

CITY OF DEEPHAVEN

2017 BUDGET

Budget Index

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2017 General Fund Revenues

Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
Taxes						
Current Ad Valorem	1,670,474	1,729,334	1,752,391	1,789,000	1,758,000	1,800,000
Delinquent Ad Valorem	11,931	2,705	6,186	10,000	6,000	6,000
Fiscal Disparities	21,167	24,521	24,518	22,731	22,731	21,916
Surcharge Revenue / Penalties	<u>2,315</u>	<u>1,276</u>	<u>1,073</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Subtotal	1,705,887	1,757,836	1,784,168	1,822,731	1,787,731	1,828,916
Licenses and Permits						
3.2 Beer & Cigarette Licenses	125	75	75	100	100	100
Professional Licenses	2,977	3,620	4,526	3,000	3,200	3,200
Other Business Licenses	675	225	445	650	500	500
Deephaven Building Permits	271,451	258,243	206,444	200,000	200,000	200,000
Electrical Permits	28,057	19,476	17,815	17,000	17,000	17,000
Animal Licenses	470	3,410	1,580	2,600	2,600	500
Parking Permits	<u>20,209</u>	<u>17,468</u>	<u>24,910</u>	<u>22,000</u>	<u>24,000</u>	<u>24,000</u>
Subtotal	323,964	302,517	255,795	245,350	247,400	245,300
Intergovernmental						
POST Reimbursement	2,392	2,253	2,332	2,200	2,300	2,300
Fire Relief Reimbursement	132,281	126,684	139,142	132,500	139,150	139,150
Police State Aid	49,463	47,948	47,854	49,000	48,000	48,000
Hennepin County Road Aid	17,478	9,912	9,748	9,000	9,500	9,500
Other Aid / EFD Reimbursement	12,778	328	8,367	0	0	0
PERA	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>
Subtotal	216,893	189,626	209,944	195,201	201,451	201,451
Charges for Service						
Zoning & Subdivisions	9,300	2,850	4,900	6,000	4,800	4,800
Police Services	26,795	49,240	42,857	25,468	35,468	36,232
Accident Reports	47	59	27	50	50	50
False Alarm Fees	100	350	0	250	250	250
Animal Control	505	300	395	500	500	500
Private Roads	12,752	15,084	10,034	8,500	8,500	10,000
Greenwood Rent	6,515	6,515	5,849	5,849	5,849	5,849
Greenwood Clerical Services	33,665	34,008	37,089	36,785	36,785	43,374
Greenwood Public Works	36,251	38,430	41,013	40,000	40,000	40,000
Greenwood Bldg Permits	31,778	58,423	47,860	30,000	45,000	40,000
Greenwood Zoning Services	3,576	5,456	9,328	3,000	9,000	9,000
Woodland Services	48,257	49,664	43,739	44,766	44,766	46,875
Woodland Police Services	104,278	106,363	109,554	111,754	111,754	113,989
Woodland Bldg Permits	30,101	25,395	41,735	23,000	20,000	23,000
Woodland Public Works/Zoning	3,432	3,743	4,082	2,000	3,500	4,000
Load Limits	27,037	30,863	19,275	20,000	20,000	20,000
Fiscal Agent Services	<u>16,000</u>	<u>16,000</u>	<u>16,480</u>	<u>16,975</u>	<u>16,975</u>	<u>18,000</u>
Subtotal	390,389	442,743	434,217	374,897	403,197	415,919

Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
Fines & Penalties	88,895	101,177	74,635	60,000	60,000	60,000
Miscellaneous Income						
Special Assessments	775	778	535	500	500	500
Interest Income	21,490	28,971	48,782	40,000	45,000	45,000
Copies	1,079	2,168	2,393	2,000	2,000	2,000
Cell Tower Leases	33,346	60,883	63,529	64,542	64,542	66,478
Other Income	145,523	1,685	168,992	4,500	50,000	4,000
Counter-Act	7,770	6,216	6,216	6,216	6,216	6,216
Sale of Property	133	56	75	100	100	100
Miscellaneous	<u>21,487</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>
Subtotal	231,603	100,757	290,522	117,958	168,358	124,394
Total Revenues	2,957,631	2,894,656	3,049,281	2,816,137	2,868,137	2,875,980
Fund Transfers						
Sewer Fund Transfer	<u>27,454</u>	<u>27,466</u>	<u>27,743</u>	<u>28,054</u>	<u>28,054</u>	<u>28,452</u>
Subtotal	27,454	27,466	27,743	28,054	28,054	28,452
Total Revenues	2,985,085	2,922,122	3,077,024	2,844,191	2,896,191	2,904,432
Annual Expenditures	2,636,110	2,683,866	2,852,650	2,842,617	2,850,993	2,899,635
Annual Fund Balance	348,975	238,256	224,374	1,574	45,198	4,797
Fund Balance, January 1st	2,680,768	3,029,743	3,267,999	3,219,373	3,219,373	2,964,571
CIF / Storm Water Fund Transfer	0	0	273,000	300,000	300,000	100,000
Fund Balance, December 31st	3,029,743	3,267,999	3,219,373	2,920,947	2,964,571	2,869,368
Cash Reserve Percentage	114.9	121.8	112.9	102.8	104.0	99.0

**General Fund Expenditures
2017**

Fund	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
Administration						
General Government	145,692	142,961	174,127	176,685	180,305	193,258
Elections	1,177	6,438	836	10,800	10,741	1,750
Administration	278,898	271,494	285,957	292,818	292,770	302,115
City Hall Buildings	39,557	43,929	42,780	45,500	44,800	46,500
Subtotal	465,324	464,822	503,700	525,803	528,616	543,623
% of Budget	17.7	17.3	17.7	18.5	18.5	18.7
Public Works						
Zoning & Building Inspections	205,479	223,832	261,421	205,144	219,821	222,959
Streets & Roads	101,611	100,629	102,617	109,900	101,400	112,600
Public Works	351,594	331,066	340,610	360,899	349,346	348,597
Subtotal	658,684	655,527	704,648	675,943	670,567	684,156
% of Budget	25.0	24.4	24.7	23.8	23.5	23.6
Public Safety						
Police	899,997	927,620	987,229	949,571	963,874	949,799
Fire Services	546,136	562,428	582,745	598,925	605,398	628,257
Subtotal	1,446,133	1,490,048	1,569,974	1,548,496	1,569,272	1,578,056
% of Budget	54.9	55.5	55.0	54.5	55.0	54.4
Parks & Recreation						
Parks	62,889	70,796	72,523	79,600	79,130	80,800
Subtotal	62,889	70,796	72,523	79,600	79,130	80,800
% of Budget	2.4	2.6	2.5	2.8	2.8	2.8
Public Health						
Animal Management	3,080	2,673	1,805	12,775	3,408	13,000
Subtotal	3,080	2,673	1,805	12,775	3,408	13,000
% of Budget	0.1	0.1	0.1	0.4	0.1	0.4
Total	2,636,110	2,683,866	2,852,650	2,842,617	2,850,993	2,899,635

**General Government
2017 Budget
41100**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
103	Salaries	13,200	13,200	13,200	13,200	13,200	26,400
121	Pera	0	0	90	120	120	240
122	Fica	818	818	819	818	818	1,637
123	Medicare	191	191	191	191	191	383
201	Office Supplies	97	184	29	250	200	250
301	Auditing	15,675	16,095	16,470	16,100	16,265	14,720
303	Engineering	478	600	240	1,500	1,000	1,000
304	Legal Fees	-2,538	1,834	16,864	4,000	8,000	4,000
309	Professional Services	6,390	-3,951	325	400	400	400
317	Assessor	48,769	45,316	51,773	52,871	52,871	54,188
369	Insurance	56,979	62,986	67,874	80,895	80,500	82,100
371	Training Costs	416	375	638	840	800	900
433	Dues/Subscriptions	4,017	4,113	4,414	4,300	4,740	5,040
437	Aid to Outside Agencies	1,200	1,200	1,200	1,200	1,200	2,000
439	Miscellaneous	0	0	0	0	0	0
590	Capital Outlay	0	0	0	0	0	0
	Total	145,692	142,961	174,127	176,685	180,305	193,258

