

CITY OF DEEPHAVEN

2019 BUDGET

Budget Index

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2019 General Fund Revenues

Revenues	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
Taxes						
Current Ad Valorem	1,752,391	1,786,856	1,808,263	1,815,000	1,815,000	1,830,000
Delinquent Ad Valorem	6,186	6,207	7,325	6,000	6,000	6,000
Fiscal Disparities	24,518	21,665	21,629	25,875	25,875	26,000
Surcharge Revenue / Penalties	<u>1,073</u>	<u>1,931</u>	<u>1,374</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Subtotal	1,784,168	1,816,659	1,838,591	1,847,875	1,847,875	1,863,000
Licenses and Permits						
3.2 Beer & Cigarette Licenses	75	50	1,055	100	340	315
Professional Licenses	4,526	4,335	3,925	4,000	4,000	4,000
Other Business Licenses	445	300	3,825	500	500	500
Deephaven Building Permits	206,444	232,901	253,009	200,000	240,000	240,000
Electrical Permits	17,815	17,177	18,871	17,000	17,000	17,000
Animal Licenses	1,580	2,405	1,890	2,400	2,400	1,500
Parking Permits	<u>24,910</u>	<u>26,500</u>	<u>27,771</u>	<u>24,000</u>	<u>27,000</u>	<u>27,000</u>
Subtotal	255,795	283,668	310,346	248,000	291,240	290,315
Intergovernmental						
POST Reimbursement	2,332	0	2,225	2,300	2,225	2,225
Fire Relief Reimbursement	139,142	143,743	147,183	143,800	147,000	147,000
Police State Aid	47,854	55,125	57,382	55,000	57,000	57,000
Hennepin County Road Aid	9,748	9,763	9,684	9,500	9,500	9,500
Other Aid / EFD Reimbursement	8,367	0	0	0	0	0
PERA	<u>2,501</u>	<u>3,751</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>	<u>2,501</u>
Subtotal	209,944	212,382	218,975	213,101	218,226	218,226
Charges for Service						
Zoning & Subdivisions	4,900	10,524	3,606	10,000	8,250	8,250
Police Services	42,857	38,378	36,917	37,000	37,000	37,000
Accident Reports	27	815	33	50	50	50
False Alarm Fees	0	500	0	250	250	250
Animal Control	395	65	155	500	300	300
Private Roads	10,034	13,147	11,580	10,000	10,000	10,500
Greenwood Rent	5,849	5,849	5,849	5,849	5,849	5,849
Greenwood Clerical Services	37,089	37,492	42,467	44,058	39,705	40,698
Greenwood Public Works	41,013	47,448	37,821	48,500	48,500	49,713
Greenwood Bldg Permits	47,860	32,012	22,927	40,000	40,000	40,000
Greenwood Zoning Services	9,328	6,524	4,662	6,500	6,500	6,500
Woodland Services	43,739	44,766	45,869	47,249	49,038	50,264
Woodland Police Services	109,554	111,754	113,989	117,409	117,409	120,931
Woodland Bldg Permits	41,735	31,894	14,267	30,000	20,000	24,000
Woodland Public Works/Zoning	4,082	3,586	3,129	4,000	4,000	4,000
Load Limits	19,275	25,122	27,178	20,000	25,000	25,000
Fiscal Agent Services	<u>16,480</u>	<u>16,975</u>	<u>18,000</u>	<u>18,540</u>	<u>18,540</u>	<u>19,096</u>
Subtotal	434,217	426,851	388,449	439,905	430,391	442,401

Revenues	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
Fines & Penalties	74,635	60,029	57,642	60,000	60,000	60,000
Miscellaneous Income						
Special Assessments	535	145	0	500	0	0
Interest Income	48,782	66,867	24,976	55,000	55,000	55,000
Copies	2,393	2,028	1,432	2,000	2,000	2,000
Cell Tower Leases	63,529	64,591	66,529	67,082	69,082	75,094
Other Income	168,992	44,637	27,545	4,000	4,000	7,000
Counter-Act	6,216	6,216	6,216	6,216	6,216	6,216
Sale of Property	75	30	220	100	100	100
Miscellaneous	0	0	200	100	100	100
Subtotal	290,522	184,514	127,118	134,998	136,498	145,510
Total Revenues	3,049,281	2,984,103	2,941,121	2,943,879	2,984,230	3,019,452
Fund Transfers						
Sewer Fund Transfer	<u>27,743</u>	<u>28,054</u>	<u>28,452</u>	<u>31,577</u>	<u>31,577</u>	<u>32,169</u>
Subtotal	27,743	28,054	28,452	31,577	31,577	32,169
Total Revenues	3,077,024	3,012,157	2,969,573	2,975,456	3,015,807	3,051,621
Annual Expenditures	2,852,650	2,857,849	2,832,244	2,962,626	2,934,530	3,039,907
Annual Fund Balance	224,374	154,308	137,329	12,830	81,277	11,714
Fund Balance, January 1st	3,267,999	3,219,373	3,073,681	3,211,010	3,211,010	3,292,287
CIF / Storm Water Fund Transfe	273,000	300,000	0	0	0	0
Fund Balance, December 31st	3,219,373	3,073,681	3,211,010	3,223,840	3,292,287	3,304,001
Cash Reserve Percentage	112.9	107.6	113.4	108.8	112.2	108.7

General Fund Expenditures
2019

Fund	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
Administration						
General Government	174,127	174,793	182,467	192,012	193,587	201,785
Elections	836	8,497	1,075	11,533	10,450	1,400
Administration	285,957	290,415	278,062	298,874	298,234	291,789
City Hall Buildings	42,780	41,063	48,158	46,500	47,400	48,800
Subtotal	503,700	514,768	509,762	548,919	549,671	543,774
% of Budget	17.7	18.0	18.0	18.5	18.7	17.9
Public Works						
Zoning & Building Inspections	261,421	242,157	232,954	240,252	240,352	248,780
Streets & Roads	102,617	100,537	106,420	111,600	111,400	111,600
Public Works	340,610	359,617	333,124	366,008	355,284	383,558
Subtotal	704,648	702,311	672,498	717,860	707,036	743,938
% of Budget	24.7	24.6	23.7	24.2	24.1	24.5
Public Safety						
Police	987,229	944,511	930,402	949,496	937,083	988,440
Fire Services	582,745	609,990	636,162	647,301	650,390	663,705
Subtotal	1,569,974	1,554,501	1,566,564	1,596,797	1,587,473	1,652,145
% of Budget	55.0	54.4	55.3	53.9	54.1	54.3
Parks & Recreation						
Parks	72,523	81,714	78,381	86,050	85,350	87,050
Subtotal	72,523	81,714	78,381	86,050	85,350	87,050
% of Budget	2.5	2.9	2.8	2.9	2.9	2.9
Public Health						
Animal Management	1,805	4,555	5,039	13,000	5,000	13,000
Subtotal	1,805	4,555	5,039	13,000	5,000	13,000
% of Budget	0.1	0.2	0.2	0.4	0.2	0.4
Total	2,852,650	2,857,849	2,832,244	2,962,626	2,934,530	3,039,907

**General Government
2019 Budget
41100**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
103	Salaries	13,200	13,200	26,400	26,400	26,400	26,400
121	Pera	90	120	240	240	240	240
122	Fica	819	818	1,637	1,637	1,637	1,637
123	Medicare	191	191	383	383	383	383
201	Office Supplies	29	-50	69	250	250	250
301	Auditing	16,470	16,265	16,680	15,300	18,075	17,800
303	Engineering	240	574	180	1,000	600	1,000
304	Legal Fees	16,864	16,142	7,037	4,000	4,000	5,000
309	Professional Services	325	325	421	400	400	400
317	Assessor	51,773	54,131	52,611	58,102	58,102	58,850
369	Insurance	67,874	67,148	70,064	76,700	76,700	82,075
371	Training Costs	638	160	152	900	500	900
433	Dues/Subscriptions	4,414	4,490	4,672	4,700	4,800	4,850
437	Aid to Outside Agencies	1,200	1,200	2,000	2,000	1,500	2,000
439	Miscellaneous	0	79	-79	0	0	0
	Total	174,127	174,793	182,467	192,012	193,587	201,785

