

**DEEPHAVEN CITY COUNCIL MEETING  
MONDAY, NOVEMBER 16, 2015  
MINUTES**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:00 p.m.

PRESENT: Mayor Paul Skrede, Councilmembers Tony Jewett, Steve Erickson, Darel Gustafson and Keith Kask

STAFF: City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE CONSENT AGENDA**

Motion by Councilmember Kask to approve the Consent Agenda, consisting of the following items:

- A. Approve November 2, 2015 Regular Council Minutes, as amended
- B. Approve October 2015 Treasurer's Report

Seconded by Councilmember Erickson. Motion carried 5-0.

4. **MATTERS FROM THE FLOOR**

Hennepin County Sheriff Rich Stanek was present to provide an overview of Hennepin County Sheriff responsibilities and activities.

At the conclusion of his PowerPoint, Sheriff Stanek stated that he has a great working relationship with Chief Cory Johnson and the Deephaven Police Department.

Chief Johnson stated that he is very appreciative of the help provided by Sheriff Stanek and the Hennepin County Sheriff's Department.

5. **UNFINISHED BUSINESS**

- A. **Approve Special Event Permit – 2016 Tour de Tonka (Tim Litfin)**

Minnetonka Community Education Director Tim Litfin was present to request a Special Event Permit for the 2016 Tour de Tonka. Tim Litfin stated that 2016 will be the 10<sup>th</sup> year of the Tour de Tonka, which has received great community support over the years. He stated that the event

continues to evolve and the organizers meet early and often as part of a year-round planning process.

Mayor Skrede stated that this is the City's first application under our new Special Event Permit ordinance. He stated that a meeting was held with Mr. Litfin a couple of weeks ago to discuss traffic issues that occurred during the event this past year. He stated that Deephaven is in somewhat of a unique position as we see all of the riders coming through our city. He stated that the major change for 2016 will be that the event will not have any riders starting at Minnetonka Community Ed next year, which was the cause of such a long traffic delay this year. He stated that this decision was made due to the fact that there is no way people on the north side of Deephaven can get out of town due to closures associated with the Hwy 101 project. He stated that he will monitor the event much more closely next year and noted that there will be increased signage installed along Minnetonka Blvd next year advising people of the event.

Councilmember Jewett stated that he was concerned about the proposed Vine Hill Road street project next year and whether the City would have to commit to an August 1 timeline for the project to be completed. He asked what would happen if the contractor was unable to complete Vine Hill Road by the time of the Tour de Tonka.

Tim Litfin stated that other cities try to accommodate these types of projects. He stated that he would attend the contractor meetings and noted that contractors tend to be great to work with.

Councilmember Kask reiterated the concern regarding the Vine Hill Road street project. He stated that there is a very short window from June to August 1<sup>st</sup> and is uncomfortable with such a short construction window. He stated that Minnetonka Community Ed wants a commitment that we surrender the use of our streets but he didn't know if we can guarantee that this project will be done within this timeline. He asked if other routes have been considered and noted that some residents have expressed their displeasure with the inability to get out of Deephaven during this event.

Tim Litfin stated that not all rides go through Deephaven. He stated that two out of six rides do not go through Deephaven. He stated that they have looked at other options but felt that the riders can move through Deephaven fairly quickly in about 45 minutes.

Councilmember Erickson asked if we could keep riders to one-half of the road.

Chief Johnson stated that we can't as the riders are shoulder to shoulder across the entire width of the street.

Mayor Skrede stated that Hwy 101 to Ridgewood Road may not be a favorable route but it was at least an option as a contingency. He noted that there was a contingency route in 2014 for the construction of the Vine Hill Bridge.

Tim Litfin stated that there would be an advantage of including this timeline in the contract.

Mayor Skrede stated that it is difficult to predict completion dates as we may hit two weeks of rain.

Tim Litfin stated that they will come up with a contingency route, if needed.

Mayor Skrede stated that Chief Johnson doesn't feel comfortable opening up the road during gaps in the riders due to concerns about the next upcoming wave of riders.

Tim Litfin stated that staggering the starting time of the riders will allow for more significant gaps.

Mayor Skrede noted that the Tour de Tonka is about as safe as a ride of this size can be.

Councilmember Jewett noted that there was a complaint regarding the music from the band this past year.

Tim Litfin noted that the music was scheduled much earlier this year. He stated that the music will begin at 7:30 a.m. in 2016 and the music will stop as soon as the last rider goes through. He stated that the music would last about 45 minutes.