**General Government
2017 Budget Worksheet
41100**

Item	Cost	Summary																				
Salary	26,400	<ul style="list-style-type: none"> ◆ Mayor: \$600 per month = \$7,200 ◆ Council: \$400 per month = \$4,800 x 4 = \$19,200 																				
Pera	240	<ul style="list-style-type: none"> ◆ Councilmember Tony Jewett is participating in PERA ◆ \$4,800 x 5.0% = \$240 																				
Fica	1,637	<ul style="list-style-type: none"> ◆ 6.2% x \$26,400 = \$1,637 																				
Medicare	383	<ul style="list-style-type: none"> ◆ 1.45% x \$26,400 = \$383 																				
Office Supplies	250	<ul style="list-style-type: none"> ◆ \$924 in 2012; \$97 in 2013; \$184 in 2014; \$29 in 2015 ◆ No change in 2017 																				
Auditing	14,720	<ul style="list-style-type: none"> ◆ \$21,750 in 2012; \$22,405 for 2013 Audit; \$22,750 for 2014 Audit; \$22,750 for 2015 Audit; \$23,000 for 2016 Audit • 36% / \$8,280 in Enterprise Funds & Capital Project Funds 64% / \$14,720 in General Government 																				
Engineering	1,000	<ul style="list-style-type: none"> ◆ Miscellaneous Engineering Fees ◆ \$362 in 2012; \$478 in 2013; \$600 in 2014; \$240 in 2015 ◆ \$500 reduction in 2017 																				
Legal Fees	4,000	<ul style="list-style-type: none"> ◆ \$4,231 in 2009; \$8,742 in 2010; \$2,305 in 2011; \$5,229 in 2012; (\$2,538) in 2013; \$1,834 in 2014; \$16,864 in 2015 ◆ \$8,000 estimated in 2017 ◆ 50% of legal fees are listed under Zoning & Building Inspection & 50% are under General Government 																				
Professional Services	400	<ul style="list-style-type: none"> ◆ \$303 in 2012; \$6,390 in 2013; (\$3,951) in 2014 (Limited Site Investigation at Chowen's Corner Parking Lot in 2013 – petrofund reimbursement in 2014); \$325 in 2015 ◆ Hennepin County (Truth in Taxation) = \$350 ◆ Other = \$50 																				
Assessor	54,188	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 30%; text-align: center;"><u>City Assessor</u></th> <th style="width: 30%; text-align: center;"><u>County Assessor</u></th> <th style="width: 30%; text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>◆ 2014 -</td> <td style="text-align: right;">\$48,657</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$50,657</td> </tr> <tr> <td>◆ 2015 -</td> <td style="text-align: right;">\$49,773</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$51,773</td> </tr> <tr> <td>◆ 2016 -</td> <td style="text-align: right;">\$50,871</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$52,871</td> </tr> <tr> <td>◆ 2017 -</td> <td style="text-align: right;">\$51,888</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$54,188</td> </tr> </tbody> </table>		<u>City Assessor</u>	<u>County Assessor</u>	<u>Total</u>	◆ 2014 -	\$48,657	\$2,000	\$50,657	◆ 2015 -	\$49,773	\$2,000	\$51,773	◆ 2016 -	\$50,871	\$2,000	\$52,871	◆ 2017 -	\$51,888	\$2,300	\$54,188
	<u>City Assessor</u>	<u>County Assessor</u>	<u>Total</u>																			
◆ 2014 -	\$48,657	\$2,000	\$50,657																			
◆ 2015 -	\$49,773	\$2,000	\$51,773																			
◆ 2016 -	\$50,871	\$2,000	\$52,871																			
◆ 2017 -	\$51,888	\$2,300	\$54,188																			
(5)																						

City Insurance	82,100	<u>Property/liability:</u> ♦ \$48,198 in 2014; \$47,616 in 2015; \$47,671 in 2016 ♦ 2% expected increase in 2017 to \$48,624 <u>Work Comp:</u> ♦ \$27,986 in 2014; \$30,437 in 2015; \$31,350 est. in 2016 ♦ 2% expected increase in 2017 to \$31,976 <u>Deductible:</u> • (3) \$500 Deductibles = \$1,500
Training/Conference	900	♦ \$1,190 in 2012; \$416 in 2013; \$375 in 2014; \$638 in 2015 ♦ Worksession Meals = \$260 (\$65 x 4 worksessions) ♦ (2) New Council Seminars = \$640
Dues/Subscriptions	5,040	♦ \$4,017 in 2013; \$4,113 in 2014; \$4,414 in 2015 ♦ MN Mayor's Assoc.: (\$30 in 2015) = \$ 30 ♦ LMC: (\$3,984 in 2015) = \$ 4,585 ♦ SRA: (\$425 in 2016) = \$ 425
Aid to Outside Agencies	2,000	♦ Excelsior Fireworks Program: \$2,000
Total	193,258	9.4% increase in 2017

**Elections
2017 Budget
41200**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
103	Salaries	0	4,089	0	6,300	6,300	0
121	PERA	0	0	0	0	0	0
122	FICA	0	0	0	0	0	0
139	Insurance	0	0	0	0	0	0
201	Office Supplies	0	936	0	1,200	1,200	0
319	Equipment Maint.	1,042	49	694	1,100	1,041	1,600
322	Postage	135	65	142	150	150	150
331	Training Expenses	0	85	0	100	100	0
351	Legal Notices	0	438	0	600	600	0
372	Meals	0	776	0	850	850	0
590	Capital Outlay	0	0	0	500	500	0
	Total	1,177	6,438	836	10,800	10,741	1,750

**Elections
2017 Budget Worksheet**

Item	Cost	Summary
Salaries	0	◆ No Municipal, State or Federal Election in 2017
Office Supplies	0	◆ \$114 in 2009; \$935 in 2010; \$1,248 in 2012; \$936 in 2014 ◆ No election in 2017
Equipment Maintenance	1,600	◆ \$812 in 2012; \$1,042 in 2013; \$1,092 in 2014; \$694 in 2015; \$1,042 in 2016 ◆ DS 200 Maintenance Agreement (2 x \$187) = \$561 ◆ Automark Maint. Agreement (3 x \$160) = \$480 ◆ Annual programming fee (\$25 / precinct) = \$ 50 ◆ Election Poll Books (5 x \$100) = \$500
Postage	150	◆ \$32 in 2009; \$0 in 2010; \$12 in 2012; \$135 in 2013; \$65 in 2014; \$142 in 2015 ◆ Postal Verification Cards = \$150
Training & Travel Expense	0	◆ No election in 2017
Legal Notices	0	◆ \$1,323 in 2010; \$740 in 2012; \$438 in 2014 ◆ No election in 2017
Meals	0	● \$523 in 2010; \$589 in 2012; \$776 in 2014 ● No election in 2017
Capital Outlay	0	● No election in 2017
Total	1,750	

**Administration
2017 Budget
41400**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
101	Salaries	182,216	176,492	180,099	188,215	185,203	190,742
121	Pera	7,449	7,273	7,789	8,270	8,044	8,343
122	Fica	11,177	10,704	10,924	11,669	11,483	11,826
123	Medicare	2,614	2,503	2,555	2,729	2,685	2,766
125	Other Retirement	5,117	5,405	5,731	5,847	5,847	5,963
139	Health & Life Ins.	24,547	24,773	27,621	29,208	29,208	28,285
201	Office Supplies	7,694	6,801	8,948	7,000	8,000	8,500
213	Publications	1,264	1,193	882	1,400	1,200	1,400
249	Office Equipment	162	597	0	500	250	500
309	Professional Services	11,889	20,913	17,289	17,000	17,300	17,500
319	Equipment Maint.	4,078	5,917	3,230	4,200	4,050	4,500
321	Telephone	3,307	3,718	4,462	4,080	4,600	4,890
322	Postage	7,211	4,201	7,096	5,000	6,500	7,000
331	Training Expenses	616	171	1,485	1,000	1,000	1,500
351	Notices	4,613	2,251	4,957	3,300	4,500	5,000
433	Dues/Subscriptions	312	280	300	400	400	400
439	Miscellaneous	4,632	-1,698	2,589	3,000	2,500	3,000
590	Capital Outlay	0	0	0	0	0	0
	Total	278,898	271,494	285,957	292,818	292,770	302,115

