

Deephaven Marina Rental – Deadlines & Regulations

Dear Resident,

Please carefully review this information prior to using your city mooring space. These are some of the most common deadlines which residents often overlook and which can lead to a revocation of your mooring permit – Please don't forget!

- **Have your boat in its mooring space no later than May 31st, midnight, each year.**

The police department checks all moorings the morning of June 1st!

If your boat is not in its mooring space you will need to appeal in order to keep your space.

If you need to request a time extension, please contact me prior to that time so that you will not be penalized. You may be required to provide a letter explaining your situation to city hall.

- **If you have to take your boat out for repairs or vacation, please contact city hall right away** so you will not be penalized.
- **Use your mooring space 90 days of every boating season** which is between ice out – usually around April 10th and ending November 1st (November 15th for slides and canoe racks). This means you must keep your watercraft in your space for at least 90 days of each season. Police department records daily use. ***If you have any circumstances which you feel will not allow you to meet the 90 day requirement, please contact me right away so you will not be penalized.***
- **If you decide to change the boat you are keeping on your city mooring space, please contact city hall first.** You are not allowed to place any other boat other than the one you have listed in your lease and renewal applications on your mooring space until you have been approved by the city and have received a mooring permit for that watercraft. You must enter into a new lease agreement with the city as well as provide a copy of the title, current DNR watercraft registration and insurance, all listed in your name and Deephaven address for your new watercraft.
- **Have your renewal payment to city hall, each year by November 15th by 4:30 PM** or you may lose your mooring space. The city mails out the renewal applications in September.

If you find you cannot meet a deadline required by the city, please contact city hall right away – as long as we have note of your situation in your lease file you will usually not be penalized. You may be required to provide a letter of explanation to the city.

If you have any questions, please feel free to contact me.

Deborah Hicks
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