

**DEEPHAVEN CITY COUNCIL MEETING
MONDAY, SEPTEMBER 18, 2017
MINUTES**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 7:00 p.m.

PRESENT: Mayor Paul Skrede, Councilmember's Tony Jewett, Kent Carlson, Steve Erickson, and Darel Gustafson

STAFF: City Administrator Dana Young

2. **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

3. **APPROVE CONSENT AGENDA**

Motion by Councilmember Gustafson to approve the Consent Agenda, consisting of the following items:

- A. Approve September 5, 2017 Council Minutes
- B. Approve August 2017 Treasurer's Report

Seconded by Councilmember Erickson. Motion carried 5-0.

4. **MATTERS FROM THE FLOOR**

There were no Matters from the Floor this evening.

5. **NEW BUSINESS**

- A. **Adopt Resolution No 42-17, Approving Application for MCES Grant Funding**

Administrator Young stated that with our participation in the Inflow & Infiltration mitigation program with the Metropolitan Council Environmental Services, the City of Deephaven is eligible to receive grant funds for all eligible I & I costs that were incurred over the past year. This would include the following two projects that were undertaken this year:

• 2017 Sewer Main Cleaning & Televising Project	-	\$ 36,250.25
• 2017 Manhole Repair Project	-	\$ 47,500.00
Total		\$ 83,750.25

He stated that participating cities are eligible to will receive 1) the lesser of \$25,000 or 50% of the submitted eligible project costs; and 2) the remainder of the funds, if any, that will be

apportioned based on an allocation to all eligible cities proportional to the cities' remaining maximum grant after part 1.

He stated that as part of the grant documents, a city resolution authorizing the grant application and execution of the grant agreement is required. He noted that the City of Deephaven submitted a similar grant application last year to the Metropolitan Council Environmental Services for three qualifying projects and received a grant in the amount of \$40,180.00, which was received in December 2016.

Motion by Councilmember Gustafson to adopt Resolution No. 42-17, a Resolution Approving the Submittal of an Application to Metropolitan Council Environmental Services for I & I Grant Funding. Seconded by Councilmember Erickson. Motion carried 5-0.

B. Other

There was no other New Business this evening.

6. UNFINISHED BUSINESS

A. Review / Approve Bid on Overhead Hockey Rink Lighting – Adopt Resol. No. 43-17

Administrator Young stated that bid specifications were sent to eight lighting contractors and the following bids were received from three contractors:

<u>Contractor</u>		<u>Bid Price</u>
Musco Lighting	Option No. 1	\$65,571.00
	Option No. 2	\$56,844.00
	Option No. 3	\$55,181.00
	Option No. 4	\$49,711.00
Frontier Electric		\$65,850.00
Apadana LLC	Option No. 1	\$78,000.00
	Option No. 2	\$73,000.00

He stated that following a review of the bids by staff and the City Engineer, it was recommended that the City Council consider the options submitted by Musco Lighting due to pricing, the variety of lighting options proposed and project schedule considerations. He stated that staff recommended discarding Option No. 2 and No 4, both of which proposed the use of wood poles instead of galvanized poles and only offered a ten-year warranty.

He stated that Option No. 1 is the highest cost option due to providing a 60' pole. He stated that this option would likely provide the best overall lighting on the hockey rink with 38 footcandles and to the open rink. He noted, however, that a 60' pole is unusually high and is not commonly used at other municipal rinks.

He stated that Option No. 3 provides a decent overall price, a 50' galvanized steel pole, the Control-Link wireless control system, and a 25-year warranty. He stated that this option only

provides 6 fixtures, which would enable an average of 25 footcandles on the rink. He stated that staff asked the contractor to provide a quote on adding two additional fixtures to this option, which would increase the overall footcandles on the rink to 30. He stated that this would increase the cost of this option to \$62,923.00 with the two additional fixtures. He stated that it is uncertain how well these options will light the open skating area.

Administrator Young stated that the difference between 25 and 30 footcandles is difficult to differentiate. He stated that a Class 2 rink is recommended at 30 footcandles and a Class 4 rink, which is a practice type rink that typically does not have spectators, is recommended to have 25 footcandles. He stated that the bid the City reviewed earlier this year from Westy's, which proposed a six light pole design very similar to our current overhead lights, only provided an average of 17 footcandles on the rink. He added that the lighting of our old rink was likely somewhere between 12-15 footcandles.

Mayor Skrede noted that the use of the open rink is typically during daylight hours. He stated that the lighting of the open rink should be better than what we currently have. He added that we could add another fixture in the future.

Councilmember Jewett stated that if our old rink was only at 12-17 footcandles, 25 footcandles would be a huge increase in lighting. He stated that it could almost be too bright.

Councilmember Erickson asked if all the options include reverse lighting for the open skating area. Administrator Young stated that all of Musco's options propose to light the open skating area using reverse fixtures aimed at the open skating area.

Councilmember Erickson stated that if we think 25 footcandles is a significant upgrade over what we have, we could add additional fixtures down the road. He stated that he prefers Option No. 3.

Option No. 3 was the general preference of the Council.

Motion by Councilmember Jewett to adopt Resolution No. 43-17, a Resolution Approving the Bid Submitted by Musco Lighting, provided as Option No. 3, in the amount of \$55,181.00 for the Thorpe Park Hockey Rink Lighting Project. Seconded by Councilmember Gustafson. Motion carried 5-0.

B. Authorize Pay Request No. 1 to Pipe Services for Sewer Main Cleaning & Televising Project

Administrator Young stated that the City Engineer has recommended Pay Request No. 1 to Pipe Services in the amount of \$33,264.73 for the 2017 Sewer Main Cleaning & Televising Project. He stated that the project was bid at \$36,250.25 and the total amount completed to date is \$35,015.50 with \$1,750.78 held as the 5% retainage.

Motion by Councilmember Erickson to authorize Pay Request No. 1 to Pipe Services in the amount of \$33,264.73 for the 2017 Sewer Main Cleaning & Televising Project. Seconded by Councilmember Gustafson. Motion carried 5-0.

C. Other

There was no other Unfinished Business this evening.

7. REPORTS FROM STANDING COMMITTEES

A. Public Works Committee

Administrator Young presented a review of the Public Works Committee meeting held on September 12, 2017 on the following items:

- Discussion was held on a petition to reduce & enforce speed limits on Deephaven Avenue. A traffic report from the speed trailer on northbound traffic was reviewed. Further discussion will be held on this request once the traffic reports on southbound traffic are reviewed.
- Discussed the bid from Midwest Fencing in the amount of \$17,591 for installing a fence along the west side of the Chowen's Corner parking lot. The Committee requested an addition bid.
- Recommended approval of the posting of Dog on Leash signs at the entranceways to Thorpe Park due to increasing problems with dogs wandering around Thorpe Park off-leash.
- Recommended the relocation of stop signs on Cottagewood Road from the intersection of Cottagewood Road and Linwood Road to the intersection of Cottagewood Road and Carson Road to add additional protection for residents using the pedestrian crosswalk.
- Reviewed the Thorpe Park Project.

B. Park Committee

Administrator Young presented a review of the Park Committee meeting held on September 12, 2017 on the following items:

- Discussed park usage fees, parking permit fees and permit parking areas.
- Discussed potential locations for public fishing areas.
- Discussed the review of the Parks & Beaches section of the City's Comprehensive Plan.

8. ADJOURNMENT

Motion to adjourn by Councilmember Erickson, seconded by Councilmember Gustafson. Motion carried 5-0. The meeting adjourned at 7:27 p.m.

Respectfully submitted,
Dana H. Young
City Administrator