



## Deephaven Mooring Rental – Deadlines & Regulations

Dear Resident,

Please be certain to carefully review this information prior to using your city mooring space. **These are some of the most common deadlines which residents often overlook and which can lead to a revocation of your mooring permit – Please don't forget!**

- **You must have your boat in its mooring space by May 31<sup>st</sup>, midnight, of every year.** The police department checks all moorings the morning of June 1<sup>st</sup> and if your boat is not in its mooring space by then you will need to appeal in order to keep your space. ***If you need to request a time extension, please contact me prior to that time so that you will not be penalized.*** You may be required to send a letter explaining your situation to city hall.
- **If you have to take your boat out for repairs or vacation, or cannot meet a mooring rental deadline required by the city, please contact city hall right away** – as long as we have notation of your situation in your lease file you will usually not be penalized by the boat committee. You may be required to send a letter explaining your situation to city hall.
- **You must be certain to use your mooring space 90 days of every boating season** which is between ice out – usually around April 10<sup>th</sup> and ending November 1<sup>st</sup> (November 15<sup>th</sup> for slides and canoe racks). This means you must have a boat in your space for at least 90 days of each season. Police department records daily use. ***If you have any circumstances which you feel will not allow you to meet the 90 day requirement, please contact me right away so you will not be penalized.***
- **You must have your boat off its mooring space by either November 1<sup>st</sup> if you have a buoy, dock, or shorespace or by November 15<sup>th</sup> if you have a canoe or slide.**
- **If you decide to change the boat you are keeping on your city mooring space, please contact city hall first.** You are not allowed to place any other boat other than the one you have listed in your lease and renewal applications on your mooring space until you have been approved by the city and have received a mooring permit for that watercraft. You must enter into a new lease agreement with the city as well as provide a copy of the title, current DNR watercraft registration and insurance, all listed in your name and Deephaven address for your new watercraft.
- **Please have your renewal payment to city hall, each year by November 15<sup>th</sup> at 4:30 PM** or you will lose your mooring space. (Between November 15<sup>th</sup> and November 30<sup>th</sup> a renewal can still be processed, but only if you pay an additional penalty of ½ the annual fee for your type of mooring.)

Feel free to contact me if you have any concerns or questions, big or small, and I will be happy to help you.

Happy Boating!  
Deborah Hicks,  
Marina Operations Clerk