

CITY OF DEEPHAVEN

2020 BUDGET

Budget Index

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2020 General Fund Revenues

Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
Taxes						
Current Ad Valorem	1,786,856	1,808,263	1,812,045	1,830,000	1,830,000	2,000,000
Delinquent Ad Valorem	6,207	7,325	-6,081	6,000	6,000	6,000
Fiscal Disparities	21,665	21,629	25,874	26,000	26,000	26,288
Surcharge Revenue / Penalties	1,931	1,374	3,455	1,000	1,000	1,000
Subtotal	1,816,659	1,838,591	1,835,293	1,863,000	1,863,000	2,033,288
Licenses and Permits						
3.2 Beer & Cigarette Licenses	50	1,055	340	315	290	340
Professional Licenses	4,335	3,925	5,294	4,000	4,500	4,500
Other Business Licenses	300	3,825	7,535	500	6,000	6,000
Deephaven Building Permits	232,901	253,009	288,842	240,000	200,000	240,000
Electrical Permits	17,177	18,871	21,841	17,000	15,000	17,000
Animal Licenses	2,405	1,890	1,995	1,500	1,500	1,500
Parking Permits	26,500	27,771	29,539	27,000	27,000	27,000
Subtotal	283,668	310,346	355,386	290,315	254,290	296,340
Intergovernmental						
POST Reimbursement	0	2,225	5,742	2,225	2,225	2,225
Fire Relief Reimbursement	143,743	147,183	152,546	147,000	153,000	153,000
Police State Aid	55,125	57,382	57,276	57,000	57,000	57,000
Hennepin County Road Aid	9,763	9,684	9,870	9,500	9,500	9,500
Other Aid / EFD Reimbursement	0	0	0	0	0	0
PERA	3,751	2,501	2,501	2,501	2,501	0
Subtotal	212,382	218,975	227,935	218,226	224,226	221,725
Charges for Service						
Zoning & Subdivisions	10,524	3,606	11,050	8,250	7,000	8,200
Police Services	38,378	36,917	31,174	37,000	32,000	32,000
Accident Reports	815	33	290	50	50	50
False Alarm Fees	500	0	50	250	250	250
Animal Control	65	155	445	300	300	300
Private Roads	13,147	11,580	17,886	10,500	17,000	17,000
Greenwood Rent	5,849	5,849	5,849	5,849	5,849	5,849
Greenwood Clerical Services	37,492	42,467	39,706	40,698	42,026	43,580
Greenwood Public Works	47,448	37,821	50,178	49,713	51,000	42,585
Greenwood Bldg Permits	32,012	22,927	39,938	40,000	35,000	37,000
Greenwood Zoning Services	6,524	4,662	6,893	6,500	6,500	6,500
Woodland Services	44,766	45,869	49,038	50,264	48,042	39,189
Woodland Police Services	111,754	113,989	117,409	120,931	120,931	124,559
Woodland Bldg Permits	31,894	14,267	62,843	24,000	20,000	35,000
Woodland Public Works/Zoning	3,586	3,129	5,624	4,000	4,000	4,000
Load Limits	25,122	27,178	46,882	25,000	25,000	25,000
Fiscal Agent Services	16,975	18,000	18,540	19,096	19,096	22,500
Subtotal	426,851	388,449	503,795	442,401	434,044	443,562

Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
Fines & Penalties	60,029	57,642	39,094	60,000	40,000	40,000
Miscellaneous Income						
Special Assessments	145	0	0	0	0	0
Interest Income	66,867	24,976	20,958	55,000	55,000	60,000
Copies	2,028	1,432	1,847	2,000	1,500	2,000
Cell Tower Leases	64,591	66,529	68,525	75,094	76,580	78,698
Other Income	44,637	27,545	3,874	7,000	4,000	8,500
Counter-Act	6,216	6,216	6,216	6,216	6,216	6,216
Sale of Property	30	220	10	100	0	100
Miscellaneous	0	200	50	100	0	100
Subtotal	184,514	127,118	101,480	145,510	143,296	155,614
Total Revenues	2,984,103	2,941,121	3,062,983	3,019,452	2,958,856	3,190,529
Fund Transfers						
Sewer Fund Transfer	28,054	28,452	31,577	32,169	32,169	31,726
Subtotal	28,054	28,452	31,577	32,169	32,169	31,726
Total Revenues	3,012,157	2,969,573	3,094,560	3,051,621	2,991,025	3,222,255
Annual Expenditures	2,857,849	2,832,244	2,968,707	3,039,907	3,041,178	3,215,237
Annual Fund Balance	154,308	137,329	125,853	11,714	-50,153	7,018
Fund Balance, January 1st	3,219,373	3,073,681	3,211,010	3,336,863	3,336,863	3,286,710
Capital Imp. Fund Transfer	300,000	0	0	0	0	200,000
Fund Balance, December 31st	3,073,681	3,211,010	3,336,863	3,348,577	3,286,710	3,093,728
Cash Reserve Percentage	107.6	113.4	112.4	110.2	108.1	96.2

General Fund Expenditures
2020

Fund	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
Administration						
General Government	174,793	182,467	192,478	201,785	227,699	216,585
Elections	8,497	1,075	8,658	1,400	1,429	14,065
Administration	290,415	278,062	283,812	291,789	292,410	323,685
City Hall Buildings	41,063	48,158	50,316	48,800	48,600	52,040
Subtotal	514,768	509,762	535,264	543,774	570,138	606,375
% of Budget	18.0	18.0	18.0	17.9	18.7	18.9
Public Works						
Zoning & Building Inspections	242,157	232,954	256,863	248,780	242,580	260,163
Streets & Roads	100,537	106,420	129,445	111,600	129,000	139,300
Public Works	359,617	333,124	366,184	383,558	388,975	382,991
Subtotal	702,311	672,498	752,492	743,938	760,555	782,454
% of Budget	24.6	23.7	25.3	24.5	25.0	24.3
Public Safety						
Police	944,511	930,402	927,817	988,440	951,070	1,016,619
Fire Services	609,990	636,162	655,936	663,705	669,565	694,539
Subtotal	1,554,501	1,566,564	1,583,753	1,652,145	1,620,635	1,711,158
% of Budget	54.4	55.3	53.3	54.3	53.3	53.2
Parks & Recreation						
Parks	81,714	78,381	90,463	87,050	85,350	102,250
Subtotal	81,714	78,381	90,463	87,050	85,350	102,250
% of Budget	2.9	2.8	3.0	2.9	2.8	3.2
Public Health						
Animal Management	4,555	5,039	6,735	13,000	4,500	13,000
Subtotal	4,555	5,039	6,735	13,000	4,500	13,000
% of Budget	0.2	0.2	0.2	0.4	0.1	0.4
Total	2,857,849	2,832,244	2,968,707	3,039,907	3,041,178	3,215,237

**General Government
2020 Budget
41100**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
103	Salaries	13,200	26,400	26,400	26,400	26,400	26,400
121	Pera	120	240	240	240	240	240
122	Fica	818	1,637	1,637	1,637	1,637	1,637
123	Medicare	191	383	383	383	383	383
201	Office Supplies	-50	69	454	250	200	250
301	Auditing	16,265	16,680	18,075	17,800	16,875	17,800
303	Engineering	574	180	530	1,000	1,000	1,000
304	Legal Fees	16,142	7,037	8,930	5,000	25,000	7,000
309	Professional Services	325	421	384	400	400	450
317	Assessor	54,131	52,611	53,590	58,850	58,850	60,150
369	Insurance	67,148	70,064	73,977	82,075	89,164	93,500
371	Training Costs	160	152	1,622	900	700	900
433	Dues/Subscriptions	4,490	4,672	4,756	4,850	4,850	4,875
437	Aid to Outside Agencies	1,200	2,000	1,500	2,000	2,000	2,000
439	Miscellaneous	79	-79	0	0	0	0
	Total	174,793	182,467	192,478	201,785	227,699	216,585