**General Government
2019 Budget Worksheet
41100**

Item	Cost	Summary																																			
Salary	26,400	<ul style="list-style-type: none"> ◆ Mayor: \$600 per month = \$7,200 ◆ Council: \$400 per month = \$4,800 x 4 = \$19,200 																																			
Pera	240	<ul style="list-style-type: none"> ◆ Councilmember Tony Jewett is participating in PERA ◆ \$4,800 x 5.0% = \$240 																																			
Fica	1,637	<ul style="list-style-type: none"> ◆ 6.2% x \$26,400 = \$1,637 																																			
Medicare	383	<ul style="list-style-type: none"> ◆ 1.45% x \$26,400 = \$383 																																			
Office Supplies	250	<ul style="list-style-type: none"> ◆ \$184 in 2014; \$29 in 2015; (\$50) in 2016; \$69 in 2017 ◆ No change in 2019 																																			
Auditing	17,800	<ul style="list-style-type: none"> ◆ \$22,750 for 2015 Audit; \$23,325 for 2016 Audit; \$23,875 for 2017 Audit; \$25,000 estimated for 2018 Audit • 40% / \$10,000 in Enterprise Funds • 60% / \$15,000 in General Government ◆ GASB valuation (\$2,800) 																																			
Engineering	1,000	<ul style="list-style-type: none"> ◆ Miscellaneous Engineering Fees ◆ \$600 in 2014; \$240 in 2015; \$574 in 2016; \$180 in 2017 ◆ No change in 2019 																																			
Legal Fees	5,000	<ul style="list-style-type: none"> ◆ \$2,305 in 2011; \$5,229 in 2012; (\$2,538) in 2013; \$1,834 in 2014; \$16,864 in 2015; \$16,142 in 2016; \$7,037 in 2017 ◆ \$10,000 estimated in 2019 ◆ 50% of legal fees are listed under Zoning & Building Inspection & 50% are under General Government 																																			
Professional Services	400	<ul style="list-style-type: none"> ◆ (\$3,951) in 2014 (Limited Site Investigation at Chowen's Corner Parking Lot in 2013 – petrofund reimbursement in 2014); \$325 in 2015 & 2016; \$421 in 2017 ◆ Hennepin County (Truth in Taxation) = \$350 ◆ Other = \$50 																																			
Assessor	58,850	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>City</u></th> <th style="text-align: center;"><u>IT</u></th> <th style="text-align: center;"><u>County</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>◆ 2014 -</td> <td style="text-align: right;">\$48,657</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$50,657</td> </tr> <tr> <td>◆ 2015 -</td> <td style="text-align: right;">\$49,773</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$51,773</td> </tr> <tr> <td>◆ 2016 -</td> <td style="text-align: right;">\$50,871</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$52,871</td> </tr> <tr> <td>◆ 2017 -</td> <td style="text-align: right;">\$51,888</td> <td style="text-align: center;">0</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$54,188</td> </tr> <tr> <td>◆ 2018 -</td> <td style="text-align: right;">\$51,290</td> <td style="text-align: right;">\$4,512</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$58,102</td> </tr> <tr> <td>◆ 2019 -</td> <td style="text-align: right;">\$52,038</td> <td style="text-align: right;">\$4,512</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$58,850</td> </tr> </tbody> </table>		<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>	◆ 2014 -	\$48,657	0	\$2,000	\$50,657	◆ 2015 -	\$49,773	0	\$2,000	\$51,773	◆ 2016 -	\$50,871	0	\$2,000	\$52,871	◆ 2017 -	\$51,888	0	\$2,300	\$54,188	◆ 2018 -	\$51,290	\$4,512	\$2,300	\$58,102	◆ 2019 -	\$52,038	\$4,512	\$2,300	\$58,850
	<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>																																	
◆ 2014 -	\$48,657	0	\$2,000	\$50,657																																	
◆ 2015 -	\$49,773	0	\$2,000	\$51,773																																	
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◆ 2019 -	\$52,038	\$4,512	\$2,300	\$58,850																																	

City Insurance	82,075	<u>Property/liability:</u> ♦ \$47,671 in 2016; \$41,697 in 2017; \$43,566 in 2018 ♦ 3% expected increase in 2019 to \$44,873 <u>Work Comp:</u> ♦ \$30,137 in 2016; \$32,482 in 2017; \$34,480 in 2018 ♦ 5% expected increase in 2019 to \$36,202 <u>Deductible:</u> • (2) \$500 Deductibles = \$1,000
Training/Conference	900	♦ \$375 in 2014; \$638 in 2015; \$160 in 2016; \$152 in 2017 ♦ Worksession Meals = \$260 (\$65 x 4 worksessions) ♦ (2) New Council Seminars = \$640
Dues/Subscriptions	4,850	♦ \$4,414 in 2015; \$4,490 in 2016; \$4,672 in 2017 ♦ MN Mayor's Assoc.: (\$30 in 2017) = \$ 35 ♦ LMC: (\$4,238 in 2017) = \$ 4,365 ♦ SRA: (\$443 in 2018) = \$ 450
Aid to Outside Agencies	2,000	♦ Excelsior Fireworks Program: \$2,000
Total	201,785	5.1% increase in 2019

**Elections
2019 Budget
41200**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
103	Salaries	0	5,102	0	6,983	6,500	0
121	PERA	0	12	0	0	0	0
122	FICA	0	11	0	0	0	0
123	Medicare	0	3	0	0	0	0
139	Insurance	0	61	0	0	0	0
201	Office Supplies	0	899	0	1,200	1,000	0
319	Equipment Maint.	694	1,042	882	1,600	1,200	1,200
322	Postage	142	0	193	150	150	200
331	Training Expenses	0	49	0	100	100	0
351	Legal Notices	0	418	0	600	600	0
372	Meals	0	900	0	900	900	0
590	Capital Outlay	0	0	0	0	0	0
	Total	836	8,497	1,075	11,533	10,450	1,400

**Elections
2019 Budget Worksheet**

Item	Cost	Summary
Salaries	0	<ul style="list-style-type: none"> ◆ \$4,873 in 2008; \$4,287 in 2010; \$5,617 in 2012; \$4,089 in 2014; \$5,102 in 2016 ◆ No election judges needed in 2019
Office Supplies	0	<ul style="list-style-type: none"> ◆ \$114 in 2009; \$935 in 2010; \$1,248 in 2012; \$936 in 2014; \$899 in 2016 ◆ No supplies needed in 2019
Equipment Maintenance	1,200	<ul style="list-style-type: none"> ◆ \$812 in 2012; \$1,042 in 2013; \$1,092 in 2014; \$694 in 2015; \$1,042 in 2016; \$882 in 2017 ◆ DS 200 Maintenance Agreement (2 x \$187) = \$561 ◆ Automark Maint. Agreement (3 x \$160) = \$480
Postage	200	<ul style="list-style-type: none"> ◆ \$32 in 2009; \$0 in 2010; \$12 in 2012; \$135 in 2013; \$65 in 2014; \$142 in 2015; \$0 in 2016; \$194 in 2017 ◆ Postal Verification Cards = \$200
Training & Travel Expense	0	<ul style="list-style-type: none"> ◆ No elections in 2019
Legal Notices	0	<ul style="list-style-type: none"> ◆ \$740 in 2012; \$438 in 2014; \$418 in 2016 ◆ No elections in 2019
Meals	0	<ul style="list-style-type: none"> • \$589 in 2012; \$776 in 2014; \$900 in 2016 • No elections in 2019
Capital Outlay	0	<ul style="list-style-type: none"> • No capital items needed in 2019
Total	1,400	