**Administration
2017 Budget Worksheet
41400**

Item	Cost	Summary
Salary	190,742	<ul style="list-style-type: none"> ◆ 2.0% increase in 2017 ◆ D. Young: 30 hrs per week (\$50.96/hr) = \$79,505 ◆ M. Courtney: 36 hrs/week (\$29.54/hr) = \$55,297 ◆ D. Hicks: 10 hrs Admin (\$25.85/hr) = \$13,440 ◆ K. McCullum: 30 hrs per week (\$27.24/hr) = \$42,500
PERA	8,343	<ul style="list-style-type: none"> • 7.5% x \$111,237 (all salaries minus Administrator) = \$8,343 • Required increase from 7.25% to 7.5% in 2015
FICA	11,826	<ul style="list-style-type: none"> • 6.2% x \$190,742 (total salaries) = \$11,826
Medicare	2,766	<ul style="list-style-type: none"> • 1.45% x \$190,742 (total salaries) = \$2,766
ICMA	5,963	<ul style="list-style-type: none"> • 7.5% x \$79,505 (Administrator's salary) = \$5,963
Insurance	28,285	<ul style="list-style-type: none"> ◆ Health insurance: projected decrease in 2017 ◆ Life insurance: 0% projected increase in 2017 ◆ Dental insurance: 5% projected increase in 2017 ◆ D. Young: = \$ 15 ◆ M. Courtney: = \$16,270 ◆ D. Hicks: 25% in Administration = \$ 2,358 ◆ K. McCullum: = \$ <u>9,657</u> Total health, dental & life insurance = \$28,285
Office Supplies	8,500	<ul style="list-style-type: none"> ◆ \$8,084 in 2012; \$7,694 in 2013; \$6,801 in 2014; \$8,948 in 2015 ◆ Purchase Orders (\$200), copy paper (\$2,000), receipts (\$250), envelopes (\$850), letterhead (\$250), tax forms (\$100), toner (\$1,100), other office supplies (\$2,750) ◆ \$1,500 increase in 2017
Publications	1,400	<ul style="list-style-type: none"> ◆ \$1,206 in 2012; \$1,264 in 2013; \$1,193 in 2014; \$882 in 2015 ◆ Newsletters: \$350 per newsletter x 4/year = \$1,400
Minor Equipment	500	<ul style="list-style-type: none"> ◆ \$1,023 in 2012; \$162 in 2013; \$597 in 2014; \$0 in 2015 ◆ Minor equipment purchases in 2017
Professional Services	17,500	<ul style="list-style-type: none"> ◆ \$11,889 in 2013; \$20,913 in 2014; \$17,289 in 2015 ◆ Civic Systems (software support) = \$7,500 (\$7,312 in 2016) ◆ Tech Assistance (\$550 per month) = \$6,600 ◆ Website software support = \$ 800 ◆ Backup Support / Security = \$1,300 ◆ GFOA Certificate of Excellence = \$ 400 ◆ Phone System Support (Del Com) = \$ 400 ◆ Web Hosting = \$ 500

Equipment Maint.	4,500	<ul style="list-style-type: none"> ◆ \$4,289 in 2012; \$4,078 in 2013; \$5,917 in 2014; \$3,230 in 2015 ◆ Copier Maintenance (\$2,685): ◆ Black & White = .007 x 165,000 copies = \$1,155 ◆ Color = .045 x 34,000 copies = \$1,530 ◆ Postage machine lease = \$1,500 ◆ Other = \$ 315 ◆ \$300 increase in 2017
Telephone	4,890	<ul style="list-style-type: none"> ◆ \$3,307 in 2013; \$3,718 in 2014; \$4,462 in 2015 ◆ Integra (\$720/mth) = \$8,640 ◆ Internet Service: Mediacom (\$95 per month) = \$1,140 ◆ Total phone service = \$9,780 ◆ 50% of phone service in Planning & Police (\$4,890)
Postage	7,000	<ul style="list-style-type: none"> ◆ \$8,232 in 2012; \$7,211 in 2013; \$4,201 in 2014; \$7,096 in 2015 ◆ \$7,000 estimated in 2017
Training Expenses	1,500	<ul style="list-style-type: none"> ◆ \$466 in 2012; \$616 in 2013; \$171 in 2014; \$1,485 in 2015 ◆ Transportation & mileage expenses = \$500 ◆ Conferences & Seminars = \$500 ◆ Meals & lodging = \$100 ◆ Employee Recognition Meal = \$400
Notices	5,000	<ul style="list-style-type: none"> ◆ \$3,209 in 2012; \$4,613 in 2013; \$2,251 in 2014; \$4,957 in 2015 ◆ \$1,700 increase in 2017
Dues/Subscriptions	400	<ul style="list-style-type: none"> ◆ MCFOA = \$ 35 ◆ GFOA = \$160 ◆ Notary = \$120 ◆ Other = \$ 85
Miscellaneous	3,000	<ul style="list-style-type: none"> ◆ \$2,113 in 2012; \$4,632 in 2013; \$2,589 in 2015 ◆ Teller fees, wire transfer fees, ACH fees, Hennepin County special assessment charge, sales tax, investment fees ◆ No change in 2017
Total	302,115	3.2% increase in 2017

**City Hall Buildings
2017 Budget
41900**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
229	Rep & Maint Supplies	5,878	8,686	8,720	8,700	8,700	9,000
307	Janitorial Services	7,800	7,800	7,650	7,800	7,500	7,800
381	Electricity	15,801	13,655	13,778	15,000	15,000	15,000
383	Natural Gas	5,512	6,615	5,518	7,200	6,600	7,200
409	Repair & Maintenance	4,078	6,432	6,699	6,000	6,500	7,000
419	Rentals	488	741	415	800	500	500
520	Capital Outlay	0	0	0	0	0	0
	Total	39,557	43,929	42,780	45,500	44,800	46,500

**City Hall Buildings
2017 Budget Worksheet
41900**

Item	Cost	Summary
Repair & Maint Supplies	9,000	<ul style="list-style-type: none"> ◆ \$5,878 in 2013; \$8,686 in 2014; \$8,720 in 2015 ◆ Softener Salt = \$ 400 ◆ Drinking Water = \$1,000 ◆ Hardware Supplies = \$1,600 ◆ Janitorial / Cleaning Supplies = \$2,800 ◆ Building Supplies = \$2,900 ◆ Miscellaneous Supplies = \$ 300 ◆ \$300 increase in 2017
Janitorial Services	7,800	◆ \$150 per week (\$7,800)
Electricity	15,000	<ul style="list-style-type: none"> ◆ \$15,801 in 2013; \$13,655 in 2014; \$13,778 in 2015 ◆ Estimated at \$1,250 per month in 2017 = \$15,000
Natural Gas	7,200	<ul style="list-style-type: none"> ◆ \$5,512 in 2013; \$6,615 in 2014; \$5,518 in 2015 ◆ Estimated at \$600 per month in 2017 = \$7,200
Repair & Maintenance	7,000	<ul style="list-style-type: none"> ◆ \$4,078 in 2013; \$6,432 in 2014; \$6,699 in 2015 ◆ HVAC / Generator Maintenance = \$1,800 ◆ Garage door repair = \$1,000 ◆ Pest control = \$ 750 ◆ Fire extinguisher maintenance = \$ 800 ◆ Pump garage sumps = \$ 400 ◆ Clean dryer vents = \$ 150 ◆ Xmas Lights = \$ 350 ◆ Electrical Repair = \$1,100 ◆ Other maintenance = \$ 650 ◆ \$1,000 increase in 2017
Rentals	500	<ul style="list-style-type: none"> ◆ \$488 in 2013; \$741 in 2014; \$415 in 2015 ◆ Mats (\$38 per month) = \$456
Total	46,500	2.2% increase in 2017

