

**DEEPHAVEN CITY COUNCIL SPECIAL COUNCIL MEETING
MONDAY, APRIL 6, 2020
MINUTES
VIA ZOOM VIDEO CONFERENCING TECHNOLOGY**

1. **CALL MEETING TO ORDER:** Mayor Paul Skrede called the meeting to order at 5:00 p.m.

PRESENT VIA TELECONFERENCE: Mayor Paul Skrede, Councilmember's Tony Jewett, Steve Erickson, Melissa McNeill, and Kent Carlson

STAFF: City Administrator Dana Young

2. **UNFINISHED BUSINESS**

- A. **Discuss the Deephaven Beach Restroom Project**

Discussion was held on the proposed Deephaven Beach Restroom Project.

Mayor Skrede stated that the Park Committee could assist with this project by organizing fundraising efforts, assisting with grant applications, evaluating the potential sale of certain park land, and review excess revenue in the Capital Improvement Fund.

Councilmember Carlson stated that we need to develop a process for this project. He noted that Streeter & Associates developed the design plans for the Warming House Project and might help with the plans for the bathroom. He stated that the Park Committee could provide design guidance. He listed a number of amenities offered at the Shady Oak beach restroom.

Mayor Skrede stated that Streeter & Associates would be happy to draw up plans. He stated that we need to determine the overall size and interior design of the building. He asked Councilmember Jewett to take a look at the Shady Oak layout.

Councilmember Jewett stated that he contacted the Youth Sports Grant staff to see if we can be reimbursed if we start the project prior to obtaining a facilities grant.

Councilmember McNeill noted that she had been informed that grants were due March 31st.

Councilmember Jewett stated that the March 31st date is for equipment grants and facility grants are due in November.

Mayor Skrede stated that we need definite answers to these questions. He stated that we could get in trouble if we started before we are approved for funding. He stated that Streeter & Associates could develop plans for us depending on what we want and we could potentially use

the design of the warming house as a template. He added that the location of the bathroom at the site of the tennis court has already been decided.

Further discussion was held on the potential need to include changing rooms, lockers and accommodations for concessions.

Mayor Skrede stated that he would like to keep this project moving forward.

Councilmember McNeill stated that she might have more questions after tomorrow night's Park Committee meeting.

B. Discuss 2020 Park Committee Goals

The Council established the following 2020 goals for the Park Committee:

- Assist with the Deeplaven Beach Bathroom Project
- Explore fundraising possibilities
- Examine the use of boat fees for dedicated park revenues
- Discuss the condition and maintenance of the platform courts
- Discuss the possibility of establishing neighborhood groups to assist with the maintenance of parks

C. Discuss 2021 Boat Fees / Park Dedicated Revenue Source

Discussion was held regarding increasing dock, buoy & shore space fees to use as a dedicated source of revenue for city park projects.

Mayor Skrede noted that these funds could be used to repair the lights at Deeplaven Beach or to assist with funding the proposed bathroom. He suggested that the Park Committee could look into this the funding possibilities in more detail.

Councilmember Carlson noted that the Marina Fund appears to be experiencing a deficit position and an increase in dock fees may be needed to support the Marina Fund.

Councilmember Erickson stated that he was opposed to chasing market prices for dock slips. He stated that he liked offering slips at a lower price.

Councilmember Jewett stated that he was fine with raising boat fees regularly but was concerned with having these fee increases tied solely to the bathroom project.

Mayor Skrede stated that he just wanted to know if the Council is conceptually in agreement with using boat fees to support park projects and we can finalize this discussion at a later date.

D. Discuss 2021 Greenwood Contract

Discussion was held regarding the proposed level of services to be provided by the City of Deephaven to the City of Greenwood in 2021.

Mayor Skrede stated that it was his personal opinion that providing planning services for Greenwood was taking a toll on our planning staff. He stated that his other concern is in regards to public works services. He stated that we would need to add a new \$150,000 plow truck to continue to provide Greenwood with snow plowing services. He stated that he would like to take planning and public work services out of the contract with Greenwood.

Councilmember Jewett asked if Greenwood looks elsewhere for planning and public works services, would they look elsewhere for clerical and building permit services.

Administrator Young stated that this is always a possibility.

Councilmember McNeill stated that she doesn't have a strong opinion either way.

Councilmember Carlson suggested offering a one-year contract. He stated that he is fully supportive of concentrating more work on our city.

Councilmember Erickson stated that we would just be breaking even on public works services due to the need to purchase a new plow truck and noted that former Zoning Administrator Dale Cooney left primarily due to the work load.

E. Discuss Boat Lifts in Dock Slips

Discussion was held regarding Dean Friezen's request to the City to allow him to install a boat lift in his city slip.

Councilmember Jewett stated that he reviewed Excelsior's ordinance on boat lifts and thought there might be a problem with the size of our slips.

Mayor Skrede asked about the installation of lifts on buoys as well.

Councilmember Jewett stated that he hasn't seen many of these and recommended trying to do something on dock slips first.

Councilmember Carlson stated that we need to standardize what we are willing to offer. He suggested that lifts should not be connected to our dock.

Mayor Skrede agreed that we don't want them attached.

Administrator Young suggested reviewing Excelsior's policy and include it as an addendum to our Mooring Lease Agreement.

Mayor Skrede suggested reviewing the policy at the April 20th meeting.

F. Update 18880 Minnetonka Blvd

Discussion was held on what is needed in order to move forward with enforcing the necessary repairs at this residence. Further discussion was held on holding a Closed Executive Session with the City Attorney.

G. Discuss Sale of Pump Park / Hill Park

Mayor Skrede stated that he doesn't care if we sell or don't sell these properties. He suggested bringing this issue to the Park Committee to see if we could sell one or both of these properties for a significant amount of money. He stated that we should still hold a public meeting to discuss the potential sale of these properties.

Councilmember McNeill stated that the Park Committee has an obligation to provide a clear process and not to enflame an issue.

Councilmember Jewett stated that he is fine with the process. He wants to see how the public responds at the public meeting. He stated that he would like to know the highest and best use for Pump Park.

Councilmember Carlson stated that he also agrees with the process but questioned how developable these properties would be due to the fact that both properties are under 10,000 S.F.

H. Discuss Appreciation Event

Councilmember Carlson stated that a number of other communities get together at a fall event to recognize volunteers and as a way to say thank you. He stated that the Mayor provides a state of the city address and recognizes volunteers.

Mayor Skrede asked Councilmember Carlson to flesh out this idea in more detail.

I. Other

Brief discussion was held on the rescheduling of a portion of the City Cleanup Day to September 26th and on whether to close down the beaches. It was the consensus of the Council to keep beaches open at the present time.

3. ADJOURNMENT

Motion to adjourn by Councilmember Jewett. Seconded by Councilmember McNeill. Motion carried 5-0 on roll call vote. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Dana H. Young
City Administrator