**Administration
2019 Budget
41400**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
101	Salaries	180,099	186,703	182,401	195,422	195,422	195,285
121	Pera	7,789	8,095	7,712	8,694	8,694	8,534
122	Fica	10,924	11,271	10,906	12,116	12,116	12,108
123	Medicare	2,555	2,636	2,550	2,834	2,834	2,832
125	Other Retirement	5,731	5,846	5,963	5,963	5,963	6,112
139	Health & Life Ins.	27,621	30,388	25,081	19,005	19,005	10,298
201	Office Supplies	8,948	7,183	6,073	8,500	8,000	8,000
213	Publications	882	1,237	1,190	1,400	1,400	1,400
249	Office Equipment	0	0	529	500	2,700	2,700
309	Professional Services	17,289	15,382	18,181	17,850	18,100	18,650
319	Equipment Maint.	3,230	4,302	3,905	4,800	4,600	4,800
321	Telephone	4,462	5,610	5,257	4,890	4,900	4,170
322	Postage	7,096	6,336	3,409	7,000	6,500	7,000
331	Training Expenses	1,485	634	560	1,500	800	1,500
351	Notices	4,957	2,889	2,662	5,000	4,500	5,000
433	Dues/Subscriptions	300	160	160	400	200	400
439	Miscellaneous	2,589	1,743	1,523	3,000	2,500	3,000
590	Capital Outlay	0	0	0	0	0	0
	Total	285,957	290,415	278,062	298,874	298,234	291,789

**Administration
2019 Budget Worksheet
41400**

Item	Cost	Summary
Salary	195,285	<ul style="list-style-type: none"> ◆ 2.5% increase in 2019 ◆ D. Young: 30 hrs per week (\$52.24/hr) = \$81,494 ◆ M. Courtney: 36 hrs/week (\$31.03/hr) = \$58,088 ◆ D. Hicks: 10 hrs Admin (\$27.15/hr) = \$14,118 ◆ New Staff: 32 hrs per week (\$24.99/hr) = \$41,585
PERA	8,534	<ul style="list-style-type: none"> • 7.5% x \$113,791 (all salaries minus Administrator = \$8,534) • Required increase from 7.25% to 7.5% in 2015
FICA	12,108	<ul style="list-style-type: none"> • 6.2% x \$195,285 (total salaries) = \$12,108
Medicare	2,832	<ul style="list-style-type: none"> • 1.45% x \$195,285 (total salaries) = \$2,832
ICMA	6,112	<ul style="list-style-type: none"> • 7.5% x \$81,494 (Administrator's salary) = \$6,112
Insurance	10,298	<ul style="list-style-type: none"> ◆ Health insurance: Projected decrease in 2019 ◆ Life insurance: 0% projected increase in 2019 ◆ Dental insurance: 3% projected increase in 2019 ◆ D. Young: = \$ 15 ◆ M. Courtney: = \$ 7,811 ◆ D. Hicks: 25% in Administration = \$ 1,953 ◆ S. Skalle: = \$ 519 Total health, dental & life insurance = \$10,298
Office Supplies	8,000	<ul style="list-style-type: none"> ◆ \$6,801 in 2014; \$8,948 in 2015; \$7,183 in 2016; \$6,073 in 2017 ◆ Purchase Orders (\$200), copy paper (\$2,000), receipts (\$250), envelopes (\$850), letterhead (\$250), tax forms (\$100), toner (\$1,100), other office supplies (\$3,250) ◆ No increase in 2019
Publications	1,400	<ul style="list-style-type: none"> ◆ \$1,193 in 2014; \$882 in 2015; \$1,237 in 2016; \$1,190 in 2017 ◆ Newsletters: \$350 per newsletter x 4/year = \$1,400
Minor Equipment	2,700	<ul style="list-style-type: none"> ◆ \$162 in 2013; \$597 in 2014; \$0 in 2015 – 2016; \$529 in 2017 ◆ (2) computer purchases in 2019
Professional Services	18,650	<ul style="list-style-type: none"> ◆ \$17,289 in 2015; \$15,382 in 2016; \$18,181 in 2017 ◆ Civic Systems (software support) = \$7,800 (\$7,616 in 2018) ◆ Tech Assistance (\$650 per month) = \$7,800 ◆ Website software support = \$ 850 ◆ Backup Support / Security = \$1,200 ◆ GFOA Certificate of Excellence = \$ 400 ◆ Phone System Support (Del Com) = \$ 400 ◆ Web Hosting = \$ 200

Equipment Maint.	4,800	<ul style="list-style-type: none"> ◆ \$5,917 in 2014; \$3,230 in 2015; \$4,302 in 2016; \$3,905 in 2017 ◆ Copier Maintenance (\$2,685): ◆ Black & White = .007 x 145,000 copies = \$1,015 ◆ Color = .045 x 45,000 copies = \$2,025 ◆ Postage machine lease / MailFinance = \$1,500 ◆ Other = \$ 260 ◆ No change in 2019
Telephone	4,170	<ul style="list-style-type: none"> ◆ \$4,462 in 2015; \$5,610 in 2016; \$5,257 in 2017 ◆ Phone Service: (\$545/mth) = \$6,540 ◆ Internet Service: Mediacom (\$150/mth) = <u>\$1,800</u> ◆ Total phone service = \$8,340 ◆ 50% of phone service in Planning & Police (\$4,170)
Postage	7,000	<ul style="list-style-type: none"> ◆ \$4,201 in 2014; \$7,096 in 2015; \$6,336 in 2016; \$3,409 in 2017 ◆ \$7,000 estimated in 2019
Training Expenses	1,500	<ul style="list-style-type: none"> ◆ \$171 in 2014; \$1,485 in 2015; \$634 in 2016; \$560 in 2017 ◆ Transportation & mileage expenses = \$500 ◆ Conferences & Seminars = \$500 ◆ Meals & lodging = \$100 ◆ Employee Recognition Meal = \$400
Notices	5,000	<ul style="list-style-type: none"> ◆ \$2,251 in 2014; \$4,957 in 2015; \$2,889 in 2016; \$2,662 in 2017 ◆ No change in 2019
Dues/Subscriptions	400	<ul style="list-style-type: none"> ◆ MCFOA = \$ 35 ◆ GFOA = \$160 ◆ Notary = \$120 ◆ Other = \$ 85
Miscellaneous	3,000	<ul style="list-style-type: none"> ◆ \$2,589 in 2015; \$1,743 in 2016; \$1,523 in 2017 ◆ Teller fees, wire transfer fees, ACH fees, Hennepin County special assessment charge, sales tax, investment fees ◆ No change in 2019
Total	291,789	2.4% decrease in 2019

**City Hall Buildings
2019 Budget
41900**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
229	Rep & Maint Supplies	8,720	8,728	10,013	9,400	10,000	10,000
307	Janitorial Services	7,650	7,350	7,800	7,800	7,800	7,800
381	Electricity	13,778	14,422	15,868	15,000	16,000	16,200
383	Natural Gas	5,518	3,885	5,326	6,500	5,800	6,000
409	Repair & Maintenance	6,699	5,982	8,361	7,000	7,000	8,000
419	Rentals	415	696	790	800	800	800
520	Capital Outlay	0	0	0	0	0	0
	Total	42,780	41,063	48,158	46,500	47,400	48,800

**City Hall Buildings
2019 Budget Worksheet
41900**

Item	Cost	Summary
Repair & Maint Supplies	10,000	<ul style="list-style-type: none"> ◆ \$8,720 in 2015; \$8,728 in 2016; \$10,013 in 2017 ◆ Drinking Water (\$790) = \$ 900 ◆ Hardware Supplies (\$2,021) = \$2,400 ◆ Cleaning Supplies (\$1,890) = \$2,100 ◆ Building Supplies (\$3,929) = \$4,300 ◆ Miscellaneous Supplies (\$98) = \$ 300 ◆ \$600 increase in 2019
Janitorial Services	7,800	◆ \$150 per week (\$7,800)
Electricity	16,200	<ul style="list-style-type: none"> ◆ \$13,778 in 2015; \$14,422 in 2016; \$15,868 in 2017 ◆ Estimated at \$1,350 per month in 2018 = \$16,200
Natural Gas	6,000	<ul style="list-style-type: none"> ◆ \$5,518 in 2015; \$3,885 in 2016; \$5,326 in 2017 ◆ Estimated at \$500 per month in 2019 = \$6,000
Repair & Maintenance	8,000	<ul style="list-style-type: none"> ◆ \$6,699 in 2015; \$5,982 in 2016; \$8,361 in 2017 ◆ HVAC / Generator Maintenance = \$2,000 ◆ Garage door repair = \$1,200 ◆ Pest control = \$ 750 ◆ Fire extinguisher maintenance = \$1,000 ◆ Pump garage sumps = \$1,000 ◆ Clean dryer vents = \$ 150 ◆ Xmas Lights = \$ 350 ◆ Electrical Repair = \$1,100 ◆ Other maintenance = \$ 450 ◆ \$1,000 increase in 2019
Rentals	800	<ul style="list-style-type: none"> ◆ \$415 in 2015; \$696 in 2016; \$789 in 2017 ◆ Mats (\$38 per month) = \$456 ◆ Misc City Hall Rentals = \$344
Total	48,800	4.9% increase in 2019