**Police Department
2017 Budget
42100**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
101	Salaries	583,849	599,136	637,284	598,338	598,338	608,540
121	Pera	79,825	86,468	94,522	92,025	92,025	93,397
122	Fica	3,478	3,223	4,234	3,170	3,170	3,391
123	Medicare	8,242	8,323	8,907	8,676	8,676	8,824
139	Insurance	79,353	87,954	101,541	101,872	111,985	84,160
149	Unemployment	0	0	0	0	0	0
201	Office Supplies	2,201	2,386	2,497	2,600	2,600	2,700
211	Uniforms	4,098	2,492	5,836	4,500	5,900	4,800
212	Petroleum	23,995	20,702	16,531	23,400	21,500	21,500
214	Forms/Printing	1,756	587	1,122	1,700	1,500	1,700
217	Crime Prevention	3,290	3,058	3,879	3,400	3,800	3,900
219	Operational Supplies	3,041	778	3,899	3,000	3,000	3,000
221	Equip/Vehicle Supplies	1,038	1,333	312	1,200	1,200	1,200
231	Firearm Training Supplies	1,941	2,105	1,879	2,500	2,300	2,500
249	Minor Equipment	1,222	890	287	1,600	1,400	1,600
302	Jail/Workhouse Fees	3,408	5,238	3,464	5,000	5,000	5,000
304	Prosecuting Attorney	41,818	42,456	42,122	43,300	43,500	44,352
309	Professional Services	20,672	23,995	20,879	18,500	20,000	20,100
310	Animal Control	1,413	1,300	1,425	1,600	1,600	1,600
319	Equipment Maintenance	3,693	3,588	4,383	4,100	4,300	4,400
321	Communications	7,732	6,580	6,653	6,840	6,840	7,485
322	Postage	91	41	0	0	0	0
323	Radio	6,095	6,328	5,276	6,000	6,000	6,000
324	CJDN	1,530	2,040	2,040	2,100	2,040	2,100
331	Training Expenses	5,706	2,993	3,107	4,000	4,000	4,000
333	Vehicle Maintenance	9,034	11,692	13,005	8,000	11,000	11,000
381	Utilities	267	280	317	300	350	300
433	Dues/Subscriptions	1,209	1,654	1,828	1,850	1,850	2,250
439	Miscellaneous	0	0	0	0	0	0
	Total	899,997	927,620	987,229	949,571	963,874	949,799

**Police Department
2017 Budget Worksheet
42100**

Item	Cost	Summary
Salary	598,367	<ul style="list-style-type: none"> ◆ Chief Johnson: \$92,159 (2% increase to \$44.31/hr) ◆ C. Whiteside: \$79,690 (2% increase to \$38.31/hr) ◆ M. Case: \$72,287 (2% increase to \$34.75/hr) ◆ T. Carlson: \$72,287 (2% increase to \$34.75/hr) ◆ D. Klisczc: \$72,287 (2% increase to \$34.75/hr) ◆ J. Heasley: \$72,287 (2% increase to \$34.75/hr) ◆ E. Read: \$63,532 (Step 2 / 3) ◆ E. McColl: \$48,191 (Step 3) ◆ CSO Officers: \$6,250 (\$12.50 x 500 hours) ◆ Holiday Pay (total holiday pay = \$19,397) 88 hrs x 5 officers x \$33.91 = \$14,920 88 hrs x 3 officers x \$16.96 = \$ 4,477
Overtime	10,173	<ul style="list-style-type: none"> ◆ 60 hours per officer = 300 hours x \$33.91 (average per hr overtime) = \$10,173
PERA	93,397	<ul style="list-style-type: none"> ◆ \$554,099 x 16.2% = \$89,764 ◆ Increase from 15.3% to 16.2% in 2015 ◆ \$48,441 x 7.5% = \$3,633 ◆ Increase from 7.25% to 7.5% in 2015
FICA	3,391	<ul style="list-style-type: none"> ◆ E. McColl: 6.2% x \$48,441 = \$3,003 ◆ CSO: 6.2% x \$6,250 = \$388
Medicare	8,824	<ul style="list-style-type: none"> ◆ \$608,540 x 1.45% = \$8,824
Insurance	84,160	<ul style="list-style-type: none"> ◆ Chief Johnson: = \$10,671 ◆ Lt. Whiteside = \$13,341 ◆ M. Case: = \$11,856 ◆ T. Carson: = \$12,628 ◆ D. Klisczc: = \$16,270 ◆ E. Read: = \$ 6,402 ◆ J. Heasley: = \$ 6,590 ◆ E. McColl = <u>\$ 6,402</u> ◆ Total health, dental & life Insurance = \$84,160
Office Supplies	2,700	<ul style="list-style-type: none"> ◆ \$2,201 in 2013; \$2,386 in 2014; \$2,497 in 2015 ◆ \$100 increase in 2017
Uniforms	4,800	<ul style="list-style-type: none"> ◆ \$3,951 in 2010; \$3,077 in 2011; \$4,961 in 2012; \$4,098 in 2013; \$2,492 in 2014; \$5,836 in 2015 ◆ Employee uniforms & personal equipment ◆ Does not include weapons & leather ◆ \$300 increase in 2017

Petroleum	21,500	<ul style="list-style-type: none"> ◆ \$23,995 in 2013; \$20,702 in 2014; \$16,531 in 2015 ◆ 8,239 gallons in 2011; 7,391 gallons in 2012; 7,553 gallons in 2013; 6,914 gallons in 2014; 8,560 gallons in 2015 ◆ 8,600 gallons x \$2.50 per gallon in 2017 = \$21,500
Forms/Printing	1,700	<ul style="list-style-type: none"> ◆ \$902 in 2012; \$1,756 in 2013; \$587 in 2014; \$1,122 in 2015 ◆ Vehicle log sheets, alarm reports, letterheads, property reports, traffic tickets, citations, envelopes, business cards, & No Parking Signs ◆ No change in 2017
Crime Prevention	3,900	<ul style="list-style-type: none"> ◆ \$3,290 in 2013; \$3,058 in 2014; \$3,879 in 2015 ◆ School liaison grant offsets expenses of Crime Prevention Program ◆ Counteract material, safety videos, t-shirts, lollipops, pencils ◆ \$500 increase in 2017
Operational Supplies	4,200	<ul style="list-style-type: none"> ◆ \$4,079 in 2013; \$2,111 in 2014; \$4,211 in 2015 ◆ Police equipment, photos, medical supplies, breath test supplies, misc. supplies, toner, citation fees ◆ No change in 2017
Firearm Supplies	2,500	<ul style="list-style-type: none"> ◆ \$1,941 in 2013; \$2,105 in 2014; \$1,879 in 2015 ◆ No change in 2017
Minor Equipment	1,600	<ul style="list-style-type: none"> ◆ \$1,222 in 2013; \$890 in 2014; \$287 in 2015 ◆ Minor equipment, office & computer equipment ◆ No change in 2017
Jail/Workhouse Fees	5,000	<ul style="list-style-type: none"> ◆ \$3,408 in 2013; \$5,238 in 2014; \$3,464 in 2015 ◆ Booking & Boarding Fees at County Jail ◆ No change in 2017
Prosecuting Attorney	44,352	<ul style="list-style-type: none"> ◆ \$41,818 in 2013; \$42,456 in 2014; \$42,122 in 2015 ◆ 2013: \$3,325/mth + \$250/mth expenses = \$41,818 (5%) ◆ 2014: \$3,390/mth + \$250/mth expenses = \$43,680 (2%) ◆ 2015: \$3,390/mth + \$150/mth expenses = \$42,480 (0%) ◆ 2016: \$3,525/mth + \$100/mth expenses = \$43,500 (2%) ◆ 2017: \$3,596/mth + \$100/mth expenses = \$44,352 (2%)
Professional Services	20,100	<ul style="list-style-type: none"> ◆ \$20,672 in 2013; \$23,995 in 2014; \$20,879 in 2015 ◆ Computer services (\$600 per month = \$7,200), medical services (\$400), tow charges (\$1,500), physicals/drug testing (\$500) ◆ LETG Server Support (\$285 per month) = \$3,420 ◆ LETG annual maint. & support = \$6,333 ◆ LETG Alert = \$ 300 ◆ Other = \$ 447

