

**DEEPHAVEN CITY COUNCIL MEETING
MONDAY, MAY 18, 2015
MINUTES**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:06 p.m.

PRESENT: Mayor Paul Skrede, Councilmembers Steve Erickson, Tony Jewett, Keith Kask and Darel Gustafson

STAFF: City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE MAY 4, 2015 COUNCIL MINUTES**

Motion by Councilmember Kask to approve the May 4, 2015 City Council minutes. Seconded by Councilmember Erickson. Motion carried 4-0.

Councilmember Gustafson abstained from the approval of the May 4, 2015 Council minutes as he was absent from the meeting.

4. **MATTERS FROM THE FLOOR**

There were no Matters from the Floor this evening.

5. **UNFINISHED BUSINESS**

- A. **Presentation of Park & Recreation Strategic Plan – Park Committee**

Park Committee Chairman Scott Ferguson (18185 Hummingbird Road) and Vice-Chairman Patrick Regan (3905 Walden Lane) were present to review the Park & Recreation Strategic Plan that had been submitted by Confluence to the Deephaven Park Committee.

Patrick Regan stated that he is here tonight to discuss the Strategic Plan proposal that had been submitted by Confluence to the Park Committee. He stated that the Park Committee did not submit a formal Request for Proposals but noted that Confluence's proposal is very comprehensive in providing a kick-off meeting, data gathering and base mapping, workshops, strategic planning, concept review and strategic planning, all of which have been included in a very comprehensive proposal.

He stated that the intent of the Strategic Plan is to maximize the usability of the parks. It will help to differentiate and diversify the parks so that we don't end up with, as is presently the case,

similar equipment at Shuck Park, Children's Park and Village Hall Park. This would develop a park and recreation plan for the next 20 years. He stated that in looking at the overall scope of work provided by Confluence, in his opinion they have provided a very cost effective proposal.

Mayor Skrede noted that the Park Committee seems to have a clear idea of what they would like to do and also liked the offer provided by Confluence. He asked if the focus would be on the major parks like Shuck, Village Hall, Thorpe and Children's rather than other minor parks.

Patrick Regan stated that this plan does not propose more park land; it would just help to address such issues as a recent request for a Pickle Ball Court. He added that the focus would be on the larger parks.

Councilmember Jewett stated that the proposed cost of the strategic plan is \$18,500 but it also alludes to a rate schedule, which was not included with the proposal. He stated that the project description also states that construction design is not included with their proposal.

Patrick Regan stated that the strategic plan is a master plan. If the plan proposes the addition of a concession shed at a park, the plan doesn't include architectural drawings of the shed.

Scott Ferguson stated that the City of Deephaven would make the final decisions on the overall elements of the plan.

Further discussion was held on the overall scope of the strategic plan and the proposed cost of \$18,500.

Councilmember Erickson stated that he was in favor of the Park Committee getting the professional expertise that they needed to develop a Park & Recreation Strategic Plan. He cautioned that the ultimate output may not be as encompassing as is hoped. He noted that the cost estimate needed to include another \$1,500 for potential reimburseables.

Councilmember Kask stated that the proposal includes \$16,500 for the work and another \$2,000 to conduct a second public workshop, which may not be needed.

Councilmember Jewett asked if we should obtain another bid for this work and asked if any other firms do this type of work.

Patrick Regan stated that hundreds of firms do this work.

Scott Ferguson stated that the proposal from Confluence is so comprehensive that they would simply cut and paste their proposal to send to another firm.

Patrick Regan stated that he would also want to give Confluence the opportunity to respond to the second bid.

Mayor Skrede noted that it is important to work with somebody you are comfortable with. He added that he doesn't know if you would find as good a company as Confluence, even if another company provided a lower bid.

Motion by Councilmember Erickson to authorize that the City of Deephaven contract with Confluence to develop a Park & Recreation Strategic Plan as outlined in their proposal at a cost of \$18,500. Seconded by Councilmember Gustafson. Motion carried 5-0.