**Police Department
2019 Budget
42100**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
101	Salaries	637,284	598,238	608,202	592,358	588,358	614,188
121	Pera	94,522	91,262	89,843	90,423	89,825	98,265
122	Fica	4,234	3,045	2,977	3,609	3,609	3,832
123	Medicare	8,907	8,213	8,447	8,589	8,531	8,906
139	Insurance	101,541	113,700	84,558	96,520	96,520	104,028
201	Office Supplies	2,497	2,204	2,068	2,700	2,400	2,700
211	Uniforms	5,836	4,332	8,769	4,800	4,800	4,800
212	Petroleum	16,531	13,992	14,171	20,000	18,000	20,000
214	Forms/Printing	1,122	937	1,678	1,700	1,700	1,700
217	Crime Prevention	3,879	2,940	1,351	3,900	3,500	3,900
219	Operational Supplies	3,899	2,026	2,673	3,000	2,800	3,000
221	Equip/Vehicle Supplies	312	1,204	688	1,200	1,200	1,200
231	Firearm Training Supplies	1,879	2,343	2,493	2,500	2,500	2,500
249	Minor Equipment	287	1,559	1,343	1,600	1,600	1,600
302	Jail/Workhouse Fees	3,464	3,579	995	5,000	4,000	5,000
304	Prosecuting Attorney	42,122	43,310	42,898	45,432	45,000	46,536
309	Professional Services	20,879	17,933	21,652	22,300	22,300	23,300
310	Animal Control	1,425	1,125	1,400	1,600	1,600	1,600
319	Equipment Maintenance	4,383	3,982	3,299	4,400	4,000	4,200
321	Communications	6,653	6,610	6,977	7,485	7,000	6,885
322	Postage	0	0	16	0	0	0
323	Radio	5,276	7,549	6,452	8,280	6,800	7,200
324	CJDN	2,040	2,040	2,040	2,100	2,040	2,100
331	Training Expenses	3,107	2,149	3,568	6,400	6,400	7,900
333	Vehicle Maintenance	13,005	8,415	8,915	11,000	10,000	10,500
381	Utilities	317	330	337	350	350	350
433	Dues/Subscriptions	1,828	1,494	2,592	2,250	2,250	2,250
439	Miscellaneous	0	0	0	0	0	0
	Total	987,229	944,511	930,402	949,496	937,083	988,440

**Police Department
2019 Budget Worksheet
42100**

Item	Cost	Summary
Salary	604,288	<ul style="list-style-type: none"> ◆ 2.5% salary increase in 2019 ◆ Chief Johnson: \$96,825 (\$46.55/hr) ◆ C. Whiteside: \$83,725 (\$40.25/hr) ◆ T. Carlson: \$75,946 (\$36.51/hr) ◆ D. Klisczc: \$75,946 (\$36.51/hr) ◆ E. Read: \$75,946 (\$36.51/hr) ◆ New Officer: \$57,614 (Step 1 / 2) ◆ New Officer: \$57,614 (Step 1 / 2) ◆ E. McColl: \$55,396 (Step 5) ◆ CSO Officers: \$6,400 (\$16.00 x 400 hours) ◆ Holiday Pay (total holiday pay = \$18,876) 88 hrs x 5 officers x \$33.00 = \$14,520 88 hrs x 3 officers x \$16.50 = \$ 4,356
Overtime	9,900	<ul style="list-style-type: none"> ◆ 60 hours per officer = 300 hours x \$33.00 (average per hr overtime) = \$9,900
PERA	98,265	<ul style="list-style-type: none"> ◆ \$552,392 x 16.95% = \$93,630 ◆ Increase from 16.2% in 2015 to 16.95% in 2019 ◆ \$61,796 x 7.5% = \$4,635 ◆ Increase from 7.25% to 7.5% in 2015
FICA	3,832	<ul style="list-style-type: none"> ◆ E. McColl: 6.2% x \$55,396 = \$3,435 ◆ CSO: 6.2% x \$6,400 = \$ 397
Medicare	8,906	<ul style="list-style-type: none"> ◆ \$614,188 x 1.45% = \$8,906
Insurance	104,028	<ul style="list-style-type: none"> ◆ Chief Johnson: = \$ 16,119 ◆ Lt. Whiteside = \$ 16,119 ◆ T. Carson: = \$ 16,119 ◆ D. Klisczc: = \$ 7,811 ◆ E. Read: = \$ 16,119 ◆ C. Nus: = \$ 16,119 ◆ D. Smith: = \$ 7,811 ◆ E. McColl = \$ 7,811 ◆ Total health, dental & life Insurance = \$104,028
Office Supplies	2,700	<ul style="list-style-type: none"> ◆ \$2,497 in 2015; \$2,204 in 2016; \$2,068 in 2017 ◆ No change in 2019
Uniforms	4,800	<ul style="list-style-type: none"> ◆ \$3,077 in 2011; \$4,961 in 2012; \$4,098 in 2013; \$2,492 in 2014; \$5,836 in 2015; \$4,332 in 2016; \$8,769 in 2017 ◆ Employee uniforms & personal equipment ◆ No change in 2019

Petroleum	20,000	<ul style="list-style-type: none"> ◆ \$16,531 in 2015; \$13,992 in 2016; \$14,171 in 2017 ◆ 7,553 gallons in 2013; 6,914 gallons in 2014; 8,560 gallons in 2015; 7,888 gallons in 2016; 6,592 gallons in 2017 ◆ 8,000 gallons x \$2.50 per gallon in 2019 = \$20,000
Forms/Printing	1,700	<ul style="list-style-type: none"> ◆ \$587 in 2014; \$1,122 in 2015; \$937 in 2016; \$1,678 in 2017 ◆ Vehicle log sheets, alarm reports, letterheads, property reports, traffic tickets, citations, envelopes, business cards, & No Parking Signs ◆ No change in 2019
Crime Prevention	3,900	<ul style="list-style-type: none"> ◆ \$3,879 in 2015; \$2,940 in 2016; \$1,351 in 2017 ◆ School liaison grant offsets expenses of Crime Prevention Program ◆ Counteract material, safety videos, t-shirts, lollipops, pencils ◆ No change in 2019
Operational Supplies	4,200	<ul style="list-style-type: none"> ◆ \$4,211 in 2015; \$3,230 in 2016; \$2,673 in 2017 ◆ Police equipment, photos, medical supplies, breath test supplies, misc. supplies, toner, citation fees ◆ No change in 2019
Firearm Supplies	2,500	<ul style="list-style-type: none"> ◆ \$1,879 in 2015; \$2,343 in 2016; \$2,492 in 2017 ◆ No change in 2019
Minor Equipment	1,600	<ul style="list-style-type: none"> ◆ \$287 in 2015; \$1,559 in 2016; \$1,343 in 2017 ◆ Minor equipment, office & computer equipment ◆ No change in 2019
Jail/Workhouse Fees	5,000	<ul style="list-style-type: none"> ◆ \$3,464 in 2015; \$3,579 in 2016; \$995 in 2017 ◆ Booking & Boarding Fees at County Jail ◆ No change in 2019
Prosecuting Attorney	46,536	<ul style="list-style-type: none"> ◆ \$42,122 in 2015; \$43,310 in 2016; \$42,898 in 2017 ◆ 2015: \$3,390/mth + \$150/mth expenses = \$42,122 (0%) ◆ 2016: \$3,525/mth + \$100/mth expenses = \$43,310 (2%) ◆ 2017: \$3,596/mth + \$100/mth expenses = \$44,352 (2%) ◆ 2018: \$3,686/mth + \$100/mth expenses = \$45,432 (2.5%) ◆ 2019: \$3,778/mth + \$100/mth expenses = \$46,536 (2.5%)
Professional Services	23,300	<ul style="list-style-type: none"> ◆ \$20,879 in 2015; \$17,933 in 2016; \$21,652 in 2017 ◆ Computer services (\$650 per month = \$7,800), medical services (\$350), tow charges (\$1,500), physicals/drug testing (\$350), Other (\$280) ◆ LETG server support = \$3,720 ◆ LETG annual maint. & support = \$7,000 ◆ LETG Alert = \$ 300 ◆ Squad Camera Cloud Storage = \$2,000

