

**DEEPHAVEN CITY COUNCIL SPECIAL COUNCIL MEETING
TUESDAY, SEPTEMBER 23, 2019
MINUTES**

1. CALL MEETING TO ORDER: Mayor Paul Skrede called the meeting to order at 6:00 p.m.

PRESENT: Mayor Paul Skrede, Councilmember's Tony Jewett and Steve Erickson

ABSENT: Councilmember's Kent Carlson and Melissa McNeill

STAFF: City Administrator Dana Young

2. UNFINISHED BUSINESS

A. Accept Resignation of Richard Meyer, Public Works Employee

Administrator Young stated that Richard Meyer has submitted his resignation from the City of Deephaven effective September 27, 2019. He stated that Rick was an important member of our Public Works Department and will be missed by his fellow employees.

Motion by Councilmember Erickson to accept the resignation of Richard Meyer, effective September 27, 2019. Seconded by Councilmember Jewett. Motion carried 3-0.

B. Authorization to Hire a Public Works Employee

Motion by Councilmember Erickson to authorize hiring a new Public Works Employee to replace Richard Meyer. Seconded by Councilmember Jewett. Motion carried 3-0.

C. Authorization to Hire a Deputy Treasurer

Administrator Young stated that Deputy Treasurer Mary Courtney will be out on extended medical leave and he is requesting authorization to hire either a temporary or permanent employee to fill this position. He stated that she will be out of work from approximately November 1 – May 1.

Motion by Councilmember Erickson to authorize hiring a new Deputy Treasurer either as a temporary or permanent employee for the duration of Mary Courtney's medical leave. Seconded by Councilmember Jewett. Motion carried 3-0.

D. Other

Motion by Councilmember Jewett to authorize Final Payment to GMH Asphalt in the amount of \$14,668.39 for the 2018 Street Improvement Project. Seconded by Councilmember Erickson. Motion carried 3-0.

3. ADJOURNMENT

Motion to adjourn by Councilmember Erickson, seconded by Councilmember Jewett. Motion carried 3-0. The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Dana H. Young
City Administrator