**General Government
2020 Budget Worksheet
41100**

Item	Cost	Summary																																								
Salary	26,400	<ul style="list-style-type: none"> ◆ Mayor: \$600 per month = \$7,200 ◆ Council: \$400 per month = \$4,800 x 4 = \$19,200 																																								
Pera	240	<ul style="list-style-type: none"> ◆ Councilmember Tony Jewett is participating in PERA ◆ \$4,800 x 5.0% = \$240 																																								
Fica	1,637	<ul style="list-style-type: none"> ◆ 6.2% x \$26,400 = \$1,637 																																								
Medicare	383	<ul style="list-style-type: none"> ◆ 1.45% x \$26,400 = \$383 																																								
Office Supplies	250	<ul style="list-style-type: none"> ◆ \$29 in 2015; (\$50) in 2016; \$69 in 2017; \$454 in 2018 ◆ No change in 2020 																																								
Auditing	17,800	<ul style="list-style-type: none"> ◆ \$23,325 for 2016 Audit; \$23,875 for 2017 Audit; \$24,475 for 2018 Audit; \$25,000 estimated for 2019 Audit • 40% / \$10,000 in Enterprise Funds • 60% / \$15,000 in General Government ◆ GASB valuation (\$2,800) 																																								
Engineering	1,000	<ul style="list-style-type: none"> ◆ Miscellaneous Engineering Fees ◆ \$240 in 2015; \$574 in 2016; \$180 in 2017; \$530 in 2018 ◆ No change in 2020 																																								
Legal Fees	7,000	<ul style="list-style-type: none"> ◆ \$5,229 in 2012; (\$2,538) in 2013; \$1,834 in 2014; \$16,864 in 2015; \$16,142 in 2016; \$7,037 in 2017; \$8,930 in 2018 ◆ \$14,000 estimated in 2020 ◆ 50% of legal fees are listed under Zoning & Building Inspection & 50% are under General Government 																																								
Professional Services	450	<ul style="list-style-type: none"> ◆ \$325 in 2015 & 2016; \$421 in 2017; \$384 in 2018 ◆ Hennepin County (Truth in Taxation) = \$400 ◆ Other = \$50 																																								
Assessor	60,150	<ul style="list-style-type: none"> ◆ ◆ ◆ ◆ ◆ ◆ ◆ ◆ <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>City</u></th> <th style="text-align: center;"><u>IT</u></th> <th style="text-align: center;"><u>County</u></th> <th style="text-align: center;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>◆ 2014 -</td> <td style="text-align: right;">\$48,657</td> <td style="text-align: right;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$50,657</td> </tr> <tr> <td>◆ 2015 -</td> <td style="text-align: right;">\$49,773</td> <td style="text-align: right;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$51,773</td> </tr> <tr> <td>◆ 2016 -</td> <td style="text-align: right;">\$50,871</td> <td style="text-align: right;">0</td> <td style="text-align: right;">\$2,000</td> <td style="text-align: right;">\$52,871</td> </tr> <tr> <td>◆ 2017 -</td> <td style="text-align: right;">\$51,888</td> <td style="text-align: right;">0</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$54,188</td> </tr> <tr> <td>◆ 2018 -</td> <td style="text-align: right;">\$51,290</td> <td style="text-align: right;">\$4,512</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$58,102</td> </tr> <tr> <td>◆ 2019 -</td> <td style="text-align: right;">\$52,038</td> <td style="text-align: right;">\$4,512</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$58,850</td> </tr> <tr> <td>◆ 2020 -</td> <td style="text-align: right;">\$53,338</td> <td style="text-align: right;">\$4,512</td> <td style="text-align: right;">\$2,300</td> <td style="text-align: right;">\$60,150</td> </tr> </tbody> </table>		<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>	◆ 2014 -	\$48,657	0	\$2,000	\$50,657	◆ 2015 -	\$49,773	0	\$2,000	\$51,773	◆ 2016 -	\$50,871	0	\$2,000	\$52,871	◆ 2017 -	\$51,888	0	\$2,300	\$54,188	◆ 2018 -	\$51,290	\$4,512	\$2,300	\$58,102	◆ 2019 -	\$52,038	\$4,512	\$2,300	\$58,850	◆ 2020 -	\$53,338	\$4,512	\$2,300	\$60,150
	<u>City</u>	<u>IT</u>	<u>County</u>	<u>Total</u>																																						
◆ 2014 -	\$48,657	0	\$2,000	\$50,657																																						
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◆ 2020 -	\$53,338	\$4,512	\$2,300	\$60,150																																						
		(5)																																								

City Insurance	93,500	<u>Property/liability:</u> ♦ \$41,697 in 2017; \$43,566 in 2018; \$50,449 in 2019 ♦ 3% expected increase in 2020 to \$51,962 <u>Work Comp:</u> ♦ \$32,482 in 2017; \$34,480 in 2018; \$38,342 in 2019 ♦ 5% expected increase in 2020 to \$40,259 <u>Deductible:</u> • (2) \$500 Deductibles = \$1,000
Training/Conference	900	♦ \$638 in 2015; \$160 in 2016; \$152 in 2017; \$1,622 in 2018 ♦ Worksession Meals = \$260 (\$65 x 4 worksessions) ♦ (2) Experienced Council Seminar = \$640
Dues/Subscriptions	4,875	♦ \$4,414 in 2015; \$4,490 in 2016; \$4,672 in 2017 ♦ MN Mayor's Assoc.: (\$30 in 2018) = \$ 35 ♦ LMC: (\$4,266 in 2018) = \$ 4,365 ♦ SRA: (\$452 in 2019) = \$ 475
Aid to Outside Agencies	2,000	♦ Excelsior Fireworks Program: \$2,000
Total	216,585	7.3% increase in 2020

**Elections
2019 Budget
41200**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
103	Salaries	5,102	0	4,118	0	0	8,965
121	PERA	12	0	0	0	0	0
122	FICA	11	0	0	0	0	0
123	Medicare	3	0	0	0	0	0
139	Insurance	61	0	0	0	0	0
201	Office Supplies	899	0	460	0	0	1,200
319	Equipment Maint.	1,042	882	1,279	1,200	1,229	1,600
322	Postage	0	193	252	200	200	350
331	Training Expenses	49	0	100	0	0	150
351	Legal Notices	418	0	410	0	0	600
372	Meals	900	0	750	0	0	1,200
590	Capital Outlay	0	0	1,289	0	0	0
	Total	8,497	1,075	8,658	1,400	1,429	14,065

**Elections
2020 Budget Worksheet**

Item	Cost	Summary
Salaries	8,965	<ul style="list-style-type: none"> ◆ \$4,873 in 2008; \$4,287 in 2010; \$5,617 in 2012; \$4,089 in 2014; \$5,102 in 2016; \$4,118 in 2018 ◆ Training: 34 judges x 3.0 hours x \$9.50 = \$ 969 ◆ Presidential: 16 judges x 16 hours x \$9.50 = \$2,432 ◆ Primary: 16 judges x 16 hours x \$9.50 = \$2,432 ◆ General: 16 judges x 16 hours x \$9.50 = \$2,432 ◆ Head Judge: 2 judges x 35 hours x \$10.00 = \$ 700 ◆ Total: \$8,965
Office Supplies	1,200	<ul style="list-style-type: none"> ◆ \$114 in 2009; \$935 in 2010; \$1,248 in 2012; \$936 in 2014; \$899 in 2016; \$460 in 2018 ◆ Election supplies, ballots, printer paper, kitchen supplies & voter receipts
Equipment Maintenance	1,600	<ul style="list-style-type: none"> ◆ \$812 in 2012; \$1,042 in 2013; \$1,092 in 2014; \$694 in 2015; \$1,042 in 2016; \$1,279 in 2018 ◆ DS 200 Maintenance Agreement (2 x \$187) = \$561 ◆ Automark Maint. Agreement (3 x \$160) = \$480 ◆ Annual programming fee (\$25 / precinct) = \$ 50 ◆ Election Poll Books (5 x \$100) = \$500
Postage	350	<ul style="list-style-type: none"> ◆ \$32 in 2009; \$0 in 2010; \$12 in 2012; \$135 in 2013; \$65 in 2014; \$142 in 2016; \$252 in 2018 ◆ Postal Verification Cards = \$150 ◆ Postage = \$200
Training & Travel Expense	150	<ul style="list-style-type: none"> ◆ Meals & mileage reimbursement for attending training sessions
Legal Notices	600	<ul style="list-style-type: none"> ◆ \$438 in 2014; \$418 in 2016; \$410 in 2018 ◆ Affidavit of Candidacy Notice - \$ 65 ◆ Election Equipment Test (2) - \$ 80 ◆ Notice of Primary Election - \$135 ◆ Notice of General Election - \$110 ◆ Sample Ballot - \$100 ◆ \$600 in an election year
Meals	1,200	<ul style="list-style-type: none"> • \$776 in 2014; \$900 in 2016; \$750 in 2018 • \$1,200 in 2020
Capital Outlay	0	<ul style="list-style-type: none"> • No capital items needed in 2020
Total	14,065	