Animal Control	1,600	<ul style="list-style-type: none"> ◆ \$1,425 in 2015; \$1,125 in 2016; \$1,400 in 2017 ◆ Impound fees plus \$100 per month retainer ◆ No change in 2019
Equipment Maintenance	4,200	<ul style="list-style-type: none"> ◆ \$4,383 in 2015; \$3,982 in 2016; \$3,299 in 2017 ◆ Scales, radar, intoximeters, recalibration, taser, misc = \$810 ◆ Car washes = \$750 ◆ Siren maintenance = \$1,200 ◆ Copier lease: \$120/mth x 12 = \$1,440
Communications	6,885	<ul style="list-style-type: none"> ◆ \$6,653 in 2015; \$6,610 in 2016; \$6,977 in 2017 ◆ Verizon Cell Phones (\$400/mth x 12 mths) = \$4,800 ◆ 25% of phone service bill: \$8,340 x 25% = \$2,085
Radio	7,200	<ul style="list-style-type: none"> ◆ \$5,276 in 2015; \$7,549 in 2016; \$6,452 in 2017 ◆ Radio Admin/MDT Lease/Maintenance: \$600 per month ◆ \$1,080 reduction in 2019
CJDN	2,100	<ul style="list-style-type: none"> ◆ \$2,040 in 2003 – 2019 ◆ State connection for Police
Training Expenses	7,900	<ul style="list-style-type: none"> ◆ \$3,107 in 2015; \$2,149 in 2016; \$3,569 in 2017 ◆ Defensive Driving, EMT refresher, OSHA training, Bloodborne Pathogen training, firearm training, breath testing, supervisor training, special training, emergency mgmt training (\$4,000) ◆ Employee Assistance Program (\$2,400) ◆ \$1,500 increase in 2019
Vehicle Maintenance	10,500	<ul style="list-style-type: none"> ◆ \$13,005 in 2015; \$8,415 in 2016; \$8,915 in 2017 ◆ Parts for vehicle repairs / work performed in-house ◆ \$500 reduction in 2019
Utilities	350	<ul style="list-style-type: none"> ◆ \$317 in 2015; \$330 in 2016; \$337 in 2017 ◆ Electric service for sirens
Dues/Subscriptions	2,250	<ul style="list-style-type: none"> ◆ \$1,828 in 2015; \$1,494 in 2016; \$2,592 in 2017 ◆ MN Chief of Police Assoc. (\$360), MN Crime Prevention Assoc. (\$100), POST Board Licenses (\$360), Automated Pawn System (\$240), Mid-States Organized Crime Info Center (\$100), International Assoc. for Property & Evidence (\$50), Henn. Co. Chiefs (\$100), Delano Sportsman's Club (\$350), Safe Ride Publication (\$40), Assoc. of MN Emergency Mgmt (\$100), Tri-County Association (\$50), MPPOA (\$100); APS dues (\$204); notary (\$100)
Total	988,440	4.1% increase in 2019

**Fire Services
2019 Budget
42200**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2018 Budget
309	Professional Services	291,019	309,644	332,017	346,438	346,427	360,140
320	Fire Aid	139,142	143,743	147,183	143,800	147,000	147,000
371	Training	0	0	0	100	0	100
372	Meals/Lodging	0	0	0	0	0	0
591	Facility Lease	152,584	156,603	156,962	156,963	156,963	156,465
	Total	582,745	609,990	636,162	647,301	650,390	663,705

**Fire Services
2019 Budget Worksheet
42200**

Item	Cost	Summary
Fire Services	360,140	♦ 29.08% of \$1,238,448 (2019 Fire Dept Operating Budget + Capital Equipment Budget + Building Equipment Budget - Revenues)
Fire Aid	147,000	♦ \$139,142 in 2015; \$143,743 in 2016; \$147,183 in 2017 ♦ Fire State Aid paid to the City of Deephaven and reimbursed to Excelsior Fire Relief Association
Training	100	♦ Miscellaneous Training Expenses
Facility Lease	156,465	♦ 29.08% of \$538,050 (2019 principal & interest payments on Facility Lease/Revenue Bonds)
Total	663,705	2.5% increase in 2019

**Zoning and Building Inspections
2019 Budget
42400**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
101	Salary	86,651	78,493	82,322	87,041	87,041	92,208
121	Pera	5,469	5,860	6,167	6,528	6,528	6,916
122	Fica	5,295	4,829	5,013	5,397	5,397	5,717
123	Medicare	1,238	1,129	1,172	1,262	1,262	1,337
139	Insurance	14,712	15,740	12,599	11,979	11,979	11,717
201	Office Supplies	285	397	723	500	500	600
303	Engineering	13,702	13,766	8,990	5,400	7,500	7,500
304	Legal Fees	7,405	3,463	2,033	4,000	2,000	5,000
309	Inspection Services	124,624	116,440	111,014	115,200	115,200	115,200
321	Telephone	2,040	2,040	2,445	2,445	2,445	2,085
331	Transp/Training	0	0	476	500	500	500
433	Dues/Subscriptions	0	0	0	0	0	0
	Total	261,421	242,157	232,954	240,252	240,352	248,780

**Planning & Zoning Department
2019 Budget Worksheet
42400**

Item	Cost	Summary
Salary	92,208	<ul style="list-style-type: none"> ◆ 2.5% increase in 2019 ◆ D. Cooney: Step 4 / 5 (\$32.79/hr) = \$68,204 ◆ T. Pendleton: \$27.15/hr x 17 hrs per week = \$24,004
Pera	6,916	◆ \$92,208 x 7.5% = \$6,916
Fica	5,717	◆ \$92,208 x 6.2% = \$5,717
Medicare	1,337	◆ \$92,208 x 1.45% = \$1,337
Health Insurance	11,717	<ul style="list-style-type: none"> ◆ D. Cooney: = \$ 7,811 ◆ T. Pendleton: 50% in Planning = \$ 3,906 ◆ Total health, dental & life insurance = \$11,717
Office Supplies	600	<ul style="list-style-type: none"> ◆ \$442 in 2014; \$285 in 2015; \$397 in 2016; \$723 in 2017 ◆ Permit & inspection forms - \$100 increase in 2019
Engineering	7,500	<ul style="list-style-type: none"> ◆ \$2,432 in 2014; \$13,702 in 2015; \$13,766 in 2016; \$8,990 in 2017 ◆ Review of subdivisions, design plans, inspections ◆ 50 hrs x \$150 per hour = \$7,500
Legal Fees	5,000	<ul style="list-style-type: none"> ◆ \$743 in 2014; \$7,405 in 2015; \$3,463 in 2016; \$2,033 in 2017 ◆ 50% - 50% split of legal fees between Zoning & General Govt
Inspection Services	115,200	<ul style="list-style-type: none"> ◆ \$66,982 in 2011; \$73,651 in 2012; \$94,845 in 2013; \$103,589 in 2014; \$124,624 in 2015; \$116,440 in 2016; \$111,014 in 2017 ◆ \$68 per hour in 2006; \$72 per hour in 2007-09; \$77 per hour in 2010-2017 ◆ 2018 Total Permit Fees of \$360,000 x 32% = \$115,200
Telephone	2,085	<ul style="list-style-type: none"> ◆ \$2,115 in 2014; \$2,040 in 2015 – 2016; \$2,445 in 2017 ◆ 25% of phone service charged to Zoning & Building Dept ◆ \$8,340 x 25% = \$2,085
Travel Expenses	500	<ul style="list-style-type: none"> ◆ \$0 in 2012; \$1,250 in 2013; \$0 in 2014-2016; \$476 in 2017 ◆ Mileage & meal reimbursement = \$100 ◆ Training & Seminars = \$400
Dues & Subscriptions	0	◆ No membership fees
Total	248,780	3.5% increase in 2019 Budget