B. Review Ordinance No. 05-44, Amending Section 535.04 on Public Nuisances

Administrator Young stated that at the last Council meeting, the Council reviewed an email from a resident complaining about the storage of unlicensed boats and trailers. He stated that the Council expressed a strong interest in adding language to our public nuisance ordinance and asked Police Chief Johnson and Administrator Young to come up with language to provide some controls over the parking of boats and trailers. He stated that Ordinance No. 05-44 has been drafted for Council consideration.

Mayor Skrede asked if there were any objections to the language in the proposed ordinance.

Councilmember Gustafson stated that these type of restrictions that are intended to clean up one mess can often lead to unintended consequences.

Mayor Skrede stated that staff's intent is to try to include language that was enforceable.

Administrator Young stated that the Police do not drive the streets looking to enforce public nuisances, enforcement is initiated by a complaint.

Councilmember Erickson stated that he is always concerned about writing language to deal with a singular complaint. He stated that he likes to think that we don't over-enforce issues and don't want to write legislation on a singular complaint. He stated that he wondered if this was the only example of a problem pertaining to the parking of boats and trailers and noted that he drove around town and found 10 other examples.

Councilmember Kask stated that there are at least 9 other examples of storage issues concerning boats and trailers that he could think of.

Councilmember Erickson added that he clearly thought that this was a reasonable addition to our public nuisance ordinance.

Councilmember Kask noted that this should also include travel trailers.

Motion by Councilmember Kask to adopt Ordinance No. 05-44, an Ordinance amending Section 535.04 (t) on Public Nuisances and waive the second reading. Seconded by Councilmember Jewett. Motion carried 5-0.

C. **Other**

There was no other Unfinished Business this evening.

6. **NEW BUSINESS**

A. **Review Preliminary Draft of 2015-2024 Capital Improvement Plan**

Administrator Young presented the Preliminary Draft of the 2016-2025 Capital Improvement Plan for Council review.

C. **Other**

There was no other New Business this evening.

8. **REPORTS FROM STANDING COMMITTEES**

A. **Park Committee**

Administrator Young presented a review of the Park Committee meeting held on May 5, 2015 on the following items:

- Reviewed and recommended approval the Park & Recreation Strategic Plan submitted by Confluence.

B. **Public Works Committee**

Administrator Young presented a review of the Public Works Committee meeting held on May 6, 2015 on the following items:

- Discussed the condition of the sidewalks on Park Place and Western Road and recommended that the City no longer maintain these sidewalks and further recommended that a letter be sent to the abutting property owners informing them that they could remove the sidewalk at their own cost if they so chose.
- Reviewed the 2015 Mill & Overlay Project and the recommendation from the City Engineer that this project is a reclaim and overlay project whereby the entire surface and a portion of the base are ground up and reclaimed to serve as the new base and then 3 1/2" overlay would be added.
- Recommended the installation of a walking and biking path along the closed portion of Highland Avenue.
- Discussed the possibility of expanding the striping the south turn lane on Minnetonka Blvd at the Vine Hill Bridge intersection to widen the walkway along Chimo.
- Recommended enhancing the trailer parking area along Minnetonka Blvd with the construction of a split rail fence.

The Council recommended that public works remove the sidewalks on Park Place and Western Road rather than the residents since we have the appropriate equipment.

Mayor Skrede noted that the Deephaven Beach lights need to be repaired.

C. Boat Committee

Administrator Young presented a review of the Boat Committee meeting held on May 14, 2015 on the following items:

- Accepted the resignation of Doug Ruble
- Discussed the need for new members
- Recommended changing the date of the Boat Committee meetings from the second Wednesday of the month to the second Thursday.
- Discussed the Ten Year Rule / Waiting List policy

Councilmember Jewett provided an update on the May 14th Lake Minnetonka Communication Commission meeting. He summarized the recent efforts of Production Manager Chris Vogt to promote the Lake Area Communities and stated that he had informed Chris of the upcoming 120 year anniversary of the Cottagewood Store.

8. ADJOURNMENT

Motion to adjourn by Councilmember Kask, seconded by Councilmember Erickson. Motion carried 5-0. The meeting adjourned at 8:38 p.m.

Respectfully submitted,
Dana H. Young
City Administrator