**Administration
2020 Budget
41400**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
101	Salaries	186,703	182,401	189,304	195,285	195,285	213,098
121	Pera	8,095	7,712	8,183	8,534	8,534	9,687
122	Fica	11,271	10,906	11,436	12,108	12,108	13,212
123	Medicare	2,636	2,550	2,674	2,832	2,832	3,090
125	Other Retirement	5,846	5,963	5,963	6,112	6,112	6,295
139	Health & Life Ins.	30,388	25,081	15,980	10,298	9,779	19,933
201	Office Supplies	7,183	6,073	5,834	8,000	7,000	8,000
213	Publications	1,237	1,190	1,274	1,400	1,400	1,600
249	Office Equipment	0	529	2,721	2,700	2,700	2,000
309	Professional Services	15,382	18,181	18,707	18,650	24,100	20,000
319	Equipment Maint.	4,302	3,905	3,935	4,800	4,400	4,800
321	Telephone	5,610	5,257	6,284	4,170	5,600	5,070
322	Postage	6,336	3,409	6,051	7,000	6,200	7,000
331	Training Expenses	634	560	1,104	1,500	1,200	1,500
351	Notices	2,889	2,662	2,777	5,000	3,200	5,000
433	Dues/Subscriptions	160	160	160	400	160	400
439	Miscellaneous	1,743	1,523	1,425	3,000	1,800	3,000
590	Capital Outlay	0	0	0	0	0	0
	Total	290,415	278,062	283,812	291,789	292,410	323,685

**Administration
2020 Budget Worksheet
41400**

Item	Cost	Summary
Salary	213,098	<ul style="list-style-type: none"> ◆ 3.0% increase in 2020 ◆ D. Young: 30 hrs per week (\$53.81/hr) = \$83,937 ◆ M. Courtney: 387 hours x \$31.97/hr = \$12,372 ◆ T. Gustafson: 40 hours/wk x \$31.50/hr = \$65,521 ◆ D. Hicks: 6 hrs/wk in Admin (\$27.97/hr) = \$ 8,727 ◆ S. Skalle: 30 hrs per week (\$27.27/hr) = \$42,541
PERA	9,687	<ul style="list-style-type: none"> ● 7.5% x \$129,161 (all salaries minus Administrator) = \$9,687
FICA	13,212	<ul style="list-style-type: none"> ● 6.2% x \$213,098 (total salaries) = \$13,212
Medicare	3,090	<ul style="list-style-type: none"> ● 1.45% x \$213,098 (total salaries) = \$3,090
ICMA	6,295	<ul style="list-style-type: none"> ● 7.5% x \$83,937 (Administrator's salary) = \$6,295
Insurance	19,933	<ul style="list-style-type: none"> ◆ Health insurance: projected 5% increase in 2020 ◆ Life & dental insurance: 0% projected increase in 2020 ◆ D. Young: = \$ 15 ◆ M. Courtney: = \$ 2,117 ◆ T. Gustafson: = \$ 16,451 ◆ D. Hicks: 25% in Administration = \$ 1,350 ◆ S. Skalle: = \$ <u>0</u> Total health, dental & life insurance = \$19,933
Office Supplies	8,000	<ul style="list-style-type: none"> ◆ \$8,948 in 2015; \$7,183 in 2016; \$6,073 in 2017; \$5,834 in 2018 ◆ Purchase Orders (\$200), copy paper (\$2,000), receipts (\$250), envelopes (\$850), letterhead (\$250), tax forms (\$100), toner (\$1,350), other office supplies (\$3,000); no increase in 2020
Publications	1,600	<ul style="list-style-type: none"> ◆ \$882 in 2015; \$1,237 in 2016; \$1,190 in 2017; \$1,274 in 2018 ◆ Newsletters: \$400 per newsletter x 4/year = \$1,600
Minor Equipment	2,000	<ul style="list-style-type: none"> ◆ \$597 in 2014; \$0 in 2015 – 2016; \$529 in 2017; \$2,721 in 2018 ◆ (1) computer purchase in 2020 (\$1,500) / other (\$500)
Professional Services	20,000	<ul style="list-style-type: none"> ◆ \$15,382 in 2016; \$18,181 in 2017; \$18,707 in 2018 ◆ Civic Systems (software support) = \$7,950 (\$7,770 in 2019) ◆ Tech Assistance (\$650 per month) = \$7,800 ◆ GovOffice Website Proposal = \$2,225 ◆ Backup Support / Security = \$ 0 3-year agreement ◆ GFOA Certificate of Excellence = \$ 400 ◆ Phone System Support (Del Com) = \$ 500 ◆ Ehlers Annual Disclosure Report = \$ 750 ◆ Other = \$ 375

Equipment Maint.	4,800	<ul style="list-style-type: none"> ◆ \$3,230 in 2015; \$4,302 in 2016; \$3,905 in 2017; \$3,935 in 2018 ◆ Copier Maintenance = \$2,800 ◆ Postage machine lease / MailFinance = \$1,600 ◆ Other = \$ 400 ◆ No change in 2020
Telephone	5,070	<ul style="list-style-type: none"> ◆ \$5,610 in 2016; \$5,257 in 2017; \$6,284 in 2018 ◆ Phone Service: (\$675/mth) = \$ 8,100 ◆ Internet Service: Mediacom (\$170/mth) = <u>\$ 2,040</u> ◆ Total phone service = \$10,140 ◆ 50% of phone service in Planning & Police (\$5,070)
Postage	7,000	<ul style="list-style-type: none"> ◆ \$7,096 in 2015; \$6,336 in 2016; \$3,409 in 2017; \$6,051 in 2018 ◆ \$7,000 estimated in 2020
Training Expenses	1,500	<ul style="list-style-type: none"> ◆ \$1,485 in 2015; \$634 in 2016; \$560 in 2017; \$1,104 in 2018 ◆ Transportation & mileage expenses = \$500 ◆ Conferences & Seminars = \$500 ◆ Meals & lodging = \$100 ◆ Employee Recognition Meal = \$400
Notices	5,000	<ul style="list-style-type: none"> ◆ \$4,957 in 2015; \$2,889 in 2016; \$2,662 in 2017; \$2,777 in 2018 ◆ No change in 2020
Dues/Subscriptions	400	<ul style="list-style-type: none"> ◆ MCFOA =\$ 35 ◆ GFOA = \$160 ◆ Notary = \$120 ◆ Other = \$ 85
Miscellaneous	3,000	<ul style="list-style-type: none"> ◆ \$1,743 in 2016; \$1,523 in 2017; \$1,425 in 2018 ◆ Teller fees, wire transfer fees, ACH fees, Hennepin County special assessment charge, sales tax, investment fees ◆ No change in 2020
Total	323,685	10.9% increase in 2020

**City Hall Buildings
2019 Budget
41900**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
229	Rep & Maint Supplies	8,728	10,013	11,821	10,000	10,000	12,000
307	Janitorial Services	7,350	7,800	7,800	7,800	7,800	7,800
381	Electricity	14,422	15,868	15,013	16,200	15,500	16,200
383	Natural Gas	3,885	5,326	5,852	6,000	6,000	6,240
409	Repair & Maintenance	5,982	8,361	9,351	8,000	8,500	9,000
419	Rentals	696	790	479	800	800	800
520	Capital Outlay	0	0	0	0	0	0
	Total	41,063	48,158	50,316	48,800	48,600	52,040