Animal Control	1,600	<ul style="list-style-type: none"> ◆ \$1,413 in 2013; \$1,300 in 2014; \$1,425 in 2015 ◆ Impound fees plus \$100 per month retainer ◆ No change in 2017
Equipment Maintenance	4,400	<ul style="list-style-type: none"> ◆ \$3,693 in 2013; \$3,588 in 2014; \$4,383 in 2015 ◆ Scales, radar, intoximeters, recalibration, taser, misc = \$810 ◆ Car washes = \$750 ◆ Siren maintenance = \$1,100 ◆ Copier lease: \$145/mth x 12 = \$1,740
Communications	7,485	<ul style="list-style-type: none"> ◆ \$7,732 in 2013; \$6,580 in 2014; \$6,653 in 2015 ◆ Verizon Cell Phones (\$420/mth x 12 mths) = \$5,040 ◆ 25% of phone service bill: \$9,760 x 25% = \$2,445
Radio	6,000	<ul style="list-style-type: none"> ◆ \$6,095 in 2013; \$6,328 in 2014; \$5,276 in 2015 ◆ Radio Admin/MDT Lease/Maintenance: \$500 per month
CJDN	2,100	<ul style="list-style-type: none"> ◆ \$2,040 in 2003 – 2016 ◆ State connection for Police
Training Expenses	4,000	<ul style="list-style-type: none"> ◆ \$5,706 in 2013; \$2,993 in 2014; \$3,107 in 2015 ◆ Defensive Driving, EMT refresher, OSHA training, Bloodborne Pathogen training, firearm training, breath testing, supervisor training, special training, emergency mgmt training
Vehicle Maintenance	11,000	<ul style="list-style-type: none"> ◆ \$9,034 in 2013; \$11,692 in 2014; \$13,005 in 2015 ◆ Extensive vehicle repairs not performed in-house ◆ \$3,000 increase in 2017
Utilities	350	<ul style="list-style-type: none"> ◆ \$267 in 2013; \$280 in 2014; \$317 in 2015 ◆ Electric service for sirens
Dues/Subscriptions	2,250	<ul style="list-style-type: none"> ◆ \$1,209 in 2013; \$1,654 in 2014; \$1,828 in 2015 ◆ MN Chief of Police Assoc. (\$360), MN Crime Prevention Assoc. (\$100), POST Board Licenses (\$360), Automated Pawn System (\$240), Mid-States Organized Crime Info Center (\$100), International Assoc. for Property & Evidence (\$50), Henn. Co. Chiefs (\$100), Delano Sportsman's Club (\$350), Safe Ride Publication (\$40), Assoc. of MN Emergency Mgmt (\$100), Tri-County Association (\$50), MPPOA (\$100); APS dues (\$204); notary (\$100)
Total	949,799	0% increase in 2017

**Fire Services
2017 Budget
42200**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
309	Professional Services	264,198	281,897	291,019	309,722	309,645	332,045
320	Fire Aid	132,281	128,937	139,142	132,500	139,150	139,150
371	Training	0	0	0	100	0	100
372	Meals/Lodging	0	0	0	0	0	0
591	Facility Lease	149,657	151,594	152,584	156,603	156,603	156,962
	Total	546,136	562,428	582,745	598,925	605,398	628,257

**Fire Services
2017 Budget Worksheet
42200**

Item	Cost	Summary
Fire Services	332,045	◆ 29.77% of \$1,115,368 (2017 Fire Dept Operating Budget + Capital Equipment Budget)
Fire Aid	139,150	◆ Fire State Aid paid to the City of Deephaven and reimbursed to Excelsior Fire Relief Association
Training	100	◆ Miscellaneous Training Expenses
Facility Lease	156,962	◆ 29.77% of \$527,250 (2017 principal & interest payments on Facility Lease/Revenue Bonds)
Total	628,257	4.7% increase in 2017

**Zoning and Building Inspections
2017 Budget
42400**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
101	Salary	84,494	86,732	86,651	78,071	78,071	82,101
121	Pera	6,101	6,232	5,469	5,855	5,855	6,158
122	Fica	4,798	4,936	5,295	4,840	4,840	5,090
123	Medicare	1,122	1,154	1,238	1,132	1,132	1,190
139	Insurance	14,203	15,457	14,712	17,106	15,558	12,650
201	Office Supplies	320	442	285	400	400	400
303	Engineering	-560	2,432	13,702	5,400	5,000	5,400
304	Legal Fees	-3,134	743	7,405	4,000	3,500	4,000
309	Inspection Services	94,845	103,589	124,624	85,800	103,025	103,025
321	Telephone	2,040	2,115	2,040	2,040	2,040	2,445
331	Transp/Training	1,250	0	0	500	400	500
433	Dues/Subscriptions	0	0	0	0	0	0
	Total	205,479	223,832	261,421	205,144	219,821	222,959

**Planning & Zoning Department
2017 Budget Worksheet
42400**

Item	Cost	Summary
Salary	82,101	<ul style="list-style-type: none"> ◆ 2.0% increase in 2017 ◆ D. Cooney: Step 2 / Step 3 (\$28.49/hr) = \$59,253 ◆ T. Pendleton: \$25.85/hr / 17 hrs per week = \$22,848
Pera	6,158	◆ \$82,101 x 7.5% = \$6,158
Fica	5,090	◆ \$82,101 x 6.2% = \$5,090
Medicare	1,190	◆ \$82,101 x 1.45% = \$1,190
Health Insurance	12,650	<ul style="list-style-type: none"> ◆ D. Cooney: = \$7,518 ◆ T. Pendleton: 50% in Planning = <u>\$5,132</u> ◆ Total health, dental & life insurance = \$12,650
Office Supplies	400	<ul style="list-style-type: none"> ◆ \$478 in 2012; \$320 in 2013; \$442 in 2014; \$285 in 2015 ◆ Permit & inspection forms
Engineering	5,400	<ul style="list-style-type: none"> ◆ \$7,851 in 2012; (\$560) in 2013; \$2,432 in 2014; \$13,702 in 2015 ◆ Review of subdivisions, design plans, inspections ◆ 36 hrs x \$150 per hour = \$5,400
Legal Fees	4,000	<ul style="list-style-type: none"> ◆ \$6,320 in 2012; (\$3,134) in 2013; \$743 in 2014; \$7,405 in 2015 ◆ 50% - 50% split of legal fees between Zoning & General Govt
Inspection Services	103,025	<ul style="list-style-type: none"> ◆ \$65,442 in 2005; \$110,881 in 2006; \$115,831 in 2007; \$109,314 in 2008; \$80,749 in 2009; \$78,658 in 2010; \$66,982 in 2011; \$73,651 in 2012; \$94,845 in 2013; \$103,589 in 2014; \$124,624 in 2015 ◆ \$68 per hour in 2006; \$72 per hour in 2007-09; \$77 per hour in 2010-2016 ◆ 2017 Total Permit Fees of \$317,000 x 32.5% = \$103,025
Telephone	2,445	<ul style="list-style-type: none"> ◆ \$2,040 in 2013; \$2,115 in 2014; \$2,040 in 2015 ◆ 25% of phone service charged to Zoning & Building Dept ◆ \$9,780 x 25% = \$2,445
Travel Expenses	500	<ul style="list-style-type: none"> ◆ \$0 in 2011; \$0 in 2012; \$1,250 in 2013; \$0 in 2014-2015 ◆ Mileage & meal reimbursement = \$100 ◆ Training & Seminars = \$400
Dues & Subscriptions	0	◆ No membership fees
Total	222,959	9.2% increase in 2017 Budget