Mayor Skrede asked Chief Johnson for his recommendation on this permit request.

Chief Johnson stated that he approves the request as submitted.

Mayor Skrede requested that staff keep a list of those individuals who contact the city, whether pro or con, after the event.

Councilmember Gustafson asked if the City would be obligated in any way, shape or form to keep the road open for this event.

Mayor Skrede stated that this could be addressed as a condition in the motion approving the Special Event Permit.

Motion by Councilmember Kask to approve a Special Event Permit for the 2016 Tour de Tonka as presented subject to the following conditions:

1. The City does not warrant, guarantee or represent that Vine Hill Road will be open for the event other than to make a best effort attempt to complete the street project prior to the event.
2. The City will be given an updated 2016 Emergency Plan
3. The contact list provided in the information packet will be shredded.

Seconded by Councilmember Erickson. Motion carried 5-0.

Mayor Skrede wished Tim Litfin the best of luck with the 2016 Tour de Tonka.

**B. Discuss 2016 Prosecution Rates (Steve Tallen)**

City Prosecutor Steve Tallen was present to provide an overview of his responsibilities as City Prosecutor and to request a 3% increase in his prosecution rate for 2016. He stated that his overall workload for the City of Deephaven is about the same as in prior years, which is significantly different from several of his other cities where the workload has dramatically reduced. He stated that his request for a 3% rate increase is due to the cost of living rate and the fact that he did not request a rate increase for this year. He stated that he would like to continue as the City Prosecutor and noted that 70% of his work for Deephaven is working with DWI's and 20% for domestic related court orders.

Further discussion was held on his caseload for the City of Deephaven.

Councilmember Kask stated that he is supportive of the work done by Mr. Tallen and noted that he supported Mr. Tallen's request as he did not request a rate increase this year.

Steve Tallen stated that he thought a 3% rate increase was a fair offer and added that it is a delight to work for the Deephaven Police Department.

Chief Johnson stated that Steve has done a good job and is happy with his services.

Motion by Councilmember Kask to authorize a 3% rate increase for Tallen & Baertschi for 2016. Seconded by Councilmember Erickson. Motion carried 5-0.

**C. Review 2016 Park Improvement Fund Budget**

Administrator Young presented the 2016 Park Improvement Fund Budget for Council review.

**D. Review 2016 Water, Sewer & Storm Sewer Budgets**

Administrator Young presented the 2016 Water, Sewer & Storm Sewer Budgets for Council review.

Discussion was held regarding the \$10.00 per quarter rate increase proposed in 2016 for the Sewer Fund.

**E. Review Five-Year Utility Projections**

Administrator Young presented Five-Year Utility Projections for Council review.

**F. Adopt Ordinance No. 04-57, Amending Sewer Rates**

Administrator Young stated that, as presented in the 2016 Sewer Fund Budget and in the Five-Year Utility Fund Projections, the Sewer Fund requires additional revenues in order to support a 23.3% increase in the wastewater disposal fee from the Metropolitan Council.

Motion by Councilmember Kask to adopt Ordinance No. 04-57, An Ordinance Amending Sewer Rates from \$85.00 per quarter to \$95.00 per quarter. Seconded by Councilmember Erickson. Motion carried 5-0.

**G. Other**

There was no other Unfinished Business this evening.

**6. NEW BUSINESS**

**A. Other**

There was no other New Business this evening.

**7. REPORTS FROM STANDING COMMITTEES**

**A. Public Works Committee**

Administrator Young presented a review of the Public Works Committee meeting held on November 4, 2015 on the following items:

- Reviewed complaints regarding a resident operating a chainsaw on Shaver's Lake Drive – no action was taken until more information can be gathered.
- Reviewed a request for a lower speed limit and stop sign on Linwood Road – the Committee recommended replacing the existing speed limit signs with cautionary 20 mph speed limit signs and to re-stripe Linwood Road next year.
- Reviewed a request for a 20 mph speed limit throughout Deephaven – no action taken on this request.
- Reviewed a request for downcast street lighting – more research and discussion will be held with Xcel Energy on this request.

**B. Park Committee**

Administrator Young presented a review of the Park Committee meeting held on November 10, 2015 on the preliminary review of the Park & Recreation Strategic Plan.

**8. ADJOURNMENT**

Motion to adjourn by Councilmember Kask, seconded by Councilmember Gustafson. Motion carried 5-0. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Dana H. Young  
City Administrator