**City Hall Buildings
2020 Budget Worksheet
41900**

Item	Cost	Summary
Repair & Maint Supplies	12,000	<ul style="list-style-type: none"> ◆ \$8,728 in 2016; \$10,013 in 2017; \$11,821 in 2018 ◆ Drinking Water (\$673) = \$ 900 ◆ Hardware Supplies (\$2,349) = \$2,600 ◆ Cleaning Supplies (\$2,126) = \$2,500 ◆ Building Supplies (\$5,524) = \$5,500 ◆ Miscellaneous Supplies (\$371) = \$ 500 ◆ \$2,000 increase in 2020
Janitorial Services	7,800	◆ \$150 per week (\$7,800)
Electricity	16,200	<ul style="list-style-type: none"> ◆ \$14,422 in 2016; \$15,868 in 2017; \$15,013 in 2018 ◆ Estimated at \$1,350 per month in 2020 = \$16,200 ◆ No change in 2020
Natural Gas	6,240	<ul style="list-style-type: none"> ◆ \$3,885 in 2016; \$5,326 in 2017; \$5,852 in 2018 ◆ Estimated at \$520 per month in 2020 = \$6,240
Repair & Maintenance	9,000	<ul style="list-style-type: none"> ◆ \$5,982 in 2016; \$8,361 in 2017; \$9,351 in 2018 ◆ HVAC / Building Maintenance = \$3,000 ◆ Garage door repair = \$1,200 ◆ Pest control = \$ 750 ◆ Fire extinguisher maintenance = \$1,000 ◆ Pump garage sumps = \$1,000 ◆ Clean dryer vents = \$ 150 ◆ Xmas Lights = \$ 350 ◆ Electrical Repair = \$1,100 ◆ Other maintenance = \$ 450 ◆ \$1,000 increase in 2020
Rentals	800	<ul style="list-style-type: none"> ◆ \$696 in 2016; \$789 in 2017; \$479 in 2018 ◆ Mats (\$38 per month) = \$456 ◆ Misc City Hall Rentals = \$344
Total	52,040	6.6% increase in 2020

**Police Department
2020 Budget
42100**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
101	Salaries	598,238	608,202	581,083	614,188	596,370	640,873
121	Pera	91,262	89,843	89,219	98,265	95,245	106,552
122	Fica	3,045	2,977	3,197	3,832	3,831	4,185
123	Medicare	8,213	8,447	8,214	8,906	8,647	9,275
139	Insurance	113,700	84,558	96,835	104,028	96,776	98,128
201	Office Supplies	2,204	2,068	1,824	2,700	2,500	2,700
211	Uniforms	4,332	8,769	10,206	4,800	5,000	6,000
212	Petroleum	13,992	14,171	17,585	20,000	18,000	19,500
214	Forms/Printing	937	1,678	764	1,700	1,500	1,700
217	Crime Prevention	2,940	1,351	2,922	3,900	3,000	3,200
219	Operational Supplies	2,026	2,673	5,252	3,000	3,000	3,000
221	Equip/Vehicle Supplies	1,204	688	1,251	1,200	1,200	1,200
231	Firearm Training Supplies	2,343	2,493	2,456	2,500	2,500	2,500
249	Minor Equipment	1,559	1,343	1,772	1,600	1,600	1,600
302	Jail/Workhouse Fees	3,579	995	600	5,000	2,000	3,900
304	Prosecuting Attorney	43,310	42,898	44,493	46,536	45,636	45,636
309	Professional Services	17,933	21,652	21,216	23,300	23,000	23,300
310	Animal Control	1,125	1,400	1,275	1,600	1,400	1,600
319	Equipment Maintenance	3,982	3,299	3,676	4,200	4,000	4,200
321	Communications	6,610	6,977	6,733	6,885	6,885	7,335
323	Radio	7,549	6,452	5,901	7,200	6,500	7,200
324	CJDN	2,040	2,040	2,040	2,100	2,040	2,040
331	Training Expenses	2,149	3,568	7,514	7,900	7,900	7,900
333	Vehicle Maintenance	8,415	8,915	9,371	10,500	10,000	10,500
381	Utilities	330	337	333	350	340	345
433	Dues/Subscriptions	1,494	2,592	2,085	2,250	2,200	2,250
439	Miscellaneous	0	0	0	0	0	0
	Total	944,511	930,386	927,817	988,440	951,070	1,016,619

**Police Department
2020 Budget Worksheet
42100**

Item	Cost	Summary
Salary	630,562	<ul style="list-style-type: none"> ◆ 3% salary increase in 2020 ◆ Chief Johnson: \$99,730 (\$47.95/hr) ◆ C. Whiteside: \$86,237 (\$41.46/hr) ◆ D. Klisczc: \$78,225 (\$37.61/hr) ◆ E. Read: \$78,225 (\$37.61/hr) ◆ J. Rosenfeld: \$69,050 (\$33.20/hr) ◆ C. Nus: \$66,202 (\$31.83/hr - Step 2 / 3) ◆ D. Smith: \$65,752 ((31.61/hr - Step 2 / 3) ◆ E. McColl: \$59,480 (\$28.60/hr - Step 6) ◆ CSO Officers: \$8,000 (\$16.00 x 500 hours) ◆ Holiday Pay (total holiday pay = \$19,661) 88 hrs x 5 officers x \$34.37 = \$15,123 88 hrs x 3 officers x \$17.19 = \$ 4,538
Overtime	10,311	<ul style="list-style-type: none"> ◆ 60 hours per officer = 300 hours x \$34.37 (average per hr overtime) = \$10,311
PERA	106,552	<ul style="list-style-type: none"> ◆ \$573,393 x 17.7% = \$101,491 ◆ Increased: 16.2% in 2015 / 16.95% in 2019 / 17.7% in 2020 ◆ \$67,480 x 7.5% = \$5,061 ◆ Increase from 7.25% to 7.5% in 2015
FICA	4,185	<ul style="list-style-type: none"> ◆ E. McColl: 6.2% x \$59,480 = \$3,688 ◆ CSO: 6.2% x \$8,000 = \$ 497
Medicare	9,275	<ul style="list-style-type: none"> ◆ \$639,673 x 1.45% = \$9,275
Insurance	98,128	<ul style="list-style-type: none"> ◆ Chief Johnson: = \$16,451 ◆ Lt. Whiteside = \$16,451 ◆ D. Klisczc: = \$ 8,081 ◆ E. Read: = \$16,451 ◆ C. Nus: = \$16,451 ◆ J. Rosenfeld: = \$ 8,081 ◆ D. Smith: = \$ 8,081 ◆ E. McColl = <u>\$ 8,081</u> ◆ Total health, dental & life Insurance = \$98,128
Office Supplies	2,700	<ul style="list-style-type: none"> ◆ \$2,204 in 2016; \$2,068 in 2017; \$1,824 in 2018 ◆ No change in 2020
Uniforms	6,000	<ul style="list-style-type: none"> ◆ \$4,961 in 2012; \$4,098 in 2013; \$2,492 in 2014; \$5,836 in 2015; \$4,332 in 2016; \$8,769 in 2017; \$10,206 in 2018 ◆ Employee uniforms & personal equipment ◆ \$1,200 increase in 2020

Petroleum	19,500	<ul style="list-style-type: none"> ◆ \$13,992 in 2016; \$14,171 in 2017; \$17,585 in 2018 ◆ 6,914 gallons in 2014; 8,560 gallons in 2015; 7,888 gallons in 2016; 6,592 gallons in 2017; 6,988 gallons in 2018 ◆ 7,800 gallons x \$2.50 per gallon in 2020 = \$19,500
Forms/Printing	1,700	<ul style="list-style-type: none"> ◆ \$1,122 in 2015; \$937 in 2016; \$1,678 in 2017; \$764 in 2018 ◆ Vehicle log sheets, alarm reports, letterheads, property reports, traffic tickets, citations, envelopes, business cards, & No Parking Signs ◆ No change in 2020
Crime Prevention	3,200	<ul style="list-style-type: none"> ◆ \$2,940 in 2016; \$1,351 in 2017; \$2,922 in 2018 ◆ School liaison grant offsets expenses of Crime Prevention Program ◆ Counteract material, safety videos, t-shirts, lollipops, pencils ◆ \$700 reduction in 2020
Operational Supplies	4,200	<ul style="list-style-type: none"> ◆ \$3,230 in 2016; \$2,673 in 2017; \$6,503 in 2018 ◆ Police equipment, photos, medical supplies, breath test supplies, misc. supplies, toner, citation fees ◆ No change in 2020
Firearm Supplies	2,500	<ul style="list-style-type: none"> ◆ \$2,343 in 2016; \$2,492 in 2017; \$2,456 in 2018 ◆ No change in 2020
Minor Equipment	1,600	<ul style="list-style-type: none"> ◆ \$1,559 in 2016; \$1,343 in 2017; \$1,772 in 2018 ◆ Minor equipment, office & computer equipment ◆ No change in 2020
Jail/Workhouse Fees	3,900	<ul style="list-style-type: none"> ◆ \$3,579 in 2016; \$995 in 2017; \$600 in 2018 ◆ Booking & Boarding Fees at County Jail ◆ \$1,100 reduction in 2020
Prosecuting Attorney	45,636	<ul style="list-style-type: none"> ◆ \$43,310 in 2016; \$42,898 in 2017; \$44,493 in 2019 ◆ 2016: \$3,525/mth + \$100/mth expenses = \$43,310 (2%) ◆ 2017: \$3,596/mth + \$100/mth expenses = \$44,352 (2%) ◆ 2018: \$3,686/mth + \$100/mth expenses = \$45,432 (2.5%) ◆ 2019: \$3,703/mth + \$100/mth expenses = \$45,636 (2.5%) ◆ 2020: \$3,703/mth + \$100/mth expenses = \$45,636 (0%)
Professional Services	23,300	<ul style="list-style-type: none"> ◆ \$17,933 in 2016; \$21,652 in 2017; \$21,216 in 2018 ◆ Computer services: \$650 per month = \$7,800 ◆ Tow charges = \$1,500 ◆ LETG Record Mgmt Support = \$11,000 ◆ Squad Camera Cloud Storage = \$2,000 ◆ Other = \$1,000

