

**DEEPHAVEN CITY COUNCIL MEETING  
MONDAY, JULY 18, 2016  
MINUTES**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:00 p.m.

PRESENT: Mayor Paul Skrede, Councilmembers Tony Jewett, Steve Erickson, Keith Kask and Darel Gustafson

STAFF: City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE JULY 5, 2016 COUNCIL MINUTES**

Motion by Councilmember Kask to approve the July 5, 2016 Council minutes. Seconded by Councilmember Jewett. Motion carried 4-0.

Councilmember Erickson enters at 7:02 p.m.

4. **MATTERS FROM THE FLOOR**

Sue Spannus, a representative from CenterPoint Energy, was present to award the City of Deephaven a \$2,000.00 CenterPoint Energy Community Partnership Grant to assist with the purchase of an automatic defibrillator for the Deephaven Police Department. Mayor Skrede thanked CenterPoint Energy for this generous donation.

Mayor Skrede expressed his deepest sympathy to LMCC Director Jim Lundberg on the recent passing of his wife.

5. **UNFINISHED BUSINESS**

- A. **Review Vine Hill Road Timelines**

Administrator Young stated that the pre-construction meeting for the 2016 Street Improvement project was held on Thursday, July 7<sup>th</sup>, with discussion held on three principle areas:

1. The need for CenterPoint Energy to make several point improvements and to install new gas mains on the southern end of Vine Hill prior to street construction
2. Traffic control & signage – traffic will essentially be closed to everyone but local traffic but there will be one lane open at all times.
3. The project construction schedule.

He stated that it was originally intended to keep the road open for local traffic during CenterPoint Energy's gas main improvements beginning on July 11<sup>th</sup> but CenterPoint's contractor effectively tried to keep the road closed during their construction phase. He stated that this led to some confusion on the part of several residents, who were told that the road would remain open for local traffic.

He stated that he has learned from the City Engineer that CenterPoint has completed their gas main installations and Valley Paving will be in tomorrow to begin milling and reclaiming operations. He stated that the milling work is slated for the Vine Street cul-de-sac, Harper Road, and on Vine Hill Road south of Cottagewood Road and the reclamation work is slated for Vine Hill Road north of Cottagewood Road.

Further discussion was held on the necessity of contacting the utility companies well in advance of city projects so that pre-planning can begin well in advance.

Mayor Skrede stated that while he was impressed with the Valley Paving representatives at the pre-construction meeting, weather is always an uncertainty. He stated that his personal preference is for the Tour de Tonka to plan to use Co. Rd. 101 rather than Vine Hill Road and if Vine Hill Road is done on time, it would be a pleasant surprise. He stated that, with the Council's permission, he will send an email to MCE Director Tim Litfin informing him of this fact.

The Council agreed with sending Mr. Litfin this notice.

## **B. Other**

There was no other Unfinished Business this evening.

## **6. NEW BUSINESS**

### **A. Adopt Resolution No. 39-16, Establishing No Parking Zones**

Administrator Young stated that the Public Works & Safety Committee reviewed the current no parking zones surrounding Thorpe Park and recommended changing the no parking zone on Rutledge Road from Westview Drive to Hamilton Avenue by allowing parking along Thorpe Park and prohibiting parking along the residential homes on the opposite side of the park. He stated that since approval of this recommendation would allow parking along Thorpe Park on Rutledge Road and Westview Drive, which was approved back in 2012, the Committee also recommended removing the existing no parking zone along the park side of Hamilton Avenue.

He stated that the Committee believes this recommendation will provide two distinct benefits:

1. It will eliminate the potential public safety hazard of requiring the public cross Rutledge Road to access their parked vehicles.
2. It would provide continuity by allowing public parking along the perimeter of Thorpe Park.

Motion by Councilmember Gustafson to adopt Resolution No. 39-16, a Resolution Establishing No Parking Zones on a portion of Rutledge Road and Hamilton Avenue. Seconded by Councilmember Erickson. Motion carried 5-0.

**B. Other**

There was no other New Business this evening.

**7. REPORTS FROM STANDING COMMITTEES**

**A. Public Works Committee**

Administrator Young presented a brief review of the Public Works Committee meeting held on July 6, 2016, which included:

- Discussion regarding signage requests
- Thorpe Park area No Parking Recommendations
- Thorpe Park pond treatments

**B. Boat Committee**

Administrator Young presented a brief review of the Public Works Committee meeting held on July 14, 2016, which included:

- Discussed additional dock slips
- Discussed the buoy transition process
- Reviewed a boat lift policy

**8. ADJOURNMENT**

Motion to adjourn by Councilmember Erickson, seconded by Councilmember Gustafson. Motion carried 5-0. The meeting adjourned at 7:21 p.m.

Respectfully submitted,  
Dana H. Young  
City Administrator