**Streets & Roads
2017 Budget
43100**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
224	R & M Supplies	45,977	46,460	40,951	47,000	42,000	47,000
303	Engineering	657	2,465	421	3,000	2,000	3,000
309	Other Prof. Services	0	813	0	0	0	0
351	Bid Notices	0	0	237	800	400	400
381	Street Lights	24,062	26,869	26,129	27,600	26,500	27,600
409	R & M Contractual	30,689	23,583	34,283	31,000	30,000	34,000
419	Rentals	226	439	596	500	500	600
	Total	101,611	100,629	102,617	109,900	101,400	112,600

**Streets & Roads
2017 Budget Worksheet
43100**

Item	Cost	Summary
R & M Supplies	47,000	<ul style="list-style-type: none"> ◆ \$45,977 in 2013; \$46,460 in 2014; \$40,951 in 2015 ◆ Sand: \$3,968 in 2015 - <u>\$ 7,000 in 2017</u> ◆ Salt: \$15,235 in 2015 - <u>\$18,000 in 2017</u> ◆ Rock: \$3,955 in 2015 - <u>\$ 4,000 in 2017</u> ◆ Blacktop: \$14,645 in 2015 - <u>\$16,000 in 2017</u> ◆ Tack Oil, Riprap, Black Dirt Grass Seed, Straw Blankets - <u>\$ 2,000 in 2017</u>
Engineering	3,000	<ul style="list-style-type: none"> ◆ \$657 in 2013; \$2,465 in 2014; \$421 in 2015 ◆ Miscellaneous engineering services = \$3,000 ◆ No change in 2017
Bid Notices	400	<ul style="list-style-type: none"> ◆ \$161 in 2012; \$0 in 2013 – 2014, \$237 in 2015 ◆ 2017 bid notices
Street Lights	27,600	<ul style="list-style-type: none"> ◆ \$25,142 in 2011; \$23,996 in 2012; \$24,062 in 2013; \$26,869 in 2014; \$26,129 in 2015 ◆ \$2,095 per month in 2011 ◆ \$2,000 per month in 2012 / 2013 ◆ \$2,239 per month in 2014 ◆ \$2,177 per month in 2015 ◆ \$2,300 per month estimated in 2017
R & M Contractual	34,000	<ul style="list-style-type: none"> ◆ \$30,689 in 2013; \$23,583 in 2014; \$34,283 ◆ Sweeping: \$6,758 in 2015; \$6,068 in 2016 <u>\$7,000 in 2017</u> ◆ Striping: crosswalks/turn lanes/ streets in 2015 – \$10,640; <u>\$12,000 in 2017</u> ◆ Tree removal: \$10,292 in 2013; \$3,320 in 2014 \$12,490 in 2015; <u>\$10,000 in 2017</u> ◆ Brush / Rubble Disposal: \$3,007 in 2013; \$1,937 in 2014; \$4,395 in 2015; <u>\$4,000 in 2017</u> ◆ Other Contract work: \$3,293 in 2012; \$0 in 2013-15 <u>\$1,000 in 2017</u>
Rentals	600	<ul style="list-style-type: none"> ◆ \$226 in 2013; \$439 in 2014; \$596 in 2015 ◆ Street sign rental / backhoe rental
Total	112,600	2.5% increase in 2017

**Public Works
2017 Budget
43900**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
101	Salaries	205,883	189,292	196,171	201,363	201,363	209,407
106	Seasonal	14,383	22,618	18,712	17,200	21,000	17,200
121	Pera	14,121	13,581	14,724	15,102	15,102	15,706
122	Fica	13,391	12,790	13,115	13,551	13,787	14,050
123	Medicare	3,132	2,991	3,067	3,169	3,224	3,286
139	Health Insurance	30,385	34,681	38,520	42,574	37,932	25,068
201	Office Supplies	84	0	0	100	0	100
211	Uniforms	1,513	2,199	1,695	2,240	2,000	2,240
212	Petroleum Products	30,309	23,454	13,475	24,000	15,000	20,000
221	Vehicle Maintenance	25,866	18,335	22,293	24,500	24,000	24,500
226	Signs	1,323	1,264	3,268	5,000	5,000	5,000
229	R & M Supplies	491	511	4,353	1,200	1,000	1,200
249	Minor Equipment	5,502	4,272	6,130	4,000	4,000	4,000
309	Professional Service	99	43	211	1,000	600	1,000
321	Communications	1,397	1,051	980	1,500	1,000	1,200
323	Radio	1,129	1,145	1,146	1,200	1,338	1,440
331	Training Expenses	2,495	2,571	2,675	2,900	2,700	2,900
433	Dues/Subscriptions	91	268	75	300	300	300
590	Capital Outlay	0	0	0	0	0	0
	Total	351,594	331,066	340,610	360,899	349,346	348,597

**Public Works
2017 Budget Worksheet
43900**

Item	Cost	Summary
Salary	185,643	Regular Pay ♦ 2.0% increase in 2017 ♦ J. Menzel: \$32.15/hr = \$66,872 ♦ R. Meyer: Step 5 / 6 (\$27.15/hr) = \$56,470 ♦ J. Kask: (\$28.24/hr) = \$58,729 ♦ T. Pendleton: 17 hrs per week (\$25.85/hr) = \$22,848 ♦ Minus 300 hours in Marina Fund (\$8,631) & 370 hours in Sewer Fund (\$10,645) = (\$19,276)
Overtime	11,796	♦ 220 hrs of overtime (\$43.16 x 220 hrs) = \$9,494 ♦ 40 hrs of Double Time (\$57.54 x 40 hrs) = \$2,302
Pager Pay	11,968	♦ 8 hrs per week x \$28.77 x 52 weeks = \$11,968
Seasonal	17,200	♦ \$14,383 in 2013; \$22,618 in 2014; \$18,712 in 2015 ♦ Warming house: 10 wks x \$100 per week = \$1,000 ♦ Summer staff: (1) 40 hrs/week x 15 weeks x \$12.50 = \$ 7,500 (2) 40 hrs/week x 15 weeks x \$12.50 = \$ 7,500 (3) Snow plowing: 60 hrs x \$20.00/hr = \$ 1,200
PERA	15,706	♦ \$209,407 x 7.5% = \$15,706
FICA	14,050	♦ \$226,607 x 6.2% = \$14,050
Medicare	3,286	♦ \$226,607 x 1.45% = \$3,286
Health Insurance	25,068	♦ R. Meyer: = \$8,122 ♦ J. Menzel: = \$5,506 ♦ J. Kask: = \$6,308 ♦ T. Pendleton: 50% in Public Works = <u>\$5,132</u> ♦ Total health, dental & life insurance = \$25,068
Office Supplies	100	♦ \$60 in 2011; \$103 in 2012; \$84 in 2013; \$0 in 2014 - 2015
Uniforms	2,240	♦ \$1,513 in 2013; \$2,199 in 2014; \$1,695 in 2015 ♦ Uniform rental: \$20 per week = \$1,040 ♦ Safety shoes, glasses, ear plugs (\$300 per FT & \$150 per PT employees) = \$1,200