**Streets & Roads
2019 Budget
43100**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
224	R & M Supplies	40,951	41,172	37,939	45,000	42,000	42,000
303	Engineering	421	1,028	989	3,000	3,000	3,000
309	Other Prof. Services	0	0	675	0	0	0
351	Bid Notices	237	343	185	400	200	400
381	Street Lights	26,129	28,364	24,727	27,600	27,600	27,600
409	R & M Contractual	34,283	29,419	41,185	35,000	38,000	38,000
419	Rentals	596	211	720	600	600	600
	Total	102,617	100,537	106,420	111,600	111,400	111,600

Streets & Roads
2019 Budget Worksheet
43100

Item	Cost	Summary
R & M Supplies	42,000	<ul style="list-style-type: none"> ◆ \$40,951 in 2015; 41,172 in 2016; \$37,939 in 2017 ◆ Sand: \$6,598 in 2017 - <u>\$ 7,000 in 2019</u> ◆ Salt: \$14,119 in 2017 - <u>\$14,000 in 2019</u> ◆ Rock: \$1,396 in 2017 - <u>\$ 3,000 in 2019</u> ◆ Blacktop: \$13,424 in 2017 - <u>\$16,000 in 2019</u> ◆ Tack Oil, Riprap, Black Dirt Grass Seed, Straw Blankets: \$1,816 in 2017 - <u>\$ 2,000 in 2019</u>
Engineering	3,000	<ul style="list-style-type: none"> ◆ \$421 in 2015; \$1,028 in 2016; \$989 in 2017 ◆ Miscellaneous engineering services = \$3,000 ◆ No change in 2019
Bid Notices	400	<ul style="list-style-type: none"> ◆ \$237 in 2015; \$343 in 2016; \$186 in 2017 ◆ 2019 bid notices
Street Lights	27,600	<ul style="list-style-type: none"> ◆ \$24,062 in 2013; \$26,869 in 2014; \$26,129 in 2015; \$28,364 in 2016; \$24,727 in 2017 ◆ \$2,239 per month in 2014 ◆ \$2,177 per month in 2015 ◆ \$2,364 per month in 2016 ◆ \$2,061 per month in 2017 ◆ \$2,300 per month estimated in 2019
R & M Contractual	38,000	<ul style="list-style-type: none"> ◆ \$34,283 in 2015; \$29,419 in 2016; \$41,185 in 2017 ◆ Sweeping: \$6,068 in 2016; \$7,476 in 2017 <u>\$8,500 in 2019</u> ◆ Striping: crosswalks/turn lanes/ streets in 2016 – \$11,719; <u>\$13,000 in 2019</u> ◆ Tree removal: \$8,725 in 2016; \$13,583 in 2017 <u>\$12,000 in 2019</u> ◆ Brush / Rubble Disposal: \$4,395 in 2015; \$3,262 in 2016; <u>\$4,000 in 2019</u> ◆ Other Contract work: \$211 in 2016; <u>\$500 in 2019</u> ◆ \$3,000 increase in 2019
Rentals	600	<ul style="list-style-type: none"> ◆ \$596 in 2015; \$211 in 2016; \$720 in 2017 ◆ Street sign rental / backhoe rental
Total	111,600	0% increase in 2019

**Public Works
2019 Budget
43900**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
101	Salaries	196,171	205,565	207,300	217,024	217,024	246,243
106	Seasonal	18,712	24,365	4,029	17,200	8,200	1,230
121	Pera	14,724	15,361	15,520	16,277	16,271	18,468
122	Fica	13,115	14,058	12,899	14,522	13,964	15,343
123	Medicare	3,067	3,288	3,017	3,396	3,266	3,588
139	Health Insurance	38,520	42,890	33,728	36,109	36,109	35,646
201	Office Supplies	0	45	82	100	100	100
211	Uniforms	1,695	2,014	1,088	2,240	2,000	2,800
212	Petroleum Products	13,475	12,852	11,808	16,000	15,000	15,000
221	Vehicle Maintenance	22,293	25,517	21,022	25,500	25,000	25,500
226	Signs	3,268	5,110	8,064	5,000	6,000	6,000
229	R & M Supplies	4,353	1,998	3,654	2,000	2,000	3,000
249	Minor Equipment	6,130	1,427	5,040	4,000	4,000	4,000
309	Professional Service	211	125	602	800	700	800
321	Communications	980	981	760	1,200	1,100	1,200
323	Radio	1,146	1,226	1,372	1,440	1,400	1,440
331	Training Expenses	2,675	2,545	3,113	2,900	2,900	2,900
433	Dues/Subscriptions	75	250	25	300	250	300
590	Capital Outlay	0	0	0	0	0	0
	Total	340,610	359,617	333,123	366,008	355,284	383,558

**Public Works
2019 Budget Worksheet
43900**

Item	Cost	Summary
Salary	223,101	Regular Pay ♦ 2.5% increase in 2019 ♦ J. Menzel: \$33.78/hr = \$70,262 ♦ R. Meyer: \$29.67/hr = \$61,702 ♦ J. Kask: \$29.67/hr = \$61,702 ♦ New PT Staff: \$20.00/hr (25 hrs / week) = \$26,000 ♦ T. Pendleton: 17 hrs per week x \$27.15/hr = \$24,004 ♦ Minus 300 hours in Marina Fund (\$9,210) & 370 hours in Sewer Fund (\$11,359) = (\$20,569)
Overtime	12,587	♦ 220 hrs of overtime (\$46.05 x 220 hrs) = \$10,131 ♦ 40 hrs of Double Time (\$61.40 x 40 hrs) = \$2,456
Pager Pay	10,555	♦ 8 hrs per week x \$25.37 x 52 weeks = \$10,555
Seasonal	1,230	♦ \$18,712 in 2015; \$24,365 in 2016; \$4,029 in 2017 Snow plowing: 60 hrs x \$20.50/hr = \$ 1,230
PERA	18,468	♦ \$246,243 x 7.5% = \$18,468
FICA	15,343	♦ \$247,473 x 6.2% = \$15,343
Medicare	3,588	♦ \$247,473 x 1.45% = \$3,588
Health Insurance	35,646	♦ R. Meyer: = \$ 7,811 ♦ J. Menzel: = \$ 7,811 ♦ J. Kask: = \$16,119 ♦ Pendleton: 50% in Public Works = \$ 3,905 ♦ Total health, dental & life insurance = \$35,646
Office Supplies	100	♦ \$84 in 2013; \$0 in 2014 – 2015; \$45 in 2016; \$82 in 2017
Uniforms	2,800	♦ \$1,695 in 2015; \$2,014 in 2016; \$1,088 in 2017 ♦ Uniform rental: \$25 per week = \$1,300 ♦ Safety shoes, glasses, ear plugs (\$300 per employee) = \$1,500
Petroleum Products	15,000	♦ \$13,475 in 2015; \$12,852 in 2016; \$11,808 in 2017 ♦ Diesel / Oil = \$7,500 (\$5,930 in 2017) ♦ Gasoline = \$7,500 (\$5,878 in 2017)
Vehicle Maintenance	25,500	♦ \$22,293 in 2015; \$25,517 in 2016; \$21,022 in 2017 ♦ All in-house and external vehicle maintenance ♦ No change in 2019