Animal Control	1,600	<ul style="list-style-type: none"> ◆ \$1,125 in 2016; \$1,400 in 2017; \$1,275 in 2018 ◆ Impound fees plus \$100 per month retainer ◆ No change in 2020
Equipment Maintenance	4,200	<ul style="list-style-type: none"> ◆ \$3,982 in 2016; \$3,299 in 2017; \$3,676 in 2018 ◆ Scales, radar, intoximeters, recalibration, taser, misc = \$810 ◆ Car washes = \$750 ◆ Siren maintenance = \$1,200 ◆ Copier lease: \$120/mth x 12 = \$1,440
Communications	7,335	<ul style="list-style-type: none"> ◆ \$6,610 in 2016; \$6,977 in 2017; \$6,733 in 2018 ◆ Verizon Cell Phones (\$400/mth x 12 mths) = \$4,800 ◆ 25% of phone service bill: \$10,140 x 25% = \$2,535
Radio	7,200	<ul style="list-style-type: none"> ◆ \$7,549 in 2016; \$6,452 in 2017; \$5,901 in 2018 ◆ Radio Admin/MDT Lease/Maintenance: \$600 per month ◆ No change in 2020
CJDN	2,040	<ul style="list-style-type: none"> ◆ \$2,040 in 2003 – 2020 ◆ State connection for Police
Training Expenses	7,900	<ul style="list-style-type: none"> ◆ \$2,149 in 2016; \$3,569 in 2017; \$7,514 in 2018 ◆ Defensive Driving, EMT refresher, OSHA training, Bloodborne Pathogen training, firearm training, breath testing, supervisor training, special training, emergency mgmt training (\$5,500) ◆ Employee Assistance Program (\$2,400) ◆ No change in 2020
Vehicle Maintenance	10,500	<ul style="list-style-type: none"> ◆ \$8,415 in 2016; \$8,915 in 2017; \$9,371 in 2018 ◆ Parts for vehicle repairs / work performed in-house ◆ No change in 2020
Utilities	345	<ul style="list-style-type: none"> ◆ \$330 in 2016; \$337 in 2017; \$333 in 2018 ◆ Electric service for sirens
Dues/Subscriptions	2,250	<ul style="list-style-type: none"> ◆ \$1,494 in 2016; \$2,592 in 2017; \$2,085 in 2018 ◆ MN Chief of Police Assoc. (\$360), MN Crime Prevention Assoc. (\$100), POST Board Licenses (\$360), Automated Pawn System (\$240), Mid-States Organized Crime Info Center (\$100), International Assoc. for Property & Evidence (\$50), Henn. Co. Chiefs (\$100), Delano Sportsman's Club (\$350), Safe Ride Publication (\$40), Assoc. of MN Emergency Mgmt (\$100), Tri-County Association (\$50), MPPOA (\$100); APS dues (\$204); notary (\$100)
Total	1,016,619	2.9% increase in 2020

**Fire Services
2020 Budget
42200**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
309	Professional Services	309,644	332,017	346,427	360,140	360,100	385,154
320	Fire Aid	143,743	147,183	152,546	147,000	153,000	153,000
371	Training	0	0	0	100	0	0
372	Meals/Lodging	0	0	0	0	0	0
591	Facility Lease	156,603	156,962	156,963	156,465	156,465	156,385
	Total	609,990	636,162	655,936	663,705	669,565	694,539

**Fire Services
2020 Budget Worksheet
42200**

Item	Cost	Summary
Fire Services	385,154	♦ 29.61% of \$1,300,755 (2020 Fire Dept Operating Budget + Capital Equipment Budget + Building Equipment Budget - Revenues)
Fire Aid	153,000	♦ \$139,142 in 2015; \$143,743 in 2016; \$147,183 in 2017; \$152,546 in 2018 ♦ Fire State Aid paid to the City of Deephaven and reimbursed to Excelsior Fire Relief Association
Facility Lease	156,385	♦ 29.61% of \$528,150 (2020 principal & interest payments on Facility Lease/Revenue Bonds)
Total	694,539	4.6% increase in 2020

**Zoning and Building Inspections
2020 Budget
42400**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
101	Salary	78,493	82,322	88,033	92,208	92,208	97,947
121	Pera	5,860	6,167	6,569	6,916	6,916	7,346
122	Fica	4,829	5,013	5,332	5,717	5,717	6,073
123	Medicare	1,129	1,172	1,247	1,337	1,337	1,420
139	Insurance	15,740	12,599	11,941	11,717	11,717	12,122
201	Office Supplies	397	723	241	600	600	600
303	Engineering	13,766	8,990	17,868	7,500	7,500	7,500
304	Legal Fees	3,463	2,033	4,261	5,000	4,000	7,000
309	Inspection Services	116,440	111,014	118,926	115,200	110,000	117,120
321	Telephone	2,040	2,445	2,445	2,085	2,085	2,535
331	Transp/Training	0	476	0	500	500	500
433	Dues/Subscriptions	0	0	0	0	0	0
	Total	242,157	232,954	256,863	248,780	242,580	260,163

**Planning & Zoning Department
2020 Budget Worksheet
42400**

Item	Cost	Summary
Salary	97,947	<ul style="list-style-type: none"> ◆ 3% increase in 2020 ◆ D. Cooney: Step 5 / 6 (\$35.20/hr) = \$73,222 ◆ T. Pendleton: \$27.97/hr x 17 hrs per week = \$24,725
Pera	7,346	◆ \$97,947 x 7.5% = \$7,346
Fica	6,073	◆ \$97,947 x 6.2% = \$6,073
Medicare	1,420	◆ \$97,947 x 1.45% = \$1,420
Health Insurance	12,122	<ul style="list-style-type: none"> ◆ D. Cooney: = \$ 8,081 ◆ T. Pendleton: 50% in Planning = \$ 4,041 ◆ Total health, dental & life insurance = \$12,122
Office Supplies	600	<ul style="list-style-type: none"> ◆ \$285 in 2015; \$397 in 2016; \$723 in 2017; \$241 in 2018 ◆ Permit & inspection forms – no change in 2020
Engineering	7,500	<ul style="list-style-type: none"> ◆ \$13,766 in 2016; \$8,990 in 2017; \$17,868 in 2018 ◆ Review of subdivisions, design plans, inspections ◆ 50 hrs x \$150 per hour = \$7,500
Legal Fees	7,000	<ul style="list-style-type: none"> ◆ \$7,405 in 2015; \$3,463 in 2016; \$2,033 in 2017; \$4,261 in 2018 ◆ 50% - 50% split of legal fees between Zoning & General Govt
Inspection Services	117,120	<ul style="list-style-type: none"> ◆ \$73,651 in 2012; \$94,845 in 2013; \$103,589 in 2014; \$124,624 in 2015; \$116,440 in 2016; \$111,014 in 2017; \$118,926 in 2018 ◆ \$68 per hour in 2006; \$72 per hour in 2007-09; \$77 per hour in 2010-2019 ◆ 2019 Total Permit Fees of \$366,000 x 32% = \$117,120
Telephone	2,535	<ul style="list-style-type: none"> ◆ \$2,115 in 2014; \$2,040 in 2015 – 2016; \$2,445 in 2017 - 2018 ◆ 25% of phone service charged to Zoning & Building Dept ◆ \$10,140 x 25% = \$2,535
Travel Expenses	500	<ul style="list-style-type: none"> ◆ \$1,250 in 2013; \$0 in 2014-2016; \$476 in 2017; \$0 in 2018 ◆ Mileage & meal reimbursement = \$100 ◆ Training & Seminars = \$400
Dues & Subscriptions	0	◆ No membership fees
Total	260,163	4.6% increase in 2020 Budget