Petroleum Products	20,000	<ul style="list-style-type: none"> ◆ \$30,309 in 2013; \$23,454 in 2014; \$13,475 in 2015 ◆ Diesel / Oil = \$ 6,000 (\$4,204 in 2015) ◆ Gasoline = \$14,000 (\$9,271 in 2015)
Vehicle Maintenance	24,500	<ul style="list-style-type: none"> ◆ \$25,866 in 2013; \$18,335 in 2014; \$22,293 in 2015 ◆ All in-house and external vehicle maintenance ◆ No change in 2017
Signs	5,000	<ul style="list-style-type: none"> ◆ \$1,323 in 2013; \$1,264 in 2014; \$3,268 in 2015 ◆ Sign maintenance, replacement, reflectivity program ◆ No change in 2017
Repair & Maintenance Supplies	1,200	<ul style="list-style-type: none"> ◆ \$491 in 2013; \$511 in 2014; \$4,353 in 2015 ◆ No change in 2017
Minor Equipment	4,000	<ul style="list-style-type: none"> ◆ Misc public works equipment; \$6,130 in 2015 ◆ 2007: Welder (\$3,091) ◆ 2009: plow blades (\$3,974) ◆ 2010: plow blades (\$1,505) ◆ 2011: no major equipment purchases ◆ 2012: plow blades (\$534) / battery charger (\$652) ◆ 2013: plow blades (\$1,692) / torch (\$689) / generator (\$2,914) ◆ 2014: plow blades (\$2,214) / combustion chamber (\$1,127) ◆ 2015: plow blades (\$3,095) / chain & chop saws (\$650)
Professional Services	1,000	<ul style="list-style-type: none"> ◆ \$99 in 2013; \$43 in 2014; \$211 in 2015 ◆ Drug & alcohol testing (\$320) ◆ Hazardous Waste Removal (\$180) ◆ Computer Technical Assistance (\$400) ◆ Miscellaneous (\$100)
Communications	1,200	<ul style="list-style-type: none"> ◆ \$1,397 in 2013; \$1,051 in 2014; \$980 in 2015 ◆ T Mobile: \$100 per mth = \$1,200
Radios	1,440	<ul style="list-style-type: none"> ◆ Portable Radio Maintenance = \$1,440 (\$120 x 12)
Training Expenses	2,900	<ul style="list-style-type: none"> ◆ \$2,495 in 2013; \$2,571 in 2014; \$2,675 in 2015 ◆ SafeAssure Contract = \$2,600 (\$2,545 in 2016) ◆ Misc Training & meal reimbursement = \$300
Dues/Subscriptions	300	<ul style="list-style-type: none"> ◆ \$91 in 2013; \$268 in 2014; \$75 in 2015 ◆ Minor membership fees & licenses
Total	348,597	3.4% decrease in 2017

**Parks & Recreation
2017 Budget
45100**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
214	Printing	1,353	1,255	1,195	1,500	1,280	1,500
219	Supplies	128	0	0	200	0	0
225	Landscaping	2,278	3,625	3,779	3,500	3,500	3,700
229	R & M Supplies	8,125	11,762	8,867	10,500	10,000	12,000
249	Minor Equipment	595	770	5,385	1,500	4,000	3,500
309	Professional Service	37,979	39,132	40,593	44,000	44,000	46,000
321	Telephone	1,212	304	0	0	0	0
381	Electricity	3,703	4,253	4,327	4,700	4,300	4,700
383	Natural Gas	866	1,360	1,692	4,400	3,400	3,400
409	Contracting	4,376	6,129	4,685	6,150	6,150	3,000
419	Rental	2,274	2,206	2,000	3,150	2,500	3,000
438	Miscellaneous	0	0	0		0	0
	Total	62,889	70,796	72,523	79,600	79,130	80,800

**Parks & Recreation
2017 Budget Worksheet
45100**

Item	Cost	Summary
Printing	1,500	<ul style="list-style-type: none"> ◆ \$1,255 in 2014; \$1,195 in 2015; \$1,280 in 2016 ◆ Parking permits: \$1,500 in 2017
Supplies	0	<ul style="list-style-type: none"> ◆ \$99 in 2012; \$128 in 2013; \$0 in 2014 - 2016 ◆ \$0 in 2017
Landscaping	3,700	<ul style="list-style-type: none"> ◆ \$2,278 in 2013; \$3,625 in 2014; \$3,779 in 2015 ◆ Flowers / Trees / Seed / Landscaping Supplies (\$700) ◆ Garden Club (\$3,000) ◆ \$200 increase in 2017
R & M Supplies	12,000	<ul style="list-style-type: none"> ◆ \$8,125 in 2013; \$11,762 in 2014; \$8,867 in 2015 ◆ Beach supplies (\$1,000), lumber (\$1,000), paint (\$1,000), rock (\$1,000), hockey boards (\$800), signs (\$200), mutt mitts (\$3,800), rink light bulbs (\$800), platform court supplies (\$800), pond cleaning kit (\$1,500)
Minor Equipment	3,500	<ul style="list-style-type: none"> ◆ \$614 in 2012; \$595 in 2013; \$770 in 2014; \$5,385 in 2015 ◆ Weed whip, hockey nets, tennis nets, basketball nets, other minor equipment, playground equipment parts
Professional Service	46,000	<ul style="list-style-type: none"> ◆ \$37,979 in 2013; \$39,132 in 2014; \$40,593 in 2015 ◆ <u>Lifeguard Contract:</u> \$32,266 in 2012; \$32,988 in 2013; \$32,988 in 2014; \$36,501 in 2015; \$38,837 in 2016; \$41,000 in 2017 ◆ <u>Weed & Fertilizer Application: (\$4,656)</u> Thorpe - \$3,300 in 2015; \$3,300 in 2017 Hill Park - \$105 in 2015; \$105 in 2017 Children's Park - \$216 in 2015; \$216 in 2017 Shuck Park - \$216 in 2015; \$216 in 2017 Village Hall - \$669 in 2015; \$669 in 2017 Haralson Park - \$150 in 2015; \$150 in 2017 ◆ <u>Other Professional Services:</u> \$344 in 2017
Phone	0	<ul style="list-style-type: none"> ◆ \$1,212 in 2013; \$304 in 2014; \$0 in 2015-2016 ◆ No beach phones in 2017, switched to cell phones
Electricity	4,700	<ul style="list-style-type: none"> ◆ \$3,703 in 2013; \$4,253 in 2014; \$4,327 in 2015 ◆ Thorpe warming house = \$2,100 ◆ Zamboni Garage / Platform courts = \$1,250 ◆ Village Hall warming house = \$1,100 ◆ Children's Park Fountain / Lights = \$250 <p style="text-align: center;">(28)</p>

Natural Gas	3,400	<ul style="list-style-type: none"> ◆ \$842 in 2012; \$866 in 2013; \$1,360 in 2014; \$1,692 in 2015 ◆ Thorpe warming house = \$ 800 ◆ Village Hall warming house = \$ 600 ◆ Platform Courts = \$2,000
Contracting	3,000	<ul style="list-style-type: none"> ◆ \$4,376 in 2013; \$6,130 in 2014; \$4,685 in 2015 ◆ Tree treatments = \$ 350 (apple scab treatments) ◆ Weed Removal = \$ 0 (done in-house) ◆ Electrical Repair = \$1,500 ◆ Miscellaneous = \$1,150 ◆ Emerald Ash Borer treatments = \$0 (\$4,000 in 2018)
Rental	3,000	<ul style="list-style-type: none"> ◆ \$2,274 in 2013; \$2,206 in 2014; \$2,000 in 2015 ◆ <u>Portable toilets:</u> <ul style="list-style-type: none"> Thorpe Park = \$900 Village Hall Park = \$900 Sandy Beach = \$250 Walden Beach = \$250 Robinson's Bay Beach = \$450 ◆ Equipment Rental = \$250
Total	80,800	1.5% increase in 2017

**Wildlife Management
2017 Budget
49000**

Code	Item	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Forecast	2017 Budget
309	Professional Services	3,078	2,673	1,807	12,775	3,408	13,000
331	Training Expenses	0	0	0	0	0	0
351	Notices	0	0	0	0	0	0
	Total	3,078	2,673	1,807	12,775	3,408	13,000

**Wildlife Management
2017 Budget Summary**

Item	Cost	Summary
Professional Services	13,000	<ul style="list-style-type: none"> ◆ \$8,938 in 2004; \$13,662 in 2005; \$11,284 in 2006; \$13,892 in 2007; \$4,683 in 2008; \$10,262 in 2009; \$9,180 in 2010; \$7,519 in 2011; \$14,587 in 2012; \$3,078 in 2013; \$2,673 in 2014; \$3,408 in 2016 ◆ <u>Deer Management</u> 18 deer in 2003-2004 26 deer in 2004-2005 34 deer in 2005-2006 28 deer in 2006-2007 26 deer in 2007-2008 27 deer in 2008-2009 25 deer in 2009-2010 24 deer in 2010-2011 20 deer in 2011-2012 25 deer in 2012-2013 11 deer in 2013-2014 0 deer in 2014-2015 23 deer in 2015-2016 40 deer – USDA Contract = \$11,820 ◆ Flight Control Application = \$ 500 ◆ Animal trapping = \$ 680
Training	0	◆ No training expenses budgeted in 2017
Notices	0	◆ No notice expenses budgeted in 2017
Total	13,000	1.8% increase in 2017 Budget