Signs	6,000	<ul style="list-style-type: none"> ◆ \$3,268 in 2015; \$5,110 in 2016; \$8,064 in 2017 ◆ Sign maintenance, replacement, reflectivity program ◆ \$1,000 increase in 2019
Repair & Maintenance Supplies	3,000	<ul style="list-style-type: none"> ◆ \$4,353 in 2015; \$1,998 in 2016; \$3,654 in 2017 ◆ \$1,000 increase in 2019
Minor Equipment	4,000	<ul style="list-style-type: none"> ◆ Misc public works equipment; \$1,427 in 2016; \$5,040 in 2017 ◆ 2010: plow blades (\$1,505) ◆ 2011: no major equipment purchases ◆ 2012: plow blades (\$534) / battery charger (\$652) ◆ 2013: plow blades (\$1,692) / torch (\$689) / generator (\$2,914) ◆ 2014: plow blades (\$2,214) / combustion chamber (\$1,127) ◆ 2015: plow blades (\$3,095) / chain & chop saws (\$650) ◆ 2016: plow blades (\$391) / saw, plow parts, TV (\$1,036) ◆ 2017: plow blades (\$2,216) / computer (\$1,240)
Professional Services	800	<ul style="list-style-type: none"> ◆ \$211 in 2015; \$125 in 2016; \$602 in 2017 ◆ Drug & alcohol testing (\$300) ◆ Computer Technical Assistance (\$400) ◆ Miscellaneous (\$100) ◆ No change in 2019
Communications	1,200	<ul style="list-style-type: none"> ◆ \$980 in 2015; \$981 in 2016; \$760 in 2017 ◆ T Mobile: \$100 per mth = \$1,200
Radios	1,440	<ul style="list-style-type: none"> ◆ Portable Radio Maintenance = \$1,440 (\$120 x 12)
Training Expenses	2,900	<ul style="list-style-type: none"> ◆ \$2,675 in 2015; \$2,545 in 2016; \$3,113 in 2017 ◆ SafeAssure Contract = \$2,700 (\$2,648 in 2018) ◆ Misc Training & meal reimbursement = \$200
Dues/Subscriptions	300	<ul style="list-style-type: none"> ◆ \$75 in 2015; \$250 in 2016; \$25 in 2017 ◆ Minor membership fees & licenses
Total	383,558	4.8% increase in 2019 (New PT Employee = \$29,939)

**Parks & Recreation
2019 Budget
45100**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
214	Printing	1,195	1,280	1,307	1,500	1,500	1,500
225	Landscaping	3,779	4,109	3,833	4,000	4,000	4,000
229	R & M Supplies	8,867	11,426	14,442	13,500	15,000	13,500
249	Minor Equipment	5,385	4,649	1,562	5,000	3,000	5,000
309	Professional Service	40,593	46,025	44,081	45,000	45,000	47,000
321	Telephone	0	180	0	250	250	250
381	Electricity	4,327	4,118	4,114	4,800	4,500	4,800
383	Natural Gas	1,692	1,745	2,104	2,700	2,400	2,700
409	Contracting	4,685	5,161	3,897	7,000	6,500	6,000
419	Rental	2,000	3,021	3,140	2,300	3,200	2,300
438	Miscellaneous	0	0	0	0	0	0
	Total	72,523	81,714	78,480	86,050	85,350	87,050

**Parks & Recreation
2019 Budget Worksheet
45100**

Item	Cost	Summary
Printing	1,500	<ul style="list-style-type: none"> ◆ \$1,280 in 2016; \$1,201 in 2017, \$1,307 in 2017 ◆ Parking permits: \$1,500 in 2019
Landscaping	4,000	<ul style="list-style-type: none"> ◆ \$3,779 in 2015; \$4,109 in 2016; \$3,833 in 2017 ◆ Flowers / Trees / Seed / Landscaping Supplies (\$800) ◆ Garden Club (\$3,200) / No change in 2019
R & M Supplies	13,500	<ul style="list-style-type: none"> ◆ \$8,867 in 2015; \$11,426 in 2016; \$14,442 in 2017 ◆ Beach supplies (\$1,000), lumber (\$1,000), paint (\$1,000), rock (\$1,000), hockey boards (\$800), signs (\$200), mutt mitts (\$3,800), rink light bulbs (\$800), platform court supplies (\$800), pond cleaning kit (\$1,500); restroom supplies (\$1,500) ◆ No change in 2019
Minor Equipment	5,000	<ul style="list-style-type: none"> ◆ \$5,385 in 2015; \$4,649 in 2016; \$1,562 in 2017 ◆ Weed whip, hockey nets, tennis nets, basketball nets, other minor equipment, playground equipment parts ◆ No change in 2019
Professional Service	47,000	<ul style="list-style-type: none"> ◆ \$40,593 in 2015; \$46,025 in 2016; \$44,081 in 2017 ◆ <u>Lifeguard Contract:</u> \$32,988 in 2013; \$32,988 in 2014; \$36,501 in 2015; \$38,837 in 2016; \$40,037 in 2017-2018; \$42,039 in 2019 ◆ <u>Weed & Fertilizer Application: (\$4,656)</u> <ul style="list-style-type: none"> Thorpe: \$3,300 in 2016 - \$3,300 in 2018 Hill Park: \$ 105 in 2016 - \$ 105 in 2018 Children's Park: \$ 216 in 2016 - \$ 216 in 2018 Shuck Park: \$ 216 in 2016 - \$ 216 in 2018 Village Hall: \$ 525 in 2016 - \$ 525 in 2018 Haralson Park: \$ 294 in 2016 - \$ 294 in 2018 ◆ <u>Other Professional Services:</u> \$305 in 2018
Phone	250	<ul style="list-style-type: none"> ◆ \$304 in 2014; \$0 in 2015-2016; \$0 in 2017 ◆ Beach phone reimbursement for lifeguards
Electricity	4,800	<ul style="list-style-type: none"> ◆ \$4,327 in 2015; \$4,118 in 2016; \$4,014 in 2017 ◆ Thorpe warming house = \$2,500 ◆ Zamboni Garage / Platform courts = \$1,200 ◆ Village Hall warming house = \$ 900 ◆ Children's Park Fountain / Lights = \$ 200

Natural Gas	2,700	<ul style="list-style-type: none"> ◆ \$1,692 in 2015; \$1,745 in 2016; \$2,104 in 2017 ◆ Thorpe warming house = \$1,050 ◆ Village Hall warming house = \$ 650 ◆ Platform Courts = \$1,000
Contracting	6,000	<ul style="list-style-type: none"> ◆ \$4,685 in 2015; \$5,161 in 2016; \$3,897 in 2017 ◆ Tree treatments = \$ 350 (apple scab treatments) ◆ Weed Removal = \$ 0 (done in-house) ◆ Electrical Repair = \$1,500 ◆ Aquatic Beach Treatments = \$3,000 ◆ Miscellaneous = \$1,150 ◆ Emerald Ash Borer treatments = \$4,000 in 2020
Rental	2,300	<ul style="list-style-type: none"> ◆ \$2,000 in 2015; \$3,021 in 2016; \$3,140 in 2017 ◆ <u>Portable toilets:</u> <ul style="list-style-type: none"> Village Hall Park = \$900 Sandy Beach = \$300 Walden Beach = \$300 Robinson's Bay Beach = \$300 ◆ Equipment Rental = \$500
Total	87,050	1.2% decrease in 2019

**Wildlife Management
2019 Budget
49000**

Code	Item	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Forecast	2019 Budget
309	Professional Services	1,807	4,553	5,039	13,000	5,000	13,000
331	Training Expenses	0	0	0	0	0	0
351	Notices	0	0	0	0	0	0
	Total	1,807	4,553	5,039	13,000	5,000	13,000

**Wildlife Management
2019 Budget Summary**

Item	Cost	Summary
Professional Services	13,000	<ul style="list-style-type: none"> ◆ 2004 - \$ 8,938 2005 - \$13,662 2006 - \$11,284 2007 - \$13,892 2008 - \$ 4,683 2009 - \$10,262 2010 - \$ 9,180 2011 - \$ 7,519 2012 - \$14,587 2013 - \$ 3,078 2014 - \$ 2,673 2015 - \$ 1,807 2016 - \$ 4,553 2017 - \$ 5,039 ◆ <u>Deer Management</u> 2003/04 - 18 deer 2004/05 - 26 deer 2005/06 - 34 deer 2006/07 - 28 deer 2007/08 - 26 deer 2008/09 - 27 deer 2009/10 - 25 deer 2010/11 - 24 deer 2011/12 - 20 deer 2012/13 - 25 deer 2013/14 - 11 deer 2014/15 - 0 deer 2015/16 - 23 deer 2016/17 - 8 deer 2017/18 - 11 deer ◆ 30 Deer in 2018/19 = \$ 10,700 ◆ Flight Control Application = \$ 500 ◆ Animal trapping = \$ 800 ◆ Deer Fly-over = \$1,000
Training	0	◆ No training expenses budgeted in 2019
Notices	0	◆ No notice expenses budgeted in 2019
Total	13,000	0% increase in 2019 Budget