**Streets & Roads
2020 Budget
43100**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
224	R & M Supplies	41,172	37,939	60,049	42,000	58,000	51,000
303	Engineering	1,028	989	2,308	3,000	2,000	3,000
309	Other Prof. Services	0	675	0	0	0	0
351	Bid Notices	343	185	0	400	400	400
381	Street Lights	28,364	24,727	27,854	27,600	29,000	28,800
409	R & M Contractual	29,419	41,185	39,018	38,000	39,000	55,500
419	Rentals	211	720	216	600	600	600
	Total	100,537	106,420	129,445	111,600	129,000	139,300

**Streets & Roads
2020 Budget Worksheet
43100**

Item	Cost	Summary
R & M Supplies	51,000	<ul style="list-style-type: none"> ◆ \$41,172 in 2016; \$37,939 in 2017; \$60,049 in 2020 ◆ Sand: \$7,267 in 2018 - <u>\$ 7,500 in 2020</u> ◆ Salt: \$19,733 in 2018 - <u>\$20,000 in 2020</u> ◆ Rock: \$6,255 in 2018 - <u>\$ 6,500 in 2020</u> ◆ Blacktop: \$24,679 in 2018 - <u>\$15,000 in 2020</u> ◆ Tack Oil, Riprap, Black Dirt Grass Seed, Straw Blankets: \$2,115 in 2018 - <u>\$ 2,000 in 2020</u>
Engineering	3,000	<ul style="list-style-type: none"> ◆ \$1,028 in 2016; \$989 in 2017; \$2,308 in 2018 ◆ Miscellaneous engineering services = \$3,000 ◆ No change in 2020
Bid Notices	400	<ul style="list-style-type: none"> ◆ \$343 in 2016; \$186 in 2017; \$0 in 2018 ◆ 2020 bid notices
Street Lights	28,800	<ul style="list-style-type: none"> ◆ \$26,869 in 2014; \$26,129 in 2015; \$28,364 in 2016; \$24,727 in 2017; \$27,854 in 2018 ◆ \$2,177 per month in 2015 ◆ \$2,364 per month in 2016 ◆ \$2,061 per month in 2017 ◆ \$2,321 per month in 2018 ◆ \$2,300 per month estimated in 2020
R & M Contractual	55,500	<ul style="list-style-type: none"> ◆ \$29,419 in 2016; \$41,185 in 2017; \$39,018 in 2018 ◆ Sweeping: \$7,267 in 2018; \$7,436 in 2019 – Spring & Fall street sweeping: <u>\$15,000 in 2020</u> ◆ Striping: crosswalks/turn lanes/ streets: \$10,996 in 2018; <u>\$13,000 in 2020</u> ◆ Tree removal: \$13,583 in 2017; \$11,910 in 2018 <u>\$12,000 in 2020</u> ◆ Brush / Rubble Disposal: \$4,857 in 2018; <u>\$5,000 in 2020</u> ◆ Crack Sealing: <u>\$10,000 in 2020</u> ◆ Other Contract work: \$451 in 2018; <u>\$500 in 2020</u> ◆ \$17,500 increase in 2020
Rentals	600	<ul style="list-style-type: none"> ◆ \$211 in 2016; \$720 in 2017; \$216 in 2018 ◆ Street sign rental / backhoe rental
Total	139,300	24.8% increase in 2020

**Public Works
2020 Budget
43900**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
101	Salaries	205,565	207,300	218,047	246,243	249,000	239,595
106	Seasonal	24,365	4,029	13,060	1,230	1,230	7,054
121	Pera	15,361	15,520	16,243	18,468	18,675	17,970
122	Fica	14,058	12,899	13,932	15,343	15,438	15,292
123	Medicare	3,288	3,017	3,258	3,588	3,611	3,576
139	Health Insurance	42,890	33,728	34,592	35,646	35,531	28,284
201	Office Supplies	45	82	0	100	100	100
211	Uniforms	2,014	1,088	1,908	2,800	2,000	2,800
212	Petroleum Products	12,852	11,808	21,962	15,000	22,000	22,000
221	Vehicle Maintenance	25,517	21,022	24,860	25,500	22,000	25,500
226	Signs	5,110	8,064	5,639	6,000	6,000	7,000
229	R & M Supplies	1,998	3,654	1,765	3,000	3,000	3,000
249	Minor Equipment	1,427	5,040	4,046	4,000	4,000	4,000
309	Professional Service	125	602	1,300	800	600	600
321	Communications	981	760	1,200	1,200	1,200	1,200
323	Radio	1,226	1,372	1,459	1,440	1,440	1,620
331	Training Expenses	2,545	3,113	2,679	2,900	2,900	3,100
433	Dues/Subscriptions	250	25	234	300	250	300
590	Capital Outlay	0	0	0	0	0	0
	Total	359,617	333,123	366,184	383,558	388,975	382,991

Public Works
2020 Budget Worksheet
43900

Item	Cost	Summary
Salary	215,698	<u>Regular Pay</u> ♦ 3% increase in 2020 ♦ J. Menzel: \$34.79/hr = \$72,365 ♦ M. Duffy: \$29.16/hr = \$60,645 ♦ M. Schmakel: \$24.58/hr = \$51,129 ♦ PT Staff: \$20.60/hr (25 hrs / week) = \$26,780 ♦ T. Pendleton: 17 hrs per week x \$27.27/hr = \$24,725 ♦ Minus 300 hours @ \$29.77/hr in Marina Fund (\$8,931) & 370 hours in Sewer Fund (\$11,015) = (\$19,946)
Overtime	12,207	♦ 220 hrs of overtime (\$44.66 x 220 hrs) = \$ 9,825 ♦ 40 hrs of Double Time (\$59.54 x 40 hrs) = \$ 2,382
Pager Pay	11,690	♦ 8 hrs per week x \$28.10 x 52 weeks = \$11,690
Seasonal	7,054	♦ \$24,365 in 2016; \$4,029 in 2017; \$13,060 in 2018 ♦ Snow plowing help: 60 hours x \$20.50 / hr = <u>\$1,230 in 2020</u> ♦ Warming House Attendants: 8 Weeks x 56 hrs/week x \$13.00 per hour = <u>\$5,824 in 2020</u>
PERA	17,970	♦ \$239,595 x 7.5% = \$17,970
FICA	15,292	♦ \$246,649 x 6.2% = \$15,292
Medicare	3,576	♦ \$246,649 x 1.45% = \$3,576
Health Insurance	28,284	♦ M. Duffy: = \$ 8,081 ♦ J. Menzel: = \$ 8,081 ♦ M. Schmakel: = \$ 8,081 ♦ Pendleton: 50% in Public Works = <u>\$ 4,041</u> ♦ Total health, dental & life insurance = \$28,284
Office Supplies	100	♦ \$0 in 2014 – 2015; \$45 in 2016; \$82 in 2017; \$0 in 2018
Uniforms	2,800	♦ \$2,014 in 2016; \$1,088 in 2017; \$1,908 in 2018 ♦ Uniform rental: \$25 per week = \$1,300 ♦ Safety shoes, glasses, ear plugs (\$300 per employee) = \$1,500
Petroleum Products	22,000	♦ \$12,852 in 2016; \$11,808 in 2017; \$21,962 in 2018 ♦ Diesel / Oil = \$12,500 (\$12,311 in 2018) ♦ Gasoline = \$ 9,500 (\$9,651 in 2018)

