarding the duration of the lighting turning onto Hwy 7 from Vine Hill Road. He stated that he would like to revisit this issue with MNDOT.

Paul Skrede stated that he had an interesting conversation with a District Manager of the Minnehaha Creek Watershed District about the Azure / Rutledge Storm Sewer Project and the possibility that the District might be willing to assist in the financing of this project since they had contributed to a very similar project with the city of Richfield. He asked the City Engineer to check with the District about the Richfield project in order to substantiate whether there could be a possibility of receiving funding for the Azure / Rutledge Storm Water Corridor Project.

Adjournment

Motion to adjourn by Dana Young, seconded by Jerry Hudlow. Motion carried 4-0. The meeting adjourned at 3:35 p.m. The next regularly scheduled meeting of the Public Works & Safety Committee will be held on Wednesday, April 6, 2011.