City of Deephaven 2019 Wage Schedule Monthly Salary
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Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrator	7290.27	7562.44	7940.58	8400.26	8696.49	9074.95	9465.81
Police Chief/EMD	6132.24	6454.99	6777.74	7205.56	7423.23	7745.97	8086.73
Police Lieutenant	5302.60	5581.68	5860.76	6139.83	6418.94	6697.99	6977.05
Patrol Officer	4117.71	4431.83	5065.00	5695.75	6328.86	--	--
PW Supervisor	5170.65	5442.42	5714.56	5855.35	6206.60	6530.93	6803.04
Zoning Coordinator	4569.10	4809.61	5050.09	5266.95	5531.04	5771.52	6012.01
PW Foreman	4478.56	4686.65	4893.61	5124.62	5310.83	5518.92	5854.79
Deputy Treasurer/Clk	4088.16	4303.31	4518.49	4733.66	4948.94	5163.98	5379.27
PW Mechanic	3907.79	4113.47	4319.16	4524.82	4730.48	4936.17	5141.84
PW Sewer Tech	3907.79	4113.47	4319.16	4524.82	4730.48	4936.17	5141.84
PW Maintenance	3787.56	3986.90	4186.26	4385.60	4584.94	4784.28	4983.64
Police Secretary	3723.16	3919.13	4103.42	4311.03	4506.99	4702.96	4898.92
Admin. Secretary	3577.14	3765.42	3953.68	4141.95	4330.24	4518.49	4706.75
Utility Billing Clerk	3577.14	3765.42	3953.68	4141.95	4330.24	4518.49	4706.75

Patrol Officer -

- Step 1 (after 6 months)
- Step 2 (after 1st year)
- Step 3 (after 2nd year)
- Step 4 (after 3rd year)

2019 Salary & Benefit Summary

Name	Fund Code	%	Salary	PERA	FICA	Medicare	Insurance
D. Young	101-41400-101	75	81,494	6,112	5,053	1,182	15
	602-43200-101	15	16,299	1,222	1,011	236	0
	604-43150-101	5	5,433	407	337	79	0
	605-45100-101	5	5,433	407	337	79	0
M. Courtney	101-41400-101	100	58,088	4,357	3,601	842	7,811
D. Hicks	101-41400-101	25	14,118	1059	875	205	1,953
	601-49400-101	6.25	3,529	265	219	51	488
	602-43200-101	25	14,118	1059	875	205	1,953
	604-43150-101	6.25	3,530	265	219	51	488
	605-45100-101	37.5	21,177	1,588	1,313	307	2,929
S. Skalle	101-41400-101	100	41,585	3,119	2,578	603	519
T. Pendleton	101-43900-101	50	24,004	1,800	1,488	348	3,905
	101-42400-101	50	24,004	1,800	1,488	348	3,905
D. Cooney	101-42400-101	100	68,204	5,115	4,229	989	7,811
J. Menzel	101-43900-101	100	70,258	5,269	4,356	1019	7,811
R. Meyer	101-43900-101	100	61,702	4,628	3,826	895	7,811
J. Kask	101-43900-101	100	61,702	4,628	3,826	895	16,119
R. Clay	602-43200-101	100	61,702	4,628	3,826	895	7,811
C. Johnson	101-42100-101	100	96,825	16,412	0	1,404	16,119
E. McColl	101-42100-101	100	55,396	4,155	3,435	803	7,811
C. Whiteside	101-42100-101	100	83,725	14,191	0	1,214	16,119
T. Carlson	101-42100-101	100	75,946	12,873	0	1,101	16,119
C. Nus	101-42100-101	100	57,614	9,766	0	835	16,119
D. Smith	101-42100-101	100	57,614	9,766	0	835	7,811
D. Klisczc	101-42100-101	100	75,946	12,873	0	1,101	7,811
E. Read	101-42100-101	100	75,946	12,873	0	1,101	16,119
Total			1,215,392	140,636	42,890	17,623	175,355

**2019 Insurance Summary
Health, Dental & Life Insurance**

Name	Health Premium \$30 Copay	Health HSA Out of Pocket	Health HSA Premium	Dental Single Premium	Life Insurance Premium	Total Annual Insurance
D. Young	0.00	0.00	0.00	0.00	15.00	15.00
M. Courtney	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
D. Hicks	0.00	3000.00	4,291.68	504.00	15.00	7,810.68
S. Skalle	0.00	0.00	0.00	504.00	15.00	519.00
T. Pendleton	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
D. Cooney	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
R. Meyer	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
J. Menzel	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
J. Kask	15,600.00	0.00	0.00	504.00	15.00	16,119.00
R. Clay	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
C. Johnson	15,600.00	0.00	0.00	504.00	15.00	16,119.00
E. McColl	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
C. Whiteside	15,600.00	0.00	0.00	504.00	15.00	16,119.00
T. Carlson	15,600.00	0.00	0.00	504.00	15.00	16,119.00
C. Nus	15,600.00	0.00	0.00	504.00	15.00	16,119.00
D. Smith	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
E. Read	15,600.00	0.00	0.00	504.00	15.00	16,119.00
D. Klisczc	0.00	3,000.00	4,291.68	504.00	15.00	7,810.68
Total	93,600.00	30,000.00	42,916.80	8,568.00	270.00	175,354.80

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Single	\$0.00	\$0.00	\$0.00	\$656.66	\$620.10	\$607.64
Family	\$1,064.34	\$1,176.79	\$1,312.20	\$1,100.00	\$1,300.00	\$1,300.00

**Tax Levy Information
2019**

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual
General Fund Levy	1,784,878	1,811,731	1,821,916	1,840,875	1,856,330
CIF Levy	240,000	300,000	300,000	342,000	400,000
Fiscal Disparity Tax	-24,878	-22,731	-21,916	-25,875	-26,330
City Tax Levy	2,000,000	2,089,000	2,100,000	2,157,000	2,230,000
Market Value	1,041,027,400	1,144,459,796	1,195,835,000	1,255,612,600	1,330,085,400
Taxable Tax Capacity	11,508,196	12,788,461	13,407,466	14,084,229	15,028,736

Pay 2013 City Tax Rate: \$1,898,744 is 18.624% of Tax Capacity of \$10,195,089
Market Value down \$40 million
Total Taxable Tax Capacity down \$472,314

Pay 2014 City Tax Rate: \$1,952,701 is 19.117% of Tax Capacity of \$10,214,512
Market Value down \$288,100
Total Taxable Tax Capacity up \$19,423

Pay 2015 City Tax Rate: \$2,000,000 is 17.379% of Tax Capacity of \$11,508,196
Market Value up \$107,380,800
Total Taxable Tax Capacity up \$1,293,684

Pay 2016 City Tax Rate: \$2,089,000 is 16.335% of Tax Capacity of \$12,788,461
Market Value up \$103,432,396
Total Taxable Tax Capacity up \$1,280,265

Pay 2017 City Tax Rate: \$2,100,000 is 15.6629% of Tax Capacity of \$13,407,466
Market Value up \$51,375,204
Total Taxable Tax Capacity up \$619,005

Pay 2018 City Tax Rate: \$2,157,000 is 15.315% of Tax Capacity of \$14,084,229
Market Value up \$59,777,600
Total Taxable Tax Capacity up \$692,400

Pay 2019 City Tax Rate: \$2,230,000 is 14.838% of Tax Capacity of \$15,028,736
Market Value up \$74,472,800
Total Taxable Tax Capacity up \$944,507