Vehicle Maintenance	25,500	<ul style="list-style-type: none"> ◆ \$25,517 in 2016; \$21,022 in 2017; \$24,860 in 2018 ◆ All in-house and external vehicle maintenance ◆ No change in 2020
Signs	7,000	<ul style="list-style-type: none"> ◆ \$5,110 in 2016; \$8,064 in 2017; \$5,639 in 2018 ◆ Sign maintenance, replacement, reflectivity program ◆ \$1,000 increase in 2020
Repair & Maintenance Supplies	3,000	<ul style="list-style-type: none"> ◆ \$1,998 in 2016; \$3,654 in 2017; \$1,765 in 2018 ◆ No change in 2020
Minor Equipment	4,000	<ul style="list-style-type: none"> ◆ Misc public works equipment; \$5,040 in 2017; \$4,046 in 2018 ◆ 2010: plow blades (\$1,505) ◆ 2011: no major equipment purchases ◆ 2012: plow blades (\$534) / battery charger (\$652) ◆ 2013: plow blades (\$1,692) / torch (\$689) / generator (\$2,914) ◆ 2014: plow blades (\$2,214) / combustion chamber (\$1,127) ◆ 2015: plow blades (\$3,095) / chain & chop saws (\$650) ◆ 2016: plow blades (\$391) / saw, plow parts, TV (\$1,036) ◆ 2017: plow blades (\$2,216) / computer (\$1,240) ◆ 2018: plow blades (\$1,295) / snow bucket (\$1,750)
Professional Services	600	<ul style="list-style-type: none"> ◆ \$125 in 2016; \$602 in 2017; \$1,300 in 2018 ◆ Computer Technical Assistance (\$400) ◆ Miscellaneous (\$100) ◆ \$200 reduction in 2020
Communications	1,200	<ul style="list-style-type: none"> ◆ \$981 in 2016; \$760 in 2017; \$1,200 in 2018 ◆ T Mobile: \$100 per mth = \$1,200
Radios	1,620	<ul style="list-style-type: none"> ◆ Portable Radio Maintenance = \$1,620 (\$135 x 12)
Training Expenses	3,100	<ul style="list-style-type: none"> ◆ \$2,545 in 2016; \$3,113 in 2017; \$2,679 in 2018 ◆ SafeAssure Contract = \$2,860 (\$2,753 in 2019) ◆ Misc Training & meal reimbursement = \$240
Dues/Subscriptions	300	<ul style="list-style-type: none"> ◆ \$250 in 2016; \$25 in 2017; \$234 in 2018 ◆ Minor membership fees & licenses
Total	382,991	0.2% decrease in 2020

**Parks & Recreation
2020 Budget
45100**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
214	Printing	1,280	1,307	1,332	1,500	1,500	1,500
225	Landscaping	4,109	3,833	3,501	4,000	4,000	4,000
229	R & M Supplies	11,426	14,442	22,331	13,500	13,500	19,000
249	Minor Equipment	4,649	1,562	1,682	5,000	4,000	5,000
309	Professional Service	46,025	44,081	45,034	47,000	46,000	48,700
321	Telephone	180	0	0	250	250	250
381	Electricity	4,118	4,114	2,243	4,800	4,400	4,800
383	Natural Gas	1,745	2,104	2,044	2,700	2,400	2,700
409	Contracting	5,161	3,897	8,050	6,000	6,000	13,000
419	Rental	3,021	3,140	4,247	2,300	3,300	3,300
438	Miscellaneous	0	0	0	0	0	0
	Total	81,714	78,480	90,464	87,050	85,350	102,250

**Parks & Recreation
2020 Budget Worksheet
45100**

Item	Cost	Summary
Printing	1,500	<ul style="list-style-type: none"> ◆ \$1,201 in 2017; \$1,307 in 2017; \$1,332 in 2018 ◆ Parking permits: \$1,500 in 2020
Landscaping	4,000	<ul style="list-style-type: none"> ◆ \$4,109 in 2016; \$3,833 in 2017; \$3,501 in 2018 ◆ Flowers / Trees / Seed / Landscaping Supplies (\$800) ◆ Garden Club (\$3,200) / No change in 2020
R & M Supplies	19,000	<ul style="list-style-type: none"> ◆ \$11,426 in 2016; \$14,442 in 2017; \$22,331 in 2018 ◆ Beach supplies (\$1,000), lumber / paint / hockey boards (\$4,500), rock (\$1,000), signs (\$200), mutt mitts (\$2,800), rink light bulbs (\$800), platform court supplies (\$800), mulch (\$3,000); swimming dock supplies (\$2,000); brush disposal (\$400); restroom supplies (\$1,500); other (\$1,000) ◆ \$5,500 increase in 2020
Minor Equipment	5,000	<ul style="list-style-type: none"> ◆ \$4,649 in 2016; \$1,562 in 2017; \$1,682 in 2018 ◆ Weed whip, hockey nets, tennis nets, basketball nets, other minor equipment, playground equipment parts ◆ No change in 2020
Professional Service	48,500	<ul style="list-style-type: none"> ◆ \$46,025 in 2016; \$44,081 in 2017; \$45,034 in 2018 ◆ <u>Lifeguard Contract:</u> \$40,037 in 2017; \$40,378 in 2018; \$42,039 in 2019/2020 ◆ <u>Weed & Fertilizer Application: (\$4,656)</u> <ul style="list-style-type: none"> Thorpe: \$3,300 in 2020 Hill Park: \$ 105 in 2020 Children's Park: \$ 216 in 2020 Shuck Park: \$ 216 in 2020 Village Hall: \$ 525 in 2020 Haralson Park: \$ 294 in 2020 ◆ <u>Other Professional Services:</u> <ul style="list-style-type: none"> Hennepin County Beach Testing: \$1,800 Other: \$205
Phone	250	<ul style="list-style-type: none"> ◆ \$304 in 2014; \$0 in 2015-2018 ◆ Beach phone reimbursement for lifeguards
Electricity	4,800	<ul style="list-style-type: none"> ◆ \$4,118 in 2016; \$4,014 in 2017; \$2,243 in 2018 ◆ Thorpe warming house = \$2,500 ◆ Zamboni Garage / Platform courts = \$1,200 ◆ Village Hall warming house = \$ 900 ◆ Children's Park Fountain / Lights = \$ 200

Natural Gas	2,700	<ul style="list-style-type: none"> ◆ \$1,745 in 2016; \$2,104 in 2017; \$2,044 in 2018 ◆ Thorpe warming house = \$1,050 ◆ Village Hall warming house = \$ 650 ◆ Platform Courts = \$1,000
Contracting	13,000	<ul style="list-style-type: none"> ◆ \$5,161 in 2016; \$3,897 in 2017; \$8,050 in 2018 ◆ Tree treatments = \$4,200 ◆ Thorpe Pond Treatments = \$2,000 ◆ Electrical Repair = \$1,500 ◆ Aquatic Weed Treatments = \$3,000 ◆ City Hall garden repairs = \$ 800 ◆ Miscellaneous = \$1,500 ◆ \$7,000 increase in 2020
Rental	3,300	<ul style="list-style-type: none"> ◆ \$3,021 in 2016; \$3,140 in 2017; \$4,247 in 2018 ◆ <u>Portable toilets:</u> <ul style="list-style-type: none"> Village Hall Park = \$1,300 Sandy Beach = \$ 500 Walden Beach = \$ 500 Robinson's Bay Beach = \$ 500 ◆ Equipment Rental = \$ 500
Total	102,250	17.5% increase in 2020

**Wildlife Management
2020 Budget
49000**

Code	Item	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Forecast	2020 Budget
309	Professional Services	4,553	5,039	6,687	13,000	4,500	13,000
331	Training Expenses	0	0	0	0	0	0
351	Notices	0	0	0	0	0	0
	Total	4,553	5,039	6,687	13,000	4,500	13,000

**Wildlife Management
2020 Budget Summary**

Item	Cost	Summary
Professional Services	13,000	<ul style="list-style-type: none"> ◆ 2004 - \$ 8,938 2005 - \$13,662 2006 - \$11,284 2007 - \$13,892 2008 - \$ 4,683 2009 - \$10,262 2010 - \$ 9,180 2011 - \$ 7,519 2012 - \$14,587 2013 - \$ 3,078 2014 - \$ 2,673 2015 - \$ 1,807 2016 - \$ 4,553 2017 - \$ 5,039 2018 - \$6,687 ◆ <u>Deer Management</u> 2003/04 - 18 deer 2004/05 – 26 deer 2005/06 – 34 deer 2006/07 – 28 deer 2007/08 - 26 deer 2008/09 – 27 deer 2009/10 - 25 deer 2010/11 – 24 deer 2011/12 – 20 deer 2012/13 – 25 deer 2013/14 - 11 deer 2014/15 – 0 deer 2015/16 – 23 deer 2016/17 – 8 deer 2017/18 – 11 deer 2018/19 – 0 deer ◆ 15 Deer in 2019/20 = \$ 6,200 ◆ Animal trapping = \$ 800 ◆ Goose Control = \$6,000
Training	0	◆ No training expenses budgeted in 2020
Notices	0	◆ No notice expenses budgeted in 2020
Total	13,000	0% increase in 2020 Budget