City of Deephaven 2017 Wage Schedule Monthly Salary
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Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrator	6938.99	7198.04	7557.96	7995.49	8277.78	8637.67	9009.70
Police Chief/EMD	5836.75	6143.95	6451.15	6758.35	7065.54	7372.72	7679.93
Police Lieutenant	5047.09	5312.72	5578.35	5843.98	6109.64	6375.24	6640.86
Patrol Officer	3919.30	4218.28	4820.94	5421.30	6023.90	--	--
PW Supervisor	4921.50	5180.18	5439.20	5573.21	5907.53	6216.23	6475.23
Zoning Coordinator	4348.94	4577.85	4806.75	5013.16	5264.53	5493.41	5722.32
PW Foreman	4262.76	4460.82	4657.80	4877.69	5054.93	5252.99	5572.67
Deputy Treasurer/Clk	3891.17	4095.95	4300.76	4505.56	4710.47	4915.15	5120.07
PW Mechanic	3719.49	3915.26	4111.04	4306.79	4502.54	4698.32	4894.08
PW Sewer Tech	3719.49	3915.26	4111.04	4306.79	4502.54	4698.32	4894.08
PW Maintenance	3605.06	3794.79	3984.54	4174.27	4364.01	4553.75	4743.50
Police Secretary	3543.76	3730.28	3905.70	4103.30	4289.81	4476.34	4662.86
Admin. Secretary	3404.77	3583.98	3763.17	3942.37	4121.58	4300.76	4479.95
Utility Billing Clerk	3404.77	3583.98	3763.17	3942.37	4121.58	4300.76	4479.95

Patrol Officer - Step 1 (after 6 months)
 Step 2 (after 1st year)
 Step 3 (after 2nd year)
 Step 4 (after 3rd year)

2017 Salary & Benefit Summary

Name	Fund Code	%	Salary	PERA	FICA	Medicare	Insurance
D. Young	101-41400-101	75	79,505	5,963	4,929	1,153	15
	602-43200-101	15	15,901	1,193	986	231	0
	604-43150-101	5	5,300	398	329	77	0
	605-45100-101	5	5,300	398	329	77	0
M. Courtney	101-41400-101	100	55,297	4,147	3,428	802	13,724
D. Hicks	101-41400-101	25	13,440	1008	833	195	3,431
	601-49400-101	6.25	3,360	252	208	49	858
	602-43200-101	25	13,440	1008	833	195	3,431
	604-43150-101	6.25	3,360	252	208	49	858
	605-45100-101	37.5	20,160	1,512	1,250	292	5,146
K. McCullum	101-41400-101	100	42,500	3,188	2,635	616	8,404
T. Pendleton	101-43900-101	50	22,848	1,714	1,417	331	4,202
	101-42400-101	50	22,848	1,714	1,417	331	4,202
D. Cooney	101-42400-101	100	59,253	4,444	3,674	859	8,404
J. Menzel	101-43900-101	100	65,425	4,907	4,056	949	8,404
R. Meyer	101-43900-101	100	56,470	4,235	3,501	819	8,404
J. Kask	101-43900-101	100	58,729	4,405	3,641	852	13,724
R. Clay	602-43200-101	100	58,729	4,405	3,641	852	8,404
C. Johnson	101-42100-101	100	92,159	14,930	0	1,336	8,404
E. McColl	101-42100-101	100	48,191	3,614	2,988	699	8,404
C. Whiteside	101-42100-101	100	79,690	12,910	0	1,156	13,724
T. Carlson	101-42100-101	100	72,287	11,710	0	1,048	13,724
M. Case	101-42100-101	100	72,287	11,710	0	1,048	13,724
J. Heasley	101-42100-101	100	72,287	11,710	0	1,048	13,724
D. Klisczc	101-42100-101	100	72,287	11,710	0	1,048	13,724
E. Read	101-42100-101	100	63,532	10,292	0	921	8,404
Total			1,174,585	133,728	40,303	17,031	185,444

**2017 Insurance Summary
Health, Dental & Life Insurance**

Name	Health Premium \$30 Copay	Health HSA Out of Pocket	Health HSA Premium	Dental Single Premium	Life Insurance Premium	Total Annual Insurance
D. Young	0.00	0.00	0.00	0.00	15.00	15.00
M. Courtney	0.00	0.00	13,200.00	509.04	15.00	13,724.04
D. Hicks	0.00	0.00	13,200.00	509.04	15.00	13,724.04
K. McCullum	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
T. Pendleton	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
D. Cooney	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
R. Meyer	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
J. Menzel	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
J. Kask	0.00	0.00	13,200.00	509.04	15.00	13,724.04
R. Clay	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
C. Johnson	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
E. McColl	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
C. Whiteside	0.00	0.00	13,200.00	509.04	15.00	13,724.04
T. Carlson	13,200.00	0.00	0.00	509.04	15.00	13,724.04
M. Case	0.00	0.00	13,200.00	509.04	15.00	13,724.04
J. Heasley	0.00	0.00	13,200.00	509.04	15.00	13,724.04
E. Read	0.00	2,600.00	5,280.00	509.04	15.00	8,404.04
D. Klisczc	0.00	0.00	13,200.00	509.04	15.00	13,724.04
Total	13,200.00	23,400.00	139,920.00	8,653.68	270.00	185,443.68

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Single	\$0.00	\$0.00	\$0.00	\$656.66
Family	\$1,064.34	\$1,176.79	\$1,312.20	\$1,100.00

**Tax Levy Information
2017**

	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual
General Fund Levy	1,702,124	1,757,235	1,784,878	1,811,731	1,821,916
CIF Levy	220,000	220,000	240,000	300,000	300,000
Fiscal Disparity Tax	-23,380	-24,534	-24,878	-22,731	-21,916
City Tax Levy	1,898,744	1,952,701	2,000,000	2,089,000	2,100,000
Market Value	933,934,700	933,646,600	1,041,027,400	1,144,459,796	1,195,835,000
Total Tax Capacity	10,356,225	10,366,151	11,631,156	12,940,677	13,551,278
Taxable Tax Capacity	10,195,089	10,214,512	11,508,196	12,788,461	13,407,466
Real Estate	10,310,642	10,319,550	11,581,973	12,887,886	13,496,603
Personal Property	45,583	46,601	49,183	52,791	54,675
Total City Tax Capacity	10,356,225	10,366,151	11,631,156	12,940,677	13,551,278
Fiscal Disparity Value	161,136	151,639	122,960	152,216	143,812
Taxable Tax Capacity	10,195,089	10,214,512	11,508,196	12,788,461	13,407,466

Pay 2011 City Tax Rate: \$1,893,000 is 17.222% of Tax Capacity of \$10,991,561
Market Value down \$72 million
Total Taxable Tax Capacity down \$905,704

Pay 2012 City Tax Rate: \$1,896,232 is 17.776% of Tax Capacity of \$10,667,403
Market Value down \$19 million
Total Taxable Tax Capacity down \$324,158

Pay 2013 City Tax Rate: \$1,898,744 is 18.624% of Tax Capacity of \$10,195,089
Market Value down \$40 million
Total Taxable Tax Capacity down \$472,314

Pay 2014 City Tax Rate: \$1,952,701 is 19.117% of Tax Capacity of \$10,214,512
Market Value down \$288,100
Total Taxable Tax Capacity up \$19,423

Pay 2015 City Tax Rate: \$2,000,000 is 17.379% of Tax Capacity of \$11,508,196
Market Value up \$107,380,800
Total Taxable Tax Capacity up \$1,293,684

Pay 2016 City Tax Rate: \$2,089,000 is 16.335% of Tax Capacity of \$12,788,461
Market Value up \$103,432,396
Total Taxable Tax Capacity up \$1,280,265

Pay 2017 City Tax Rate: \$2,100,000 is 15.6629% of Tax Capacity of \$13,407,466
Market Value up \$51,375,204
Total Taxable Tax Capacity up \$619,005