City of Deephaven 2020 Wage Schedule Monthly Salary
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Job Classification	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrator	7508.98	7789.31	8178.80	8652.27	8957.38	9347.20	9749.78
Police Chief/EMD	6316.21	6648.64	6981.07	7421.73	7645.93	7978.35	8329.33
Police Lieutenant	5461.68	5749.13	6036.58	6324.02	6611.51	6898.93	7186.36
Patrol Officer	4241.24	4564.79	5216.95	5866.62	6518.73	--	--
PW Supervisor	5325.77	5605.69	5886.00	6031.01	6392.80	6726.86	7007.13
Zoning Coordinator	4706.17	4953.90	5201.59	5424.96	5696.97	5944.67	6192.37
PW Foreman	4612.92	4827.25	5040.42	5278.36	5470.15	5684.49	6030.43
Deputy Treasurer/Clk	4210.80	4432.41	4654.04	4875.67	5097.41	5318.90	5540.65
PW Mechanic	4025.02	4236.87	4448.73	4660.56	4872.39	5084.26	5296.10
PW Sewer Tech	4025.02	4236.87	4448.73	4660.56	4872.39	5084.26	5296.10
PW Maintenance	3901.19	4106.51	4311.85	4517.17	4722.49	4927.81	5133.15
Police Secretary	3837.94	4036.70	4226.52	4440.36	4642.20	4844.05	5045.89
Admin. Secretary	3684.45	3878.38	4072.29	4266.21	4460.15	4654.04	4847.95
Utility Billing Clerk	3684.45	3878.38	4072.29	4266.21	4460.15	4654.04	4847.95

Patrol Officer - Step 1 (after 6 months)
 Step 2 (after 1st year)
 Step 3 (after 2nd year)
 Step 4 (after 3rd year)

2020 Salary & Benefit Summary

Name	Fund Code	%	Salary	PERA	FICA	Medicare	Insurance
D. Young	101-41400-101	75	83,937	6,295	5,204	1,217	15
	602-43200-101	15	16,787	1,259	1,041	243	0
	604-43150-101	5	5,596	420	347	81	0
	605-45100-101	5	5,596	420	347	81	0
M. Courtney	101-41400-101	100	12,372	928	767	179	2,117
T. Gustafson	101-41400-101	100	65,521	4,914	4,062	950	16,451
D. Hicks	101-41400-101	16.7	8,727	655	541	127	1,350
	601-49400-101	6.9	3,636	273	225	53	558
	602-43200-101	27.8	14,544	1091	902	211	2,247
	604-43150-101	6.9	3,636	273	225	53	558
	605-45100-101	41.7	21,817	1,636	1,353	316	3,370
S. Skalle	101-41400-101	100	42,541	3,191	2,638	617	15
T. Pendleton	101-43900-101	50	24,725	1,854	1,533	359	4,041
	101-42400-101	50	24,725	1,854	1,533	359	4,041
D. Cooney	101-42400-101	100	73,222	5,492	4,540	1062	8,081
J. Menzel	101-43900-101	100	72,365	5,427	4,487	1049	8,081
M. Schmakiel	101-43900-101	100	51,129	3,835	3,170	741	8,081
J. Kask	602-43200-101	100	63,553	4,766	3,940	922	16,451
M. Duffy	101-43900-101	100	60,645	4,548	3,760	879	8,081
C. Johnson	101-42100-101	100	99,730	17,652	0	1,446	16,451
E. McColl	101-42100-101	100	59,480	4,461	3,688	862	8,081
C. Whiteside	101-42100-101	100	86,237	15,264	0	1,250	16,451
J. Rosenfeld	101-42100-101	100	69,050	12,222	0	1,001	8,081
C. Nus	101-42100-101	100	66,202	11,718	0	960	16,451
D. Smith	101-42100-101	100	65,752	11,638	0	953	8,081
D. Klisczc	101-42100-101	100	78,225	13,846	0	1,134	8,081
E. Read	101-42100-101	100	78,225	13,846	0	1,134	16,451
Total			1,257,975	149,777	44,302	18,241	181,668

**2020 Insurance Summary
Health, Dental & Life Insurance**

Name	Health Premium \$30 Copay	Health HSA Out of Pocket	Health HSA Premium	Dental Single Premium	Life Insurance Premium	Total Annual Insurance
D. Young	0.00	0.00	0.00	0.00	15.00	15.00
M. Courtney	0.00	0.00	1,901.00	210.00	6.25	2,117.25
D. Hicks	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
S. Skalle	0.00	0.00	0.00	0.00	15.00	15.00
T. Pendleton	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
T. Gustafson	15,932.16	0.00	0.00	504.00	15.00	16,451.16
D. Cooney	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
M. Schmakel	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
J. Menzel	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
J. Kask	15,932.16	0.00	0.00	504.00	15.00	16,451.16
M. Duffy	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
C. Johnson	15,932.16	0.00	0.00	504.00	15.00	16,451.16
E. McColl	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
C. Whiteside	15,932.16	0.00	0.00	504.00	15.00	16,451.16
J. Rosenfeld	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
C. Nus	15,932.16	0.00	0.00	504.00	15.00	16,451.16
D. Smith	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
E. Read	15,932.16	0.00	0.00	504.00	15.00	16,451.16
D. Klisczc	0.00	3,000.00	4,562.40	504.00	15.00	8,081.40
Total	95,592.96	30,000.00	47,525.00	8,274.00	276.25	181,668.21

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Single	\$0.00	\$0.00	\$656.66	\$620.10	\$607.64	\$630.20
Family	\$1,176.79	\$1,312.20	\$1,100.00	\$1,300.00	\$1,300.00	\$1,327.68

**Tax Levy Information
2020**

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual
General Fund Levy	1,811,731	1,821,916	1,840,875	1,856,330	2,026,288
CIF Levy	300,000	300,000	342,000	400,000	400,000
2019 Bond Payment	0	0	0	0	219,395
Fiscal Disparity Tax	-22,731	-21,916	-25,875	-26,330	-26,288
City Tax Levy	2,089,000	2,100,000	2,157,000	2,230,000	2,619,395
Market Value	1,144,459,796	1,195,835,000	1,255,612,600	1,330,085,400	1,378,764,900
Taxable Tax Capacity	12,788,461	13,407,466	14,084,229	15,028,736	15,578,760

Pay 2014 City Tax Rate: \$1,952,701 is 19.117% of Tax Capacity of \$10,214,512
Market Value down \$288,100
Total Taxable Tax Capacity up \$19,423

Pay 2015 City Tax Rate: \$2,000,000 is 17.379% of Tax Capacity of \$11,508,196
Market Value up \$107,380,800
Total Taxable Tax Capacity up \$1,293,684

Pay 2016 City Tax Rate: \$2,089,000 is 16.335% of Tax Capacity of \$12,788,461
Market Value up \$103,432,396
Total Taxable Tax Capacity up \$1,280,265

Pay 2017 City Tax Rate: \$2,100,000 is 15.6629% of Tax Capacity of \$13,407,466
Market Value up \$51,375,204
Total Taxable Tax Capacity up \$619,005

Pay 2018 City Tax Rate: \$2,157,000 is 15.315% of Tax Capacity of \$14,084,229
Market Value up \$59,777,600
Total Taxable Tax Capacity up \$692,400

Pay 2019 City Tax Rate: \$2,230,000 is 14.838% of Tax Capacity of \$15,028,736
Market Value up \$74,472,800
Total Taxable Tax Capacity up \$944,507

Pay 2020 City Tax Rate: \$2,619,395 is 16.814% of Tax Capacity of \$15,578,760
Market Value up \$48,679,500
Total Taxable Tax Capacity up \$550,024